

**Le Sueur County**  
**Board of Commissioners**  
**Meeting Agenda**  
County Board Room  
Le Sueur County Courthouse  
January 28, 2020 at 9:00 A.M.

1. 9:00 A.M. Call The January 28, 2020 Board Of Commissioners Meeting To Order
  - 1.I. Pledge Of Allegiance
  - 1.II. Agenda Review And Approval
  - 1.III. Consent Agenda Review And Approval
    1. January 21, 2020 Board Minutes and Summary Minutes
    2. Application for Exempt Permit NWTF Valley Yelpers
    3. Electronic Funds Transfer Report

Documents:

[JANUARY 21,2020 BOARD MINUTES.PDF](#)  
[JANUARY 21,2020 BOARD SUMMARY MINUTES.PDF](#)  
[NWTF VALLEY VELDERS CHAPTER.PDF](#)  
[ELECTRONIC FUNDS TRANSFER REPORT.PDF](#)

2. 9:02 A.M. Public Open Forum

Note: This opportunity is reserved for private citizens only - not employees, unions or other organized groups funded by or associated with Le Sueur County. There is a three minute time limit per person to discuss topics that are not already on the meeting agenda for the day. The Board will not take action at the time of the presentation, but will direct County staff to respond appropriately to issues raised by citizens.
3. 9:10 A.M. Joshua Mankowski, P&Z Administrator (5 Min)
  1. Planning Commission RFA
  2. Vehicle Purchase

Documents:

[01-28-20 RFA.PDF](#)  
[01-09-20 DRAFT MINUTES.PDF](#)  
[COPY OF 2020 GRAND CARAVAN.PDF](#)

4. 9:15 A.M. Cindy Westerhouse, HR Director (5 Min)
  1. HR Agenda

Documents:

[JANUARY 28 HR AGENDA.PDF](#)

5. 9:20 A.M. Darrell Pettis, County Administrator (5 Min)
  1. Broad Band Grant
  2. Recycling Update
6. Commissioner Committee Reports
7. Future Meetings

Documents:

[JANUARY 28, 2020 FM.PDF](#)

8. Adjourn

## **Minutes of Le Sueur County Board of Commissioners Meeting January 21, 2020**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, January 21, 2020 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Lance Wetzel, Steve Rohlfling and Danny O'Keefe. Also present were Darrell Pettis and Brent Christian.

On motion by O'Keefe, seconded by Gliszinski and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Wetzel, seconded by O'Keefe and unanimously approved, the Board approved the consent agenda:

- Approved the January 7, 2020 County Board Minutes and Summary Minutes.
- Approved the January 15, 2020 CD 22, 35, 48 & 49 Special Meeting Minutes and Summary Minutes.
- Approved the January 15, 2020 JCD 54 Special Meeting Minutes and Summary Minutes.
- Approved the Electronic Funds Transfer Report
  - Transferred \$1,000,000.00 from Hometown Bank Cleveland to Cornerstone State Bank of Le Sueur for Payroll and Human Services claims.
  - Transferred \$2,000,000.00 from Hometown Bank Cleveland to First State Bank of Le Center for bond principal and interest payments.
  - Transferred \$1,500,000.00 from Hometown Bank Cleveland to First State Bank of Le Center for claims.

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by King, seconded by O'Keefe and unanimously approved, the Board approved and authorized the Chair to sign the Standard Agreement between Aging Service for Communities and Le Sueur County.

On motion by Wetzel, seconded Gliszinski and unanimously approved, the Board approved and authorized the Chair to sign the 2020 Purchase of Service Agreement between Blue Earth County and Le Sueur County for outpatient mental health services.

On motion by O'Keefe, seconded by King and unanimously approved, the Board approved the purchase of 1 CAPTIVEA Attended Client Licenses for EDMS from ICS in the amount of \$5,478.00.

