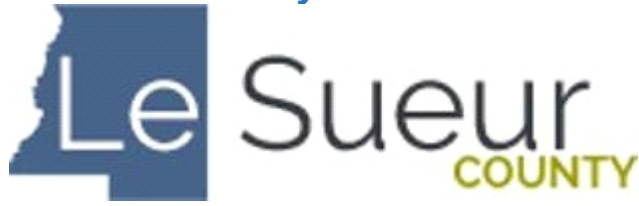


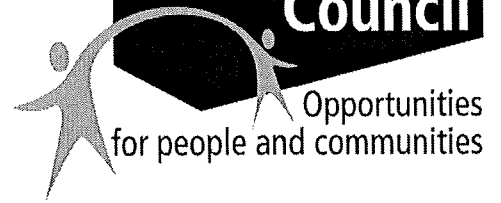
- *Le Sueur County HRA Board*



1. June 30, 2022 Agenda And Minutes

Documents:

[20220629142752597.PDF](#)



**JUNE 30, 2022
REGULAR MEETING**

**LE SUER COUNTY HRA MEETING
MVAC LeCenter Offices
125 E Minnesota St, LeCenter, MN**

10:00 A.M.

AGENDA

- I. Call to Order
- II. Approval of Minutes
- III. Housing Services Update
- IV. Section 8 Rental Assistance
 - A) Presentation and Approval of Reports
 - B) Transfer of Funds
 - C) Program Report
- V. Other Business
 - *By Laws
 - *Contractual Agreement with LeSueur County
- VI. Adjournment

**PLEASE CONTACT THE OFFICE NO LATER THAN
WEDNESDAY, JUNE 29, 2022
IF YOU CANNOT ATTEND THE MEETING.**

Le Sueur County HRA Minutes

This meeting will be conducted at the administrative offices in LeCenter for MVAC. The meetings are recorded and will be available on file in the event there are questions.

Date: May 26, 2022

Opened: 10:06. a.m.

Place: MVAC LeCenter Conference Room

Closed: 10:41 a.m.

MEMBERS PRESENT:

Terry Overn, Pat Nusbaum, Danny O'Keefe, and Leah Petricka.

MEMBERS ABSENT:

Monica Muchow.

OTHERS PRESENT:

Judd Schultz, MVAC staff representative.

CALL TO ORDER:

Pat Nusbaum, Chair, called the meeting to order.

APPROVAL OF MINUTES:

Commissioner Petricka moved, seconded by Commissioner Overn to approve the minutes of the April 28, 2022, regular meeting as mailed. **MOTION CARRIED.**

HOUSING REPORT:

Judd Schultz, Housing Services Director, provided updates on the Section 8 rental assistance program as they relate to activity with clients and landlords, utilization of the vouchers and the budget. Updates were also provided on the Energy Assistance Program, status of any Small Cities applications, the Weatherization Program, and any other programs currently being administered by MVAC.

PRESENTATION AND APPROVAL OF REPORTS:

Commissioner Nusbaum, Chair, presented the following reports:

Section 8 Production Data Report,

Section 8 Financial Reports,

Cash Balance Statements,

General Ledger Administrative Cost Reports,

May 2022 additions or corrections in the amount of \$1,513.00

June 2022 Rental Assistance Payments in the amount of \$43,687.00

June 2022 Utility Reimbursement Payments in the amount of \$1,408.00

June 2022 Portability Payments in the amount of \$2,894.34

After review Commissioner O'Keefe moved, seconded by Commissioner Petricka to approve the additions/corrections to the rent sheets for the month of May totaling \$1,513.00.

Motion made by Commissioner O'Keefe, seconded by Commissioner Petricka to approve the rent sheets for the months of June. **MOTION CARRIED.**

Transfer authorization will be approved at the next meeting.

Expenditures will be approved at the next meeting

NEW BUSINESS

Prior to this meeting the HRA Board had a meeting with the LeSueur County Coordinator to discuss the future of the HRA. As a result of that meeting the Board decided to review the current By-Laws as well as complete a contract covering services. Judd Schultz handed out the current By-Laws for the LeSueur County HRA to the Board and requested that the Commissioners review the By-Laws and make notes or suggestions for potential changes to amend the By-Laws. A copy of the By-Laws for Rice County HRA were also handed out. Judd Schultz will be sure to provide copies of the current By-Laws to the County Coordinator. Plan to bring back suggestions to be discussed at the next meeting.

The contract is also being worked on and may be available for review at the next HRA board meeting.

Some general discussion was also held on the appointment process of board members and the replacement of Monica Muchow who has just left the board. **OLD BUSINESS**
None.

NEXT HRA MEETING

The next HRA meeting will be scheduled for **Thursday, June 30, 2022, at 10:00 AM** in the conference room of the MVAC offices in LeCenter, MN.

ADJOURNMENT

There being no further business, a motion was made to adjourn by Commissioner O'Keefe, seconded by Commissioner Petricka and duly carried.

Respectfully submitted,
Acting Secretary