

Le Sueur County

Use Variance Application

I. Applicant:

Name _____
Address _____
City _____ State _____ Zip _____
Phone # _____ Phone # _____

II. Property Owner (s), if different from above:

Name _____
Address _____
City _____ State _____ Zip _____
Phone # _____ Phone # _____

III. Parcel Information:

Parcel Number _____ Parcel Acreage _____
Legal Description *(full legal description must be attached)* _____

IV. Variance Request:

V. A variance may be granted only where the strict enforcement of the County zoning controls will result in a hardship. A determination that a "hardship" exists upon the consideration of the following criteria.

- | | | |
|---|---|---|
| 1. Is the alleged hardship due to circumstance unique to the property? | Y | N |
| 2. Were the circumstances causing the hardship created by someone or something other than the property owner? | Y | N |
| 3. Is the variance reasonable? | Y | N |
| 4. Will the issuance of the variance maintain the essential character of the locality? | Y | N |
| 5. Does the alleged hardship involve more than economic considerations? | Y | N |
| 6. Is the variance consistent with the Zoning Ordinance and Comprehensive Plan? | Y | N |

VI. Quantities and Submittal Formats:

- One reproducible 8.5" x 11" copy of the request and all other supporting documents.
- If in color, an aerial, or larger than 8.5" x 11" in size, 10 copies must be submitted.
- Electronic version of any supporting documents if available.
- Additional copies may be requested as deemed necessary by the Planning & Zoning Department.
- Application must be made in person by the applicant and/or owner no later than 12 P.M. on the date of application deadline. **Appointment is necessary.** *Applications will not be accepted by mail.*

VII. Attachments shall include but not limited to:

- | | |
|---------------------------------|--|
| _____ a. Site Plan | _____ d. Floor plans and/or blue prints <i>(if applicable)</i> |
| _____ b. Full legal description | _____ e. Septic plans <i>(if applicable)</i> |
| _____ c. Access approval | _____ f. Erosion control plan <i>(if applicable)</i> |

VIII. Site Plan:

Site plan shall include but not limited to:

- North point
- setbacks
- property lines
- road right-of-way
- easements
- impervious surface *(if in shoreland)*
- landscape, screening and buffering *(if applicable)*
- location of significant trees to be removed *(if applicable)*
- note how disturbed areas will be restored *(if applicable)*
- lakes
- rivers
- wetlands, ponds
- streams
- well
- existing structures *(within and adjacent to project area)*
- proposed structures
- lot dimensions
- septic system
- access

IX. Fee:

Variance:	\$ 600	After-The-Fact Penalty:	\$1,500
Filing Fee:	\$ 46	<i>Or 10% of the value of the improvement, whichever is greater.</i>	
Special Meeting:	\$1,200	After-The-Fact meeting fees are <u>doubled</u>	

X. Procedure:

The Board of Adjustment shall hold a public hearing on the proposed Variance at a regularly scheduled Board of Adjustment meeting. The Board of Adjustment has the authority to determine Variance approval or denial. The Planning & Zoning Administrator shall notify the applicant and/or landowner in writing of the Board of Adjustment decision. A zoning permit is required prior to starting construction; however zoning permits will not be available the day of the Board of Adjustment meeting.

XI. Signatures:

I hereby certify with my signature that all data contained herein as well as all supporting data are true and correct to the best of my knowledge.

Applicant signature

Date

I hereby certify with my signature that all data contained herein as well as all supporting data are true and correct to the best of my knowledge.

Property Owner signature

Date

OFFICE USE ONLY

Date received _____	Present Zoning Classification _____	Feedlot within 500' 1000' N
Meeting date _____	Lake Classification _____	Erosion Control Plan Y N
60 Day _____	Lake _____	Water courses Y N
FEMA Panel # _____	Flood Zone _____	Bluff Y N

£ Application complete	£ Ordinance	£ Septic CI / DESIGN
£ Site Plan -survey	£ Access approval	£ Fee \$ _____ ATF / SPEC MTG
£ Full legal	£ Blue Prints	£ Other _____
£ Erosion Control Plan		

Planning & Zoning Authority signature
Revised July 23, 2009

Date

Permit #