On motion Gliszinski, seconded by Wetzel and unanimously approved, the Board approved the cases and claims for Human Services:

Financial:           \$ 55,690.97

Soc Services: \$114,586.97

Brett Mason, Sheriff appeared before the Board with two items for approval.

On motion by King, seconded by O’Keefe and unanimously approved, the Board approved and authorized the Chair sign the Law Enforcement Services Agreement with the City of Kilkenny.

On motion by Wetzel, seconded by O’Keefe and unanimously approved, the Board approved the quote from Powersports Repairs in the amount of \$5,520.00 for the purchase of tracks for the Polaris Ranger.

Ann Traxler, Emergency Management Director appeared before the Board with one item for approval.

On motion by King, seconded by O’Keefe and unanimously approved, the Board approved and authorized the Chair sign the EMPG 2019 Grant Agreement.

Jeff Neisen appeared before the Board with one items for approval.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved the quote from Jaguar in the total amount of \$75,650 for 60 months for high speed internet access to Ney Park.

Pam Simonette, Auditor-Treasurer appeared before the Board with several items for approval.

On motion by O’Keefe, seconded by Gliszinski and unanimously approved, the Board approved the amount of interest collected on investments during the year of 2019.

Total Interest Collected in 2019:	\$780,910.10
Included in the interest amount:	
Collected on daily accounts	\$502,812.31
(Includes \$440,391.08 of R & B interest on Hwy 112 Turnback funds)	

On motion by Wetzel, seconded by O’Keefe and unanimously approved, the Board approved the request to delegate their authority to review the below listed claims before payment pursuant to M.S. 375.18, Subd 1b. to the Le Sueur County Auditor-Treasurer. These claims shall be examined in accordance with the established internal accounting and administrative control procedures to ensure the proper disbursement of public funds.

Claims to be paid under the Statute by Auditor-Treasurers’ approval includes:

- Bills that are discounted when paid in specific time period
- Utilities/Telephone/Sewer & Water
- Contract/Lease Payments
- Employee’s Credit Card Reimbursements

Class Registration/Reservations  
 Dues  
 Postage  
 Drug Investigation Money  
 Tax Settlements/Apportionments  
 License Fees  
 Taxes & Special Assessments  
 Bond Payments  
 Septic Loans

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the following list of the dedicated reserves for Le Sueur County for 2020:

Revenue Fund	5,831,708
Revenue Fund-Tipping Fees	1,670,354.25 (Restricted)
Road & Bridge	5,565,000
Human Services	2,699,631
Environmental	527,616
Victim Witness	40,586
Bond Fund	1,370,769

On motion by Wetzel, seconded by King and unanimously approved, the Board approved to designate the following financial institutions as depositories of funds for Le Sueur County for 2020, provided they furnish proper and sufficient collateral or surety bond, as needed for such deposits.

- |                                     |                |
|-------------------------------------|----------------|
| 1. First National Bank              | Le Center MN   |
| 2. First State Bank                 | Le Center MN   |
| 3. Frandsen Bank & Trust            | Montgomery MN  |
| 4. First Farmers and Merchants Bank | Le Sueur MN    |
| 5. Cornerstone State Bank           | Le Sueur MN    |
| 6. HomeTown Bank                    | Cleveland MN   |
| 7. Frandsen Bank & Trust            | Waterville MN  |
| 8. Elysian Bank                     | Elysian MN     |
| 9. Wells Fargo Advisors             | Minneapolis MN |
| 10. Magic Fund                      | Minneapolis MN |
| 11. State Bank of New Prague        | New Prague MN  |
| 12. Cornerstone State Bank          | Montgomery MN  |

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved the recommendation to post for three full time Corporals in the Sheriff's Office, Grade 8, Step 4 at \$24.04 per hour.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved the recommendation to grant regular status to Samuel Mathis, full time Correctional Officer in the Sheriff's Office, effective January 9, 2020.

On motion by O'Keefe, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to hire Jackie Stocker, part time Dispatcher in the Sheriff's Office, Grade 6, Step 4 at \$21.38 per hour, effective January 27, 2020.

On motion by O'Keefe, seconded by King and unanimously approved, the Board approved the recommendation to hire Cheryl Fitterer, full time Eligibility Worker in Human Services, Grade 7, Step 4 at \$22.66 per hour, effective January 27, 2020.

Holly Kalbus, Environmental Resources Specialist appeared before the Board with two items for approval.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Chair to sign the MN DNR Delegation Agreement for Aquatic Invasive Species (AIS) Prevention.

On motion by King, seconded by O'Keefe and unanimously approved, the Board approved Le Sueur County's AIS Prevention Aid Program Report.

Barbara Droher Kline appeared before the Board.

On motion King, seconded by Wetzel and unanimously approved, the Board approved the Blandin Broadband Community Application.

Darrell Pettis, County Administrator appeared before the Board.

On motion by Wetzel, seconded by O'Keefe and unanimously approved, the Board approved and authorized the Chair to sign the Crime Victim Services 2020 Grant Agreement.

On motion by Gliszinski, seconded by King and unanimously approved, the Board appointed Susan Podhradsky to the Le Sueur – Waseca Library Board.

On motion by Wetzel, seconded by King and unanimously approved, the Board approved and authorized the Chair to sign the CD 56 Outlet Repair Agreement between Owner and Contractor with Selly Excavation in the amount of \$71,578.10

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved the Order Appointing Viewers for the Improvement of CD 41.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved the Order Appointing Viewers for the Improvement of CD 61.

On motion by O’Keefe, seconded by King and unanimously approved, the Board set the Bid Opening for Seasonal Highway Bids for Tuesday, February 18, 2020 at 10:00 a.m.

**Commissioner Committee Reports:**

- Commissioner Gliszinski reported on CD 22, 35, 48, 49 and JCD 54 drainage authority meetings.
- Commissioner King reported on VSO interviews, Library Board meeting, drainage authority meeting.
- Commissioner O’Keefe reported on P&Z Meeting, drainage authority meetings.
- Commissioner Wetzel nothing to report.
- Commissioner Rohlfing reported on Region 9, 1W1P, drainage authority meeting, club house.

On motion by O’Keefe, seconded by Wetzel and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
58000	Ag Partners Coop	\$ 16,430.05
58012	Champ Software Inc.	\$ 10,789.00
58028	Government Forms & Supplies	\$ 2,845.26
58031	Greg’s Auto LLC	\$ 2,017.18
58059	Le Sueur Co Soil & Water Dist.	\$ 25,241.18
58063	Maximus Inc.	\$ 4,800.00
58069	Minn St Admin ITG Telecom	\$ 6,709.64
58072	MN Sheriff’s Assoc	\$ 8,654.72
58077	Motorola Inc.	\$ 33,604.63
58079	Ney Environmental Education Foundation	\$115,900.00
58081	Northland Business Systems	\$ 3,983.15
58085	Paragon Printing & Mailing Inc.	\$ 4,265.57
58093	Rinke-Noonan Law Firm	\$ 4,928.50
58095	Safe Assure Consultants Inc.	\$ 8,483.01
58096	Sand Creek EAP LLC	\$ 2,802.14
58100	Scott County Treasurer	\$ 9,000.00
58101	Selly Excavating Inc.	\$ 13,850.00
58108	Summit	\$ 8,914.33
58109	Technical Resource Management LLC	\$ 2,288.00
58110	The Free Press	\$ 2,433.78
58130	Wondra Automotive Inc.	\$ 2,880.26
58133	Zimmerman Tiling & Excavating LLC	\$ 6,280.00
115 Claims paid less than \$2,000.00:		\$ 33,522.56
22 Claims paid more than \$2,000.00:		\$297,100.40
137 Total all claims paid:		\$330,622.96

On motion by King, seconded by Wetzel and unanimously approved, the Board adjourned until Tuesday January 28, 2020 at 9:00 a.m.

**ATTEST:** \_\_\_\_\_  
**Le Sueur County Administrator**

\_\_\_\_\_  
**Le Sueur County Chairman**



### Summary Minutes of Le Sueur County Board of Commissioners Meeting, January 21, 2020

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).
- Approved the agenda for the business of the day. (O'Keefe / Gliszinski)
- Approved the consent agenda (Wetzel / O'Keefe)
- Approved and authorized the Chair to sign the Standard Agreement between Aging Service for Communities and Le Sueur County. (King / O'Keefe)
- Approved and authorized the Chair to sign the 2020 Purchase of Service Agreement between Blue Earth County and Le Sueur County for outpatient mental health services. (Wetzel / Gliszinski)
- Approved the purchase of 1 CAPTIVEA Attended Client Licenses for EDMS from ICS in the amount of \$5,478.00. (O'Keefe / King)
- Approved the cases and claims for Human Services: Financial: \$55,690.97, Soc Services: \$114,586.97 (Gliszinski / Wetzel)
- Approved and authorized the Chair sign the Law Enforcement Services Agreement with the City of Kilkenney. (King / O'Keefe)
- Approved the quote from Powersports Repairs in the amount of \$5,520.00 for the purchase of tracks for the Polaris Ranger. (Wetzel / O'Keefe)
- Approved and authorized the Chair sign the EMPG 2019 Grant Agreement. (King / O'Keefe)
- Approved the quote from Jaguar in the total amount of \$75,650 for 60 months for high speed internet access to Ney Park. (King / Wetzel)
- Approved the amount of interest collected on investments during the year of 2019. Total Interest Collected in 2019: \$780,910.10; Collected on daily accounts \$502,812.31. (Includes \$440,391.08 of R & B interest on Hwy 112 Turnback funds (O'Keefe / Gliszinski)
- Approved the request to delegate their authority to review the below listed claims before payment pursuant to M.S. 375.18, Subd 1b. to the Le Sueur County Auditor-Treasurer. These claims shall be examined in accordance with the established internal accounting and administrative control procedures to ensure the proper disbursement of public funds. Bills that are discounted when paid in specific time period: Utilities/Telephone/Sewer & Water, Contract / Lease Payments, Employee's Credit Card Reimbursements, Class Registration /Reservations, Dues, Postage, Drug Investigation Money, Tax Settlements/Apportionments, License Fees, Taxes & Special Assessments, Bond Payments and Septic Loans. (Wetzel / O'Keefe)
- Approved the following list of the dedicated reserves for Le Sueur County for 2020: (Gliszinski / King)
  - Revenue Fund 5,831,708
  - Revenue Fund-Tipping Fees 1,670,354.25 (Restricted)
  - Road & Bridge 5,565,000
  - Human Services 2,699,631
  - Environmental 527,616
  - Victim Witness 40,586
  - Bond Fund 1,370,769
- Approved to designate the following financial institutions as depositories of funds for Le Sueur County for 2020, provided they furnish proper and sufficient collateral or surety bond, as needed for such deposits. (Wetzel / King)
  1. First National Bank Le Center MN
  2. First State Bank Le Center MN
  3. Frandsen Bank & Trust Montgomery MN
  4. First Farmers and Merchants Bank Le Sueur MN
  5. Cornerstone State Bank Le Sueur MN
  6. HomeTown Bank Cleveland MN

- |                              |                |
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| 7. Frandsen Bank & Trust     | Waterville MN  |
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| 10. Magic Fund               | Minneapolis MN |
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- Approved the recommendation to post for three full time Corporals in the Sheriff's Office, Grade 8, Step 4 at \$24.04 per hour. (Gliszinski / O'Keefe)
- Approved the recommendation to grant regular status to Samuel Mathis, full time Correctional Officer in the Sheriff's Office. (Gliszinski / O'Keefe)
- Approved the recommendation to hire Jackie Stocker, part time Dispatcher in the Sheriff's Office, Grade 6, Step 4 at \$21.38 per hour. (O'Keefe / Gliszinski)
- Approved the recommendation to hire Cheryl Fitterer, full time Eligibility Worker in Human Services, Grade 7, Step 4 at \$22.66 per hour. (O'Keefe / King)
- Approved and authorized the Chair to sign the MN DNR Delegation Agreement for Aquatic Invasive Species (AIS) Prevention. (Wetzel / Gliszinski)
- Approved Le Sueur County's AIS Prevention Aid Program Report. (King / O'Keefe)
- Approved the Blandin Broadband Community Application. (King / Wetzel)
- Approved and authorized the Chair to sign the Crime Victim Services 2020 Grant Agreement. (Wetzel / O'Keefe)
- Appointed Susan Podhradsky to the Le Sueur – Waseca Library Board. (Gliszinski / King)
- Approved and authorized the Chair to sign the CD 56 Outlet Repair Agreement between Owner and Contractor with Selly Excavation in the amount of \$71,578.10. (Wetzel / King)
- Approved the Order Appointing Viewers for the Improvement of CD 41. (Gliszinski / O'Keefe)
- Approved the Order Appointing Viewers for the Improvement of CD 61. (King / Wetzel)
- Set the Bid Opening for Seasonal Highway Bids for Tuesday, February 18, 2020 at 10:00 a.m. (O'Keefe / King)
- Commissioner Committee Reports:
  - Commissioner Gliszinski reported on CD 22, 35, 48, 49 and JCD 54 drainage authority meetings.
  - Commissioner King reported on VSO interviews, Library Board meeting, drainage authority meeting.
  - Commissioner O'Keefe reported on P&Z Meeting, drainage authority meetings.
  - Commissioner Wetzel nothing to report.
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- The following claims were approved for payment (O'Keefe / Wetzel)

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115	Claims paid less than \$2,000.00:	\$ 33,522.56
22	Claims paid more than \$2,000.00:	\$297,100.40
137	Total all claims paid:	\$330,622.96

- Adjourned until Tuesday January 28, 2020 at 9:00 a.m. (King / Wetzel)
- ATTEST: Le Sueur County Administrator                      Le Sueur County Chairman

## LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: WuTF Valley Yelpers Chapter Previous Gambling Permit Number: X-33233-19-016  
 Minnesota Tax ID Number, if any: \_\_\_\_\_ Federal Employer ID Number (FEIN), if any: \_\_\_\_\_  
 Mailing Address: 30667 271<sup>st</sup> Ave  
 City: Henderson State: MN Zip: 56044 County: Le Sueur  
 Name of Chief Executive Officer (CEO): James Legg  
 CEO Daytime Phone: 567 665 6300 CEO Email: \_\_\_\_\_ (permit will be emailed to this email address unless otherwise indicated below)  
 Email permit to (if other than the CEO): libender30@hotmail.com

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal  Religious  Veterans  Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
 60 Empire Drive, Suite 100  
 St. Paul, MN 55103

Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
 651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Caribou Gun Club

Physical Address (do not use P.O. box): 30649 380<sup>th</sup> St Le Sueur MN 56058

Check one:

City: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_

Township: Sharon Zip: 56058 County: Le Sueur

County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): March 12 2020

Check each type of gambling activity that your organization will conduct:

Bingo  Paddlewheels  Pull-Tabs  Tipboards  Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LG220 Application for Exempt Permit**

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

The application is acknowledged with no waiting period.  
 The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).  
 The application is denied.

Print City Name: \_\_\_\_\_  
 Signature of City Personnel: \_\_\_\_\_  
 Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before submitting application to the Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

The application is acknowledged with no waiting period.  
 The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.  
 The application is denied.


Print County Name: \_\_\_\_\_  
 Signature of County Personnel: \_\_\_\_\_  
 Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**  
 On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_  
 Signature of Township Officer: \_\_\_\_\_  
 Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 3-20-20  
 (Signature must be CEO's signature; otherwise may not sign)  
 Print Name: James Begg

**REQUIREMENTS**

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**  
 A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

**MAIL APPLICATION AND ATTACHMENTS**

**Mail application with:**

- a copy of your proof of nonprofit status; and
- application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.  
 Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
 1711 West County Road B, Suite 300 South  
 Roseville, MN 55113

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

# **ELECTRONIC FUNDS TRANSFER REPORT**

## **January 28, 2020**

**1/21/2020** Transferred \$800,000.00 from Hometown Bank Cleveland to Cornerstone State Bank of Le Sueur for Payroll and Human Services claims.

**1/23/2020** Transferred \$148,628.43 from Hometown Bank Cleveland (Bond Proceeds) to First State Bank Le Center for Justice Center payment.

**LE SUEUR COUNTY PLANNING AND ZONING COMMISSION**  
**January 28, 2020**

**TO: LE SUEUR COUNTY BOARD OF COMMISSIONERS**

**FROM: LE SUEUR COUNTY PLANNING AND ZONING COMMISSION**

**SUBJECT: "REQUEST FOR ACTION"**

The Planning Commission recommends your action on the following items:

**ITEM #1: MIKE & LINDA FINLEY, JANESVILLE, MN, (APPLICANT\OWNER):** Request that the County grant an After-The-Fact Conditional Use Permit to allow the applicant grading, excavating and filling of approximately 123.35 cubic yards of material for the construction of retaining walls, pervious patio, and beach sand blanket in the shore impact zone and within the bluff in a Recreational Residential "RR" District and a Flood Fringe "FF" Floodplain Overlay District, on Lake Francis, a Recreational Development "RD" lake. Property is located in Government Lot 1, Section 34, Elysian Township.

**Based on the information submitted by the applicant, as required by the Le Sueur County Zoning Ordinance, the Planning Commission developed the attached findings for this request:**

Therefore, the Planning Commission recommends Approval of the application with the following condition:

1. Add native forbs to the rock area on each side of the project.

ACTION: ITEM #1: \_\_\_\_\_

DATE: \_\_\_\_\_

COUNTY ADMINISTRATOR'S SIGNATURE: \_\_\_\_\_

## ITEM # 1 FINDINGS OF FACT

**WHEREAS, MIKE & LINDA FINLEY, JANESVILLE, MN, (APPLICANT\OWNER)** has applied for an After-The-Fact Conditional Use Permit to allow the applicant grading, excavating and filling of approximately 123.35 cubic yards of material for the construction of retaining walls, pervious patio, and beach sand blanket in the shore impact zone and within the bluff in a Recreational Residential “RR” District and a Flood Fringe “FF” Floodplain Overlay District, on Lake Francis, a Recreational Development “RD” lake. Property is located in Government Lot 1, Section 34, Elysian Township.

**WHEREAS,** the Le Sueur County Planning and Zoning Commission held on public hearing on January 9, 2020 in order to hear public testimony from the applicants as well as interested parties pertaining to and as provided by the Zoning Ordinance of Le Sueur County.

**WHEREAS,** the Le Sueur County Planning and Zoning Commission, acting as an advisory board to the Le Sueur County Board of Commissioners recommends Approval of the application due to the following findings:

- 1. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.*
- 2. The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.*
- 3. Adequate utilities, access roads, drainage and other facilities have been or are being provided.*
- 4. Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*
- 5. Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. **Need to be concerned with the quality and protection of the bluffs***
- 6. The Conditional Use Permit is consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance.*
- 7. The Conditional Use Permit is consistent with the Comprehensive Land Use Plan.*

**WHEREAS,** On January 28, 2020, at their regularly scheduled meeting, the Le Sueur County Board of Commissioners **APPROVED/DENIED** the Conditional Use Permit application as requested by **MIKE & LINDA FINLEY, JANESVILLE, MN, (APPLICANT\OWNER)**.

**NOW, THEREFORE, IT IS HEREBY RESOLVED,** the following Findings of Fact were adopted at the January 28, 2020 Le Sueur County Board meeting in order to protect the public health, safety and general welfare of the citizens of Le Sueur County.

- 1. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.*
- 2. The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.*
- 3. Adequate utilities, access roads, drainage and other facilities have been or are being provided.*



4. *Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*
5. *Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.*
6. *The Conditional Use Permit is consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance. **Need to be concerned with the quality and protection of the bluffs.***
7. *The Conditional Use Permit is consistent with the Comprehensive Land Use Plan.*

**BE IT FURTHER RESOLVED**, by the Le Sueur County Board of Commissioners that based on the above Findings of Fact, an After-The-Fact Conditional Use Permit to allow the applicant grading, excavating and filling of approximately 123.35 cubic yards of material for the construction of retaining walls, pervious patio, and beach sand blanket in the shore impact zone and within the bluff in a Recreational Residential “RR” District and a Flood Fringe “FF” Floodplain Overlay District, on Lake Francis, a Recreational Development “RD” lake. Property is located in Government Lot 1, Section 34, Elysian Township, is **APPROVED/DENIED**.

ATTEST:

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Steven Rohlfing, Chairman, Le Sueur County Board of Commissioners.

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Darrell Pettis, Le Sueur County Administrator

DATE: \_\_\_\_\_

**LE SUEUR COUNTY PLANNING AND ZONING COMMISSION**  
**88 SOUTH PARK AVE.**  
**LE CENTER, MINNESOTA 56057**  
January 9, 2020

**MEMBERS PRESENT:** Don Reak, Doug Krenik, Jeanne Doheny, Shirley Katzenmeyer, Al Gehrke, Pam Tietz, Scott Vonlehe, Commissioner O'Keefe

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Joshua Mankowski

1. The meeting was called to order at 7:00 p.m. by Chairperson Jeanne Doheny.
2. Agenda. Motion to approve agenda was made by Doug Krenik. Second by Shirley Katzenmeyer. Approved.
3. Minutes from December 12, 2019 Meeting. Motion to approve minutes was made by Al Gehrke. Second by Scott Vonlehe. Approved.
4. Applications:

**ITEM #1: MIKE & LINDA FINLEY, JANESVILLE, MN, (APPLICANT/OWNER):** Request that the County grant an After-The-Fact Conditional Use Permit to allow the applicant grading, excavating and filling of approximately 123.35 cubic yards of material for the construction of retaining walls, pervious patio, and beach sand blanket in the shore impact zone and within the bluff in a Recreational Residential "RR" District and a Flood Fringe "FF" Floodplain Overlay District, on Lake Francis, a Recreational Development "RD" lake. Property is located in Government Lot 1, Section 34, Elysian Township.

Joshua Mankowski presented the PowerPoint presentation.

Wayne James (James Brothers Construction) and Linda Finley were present for the application.

TOWNSHIP Notified. Response: None.

DNR Notified. Response: None.

LETTERS: Holly Kalbus, Environmental Resources Specialist, stating her recommendation to table the application until outstanding concerns with the completed project are addressed.

PUBLIC COMMENT: Mike Scott stated that he lives three to four houses down from the property. There was a lot of erosion on the site and the project had enhanced the property.

Discussion was held regarding: Discussion was had about why the project was constructed differently than originally approved. Issues with runoff due to wet weather and that, once wall construction had begun, it was determined that increasing the wall height would be more desirable were discussed. The reason the applicant needed to apply for an After-The-Fact Conditional Use Permit was conversed. The differences between the originally approved design and finished product were talked about.

Findings by majority roll call vote:

1. *The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.*
2. *The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.*
3. *Adequate utilities, access roads, drainage and other facilities have been or are being provided.*
4. *Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*
5. *Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result*
6. *The Conditional Use Permit is consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance. **Need to be concerned with the quality and protection of the bluffs.***
7. *The Conditional Use Permit is consistent with the Comprehensive Land Use Plan.*

Motion was made by Don Reak to Approve the application. Conditions: Add native forbs to the rock area on each side of the project.

Seconded by Al Gehrke. Motion approved. Motion carried.

5. Discussion Items: We need to setup a time to continue Zoning Ordinance revisions.
6. Warrants/Claim-Signatures.
7. Motion to adjourn meeting by Don Reak. Second by Doug Krenik. Motion approved. Motion carried.

Respectfully submitted,

Joshua Mankowski

***Tape of meeting is on file in the  
Le Sueur County Environmental Services Office***

# Le Sueur County Environmental Services

**State Contract Number 169037 From Dodge of Burnsville**

Allow 10-16 weeks for delivery from order date

Anticipated order cutoff date of 10-1-20

## 2020 Grand Caravan SE RTKH53

Note: Select options Options

### 29S Package

Base Vehicle Contract Price \$ 20,846.46

Extra OEM Key      Each      \$215    How Many?      1      \$ 215.00

<u>Engine Model</u>	<u>Copy and Paste Price to add options</u>		
29A Package	26J	\$ 2,492.00	
<u>Functional Packages</u>	<u>Copy and Paste Price to add options</u>		
Uconnect Hands-Free Group	AAJ	\$ 708.00	
MOPAR Premium Addition Group	AHS	\$ 312.00	
Power Convenience Group I	AJP	\$ 711.00	
Mobility Prep Group	AMS	\$ (312.00)	
Rear Park Assist Package	AMV	\$ 263.00	
Mobility Prep with Load Leveling	ANR	\$ (182.00)	
Single DVD Entertainment	AT4	\$ 886.00	
Rear Access Mobility Prep Group	ATE	\$ (178.00)	
Smoker's Group	AWS	\$ 53.00	
<u>Sound System Components</u>			
Radio 430 NAV	RHB	\$ 886.00	
<u>Additional Features</u>			
Power 8-Way Driver Seat	JPR	\$ 352.00	
2nd Row STOW 'N GO Bucket Seats	CYC	\$ 1,242.00	\$ 1,242.00
Security Alarm	LSA	\$ 174.00	
MOPAR Body Color Running Boards	MRL	\$ 641.00	
Engine Block Heater	NHK	\$ 85.00	
Load Leveling and Height Control	SER	\$ 258.00	
Compact Spare Tire	TBT	\$ 352.00	\$ 352.00
<u>Seat Options</u>			
Cloth Low-Back Bucket Seats/Bl/Lt Gr	H7/X1	\$ -	
Premium Cloth Bucket Seats/Black	N7/X9	\$ -	29A Only
<u>Color Options</u>			
<u>Low Vol colors not available with Ram Box</u>			
Billet Silver Metallic	PSC	\$ -	
White Knuckle Clear Coat	PW7	\$ -	
Black Onyx Crystal Pearl Coat	PXR	\$ -	
Granite Crystal Metallic	PAU	\$ -	PAU
Indigo Blue Clear Coat	PBM	\$ -	
Octane Red Pearl Coat	PRV	\$ -	
<b>Total Delivered Price with options Per Contract</b>			<b>\$ 22,655.46</b>



# Human Resources

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057

Telephone: 507-357-8517 • Fax: 507-357-8607

Cindy Westerhouse – Human Resources Director

## **HUMAN RESOURCES AGENDA ITEMS January 28, 2020**

Recommendation to grant regular status to Ryan Frederick, full time Deputy in the Sheriff's Office, effective January 28, 2020.

Recommendation to grant regular status to Angie Doerr, full time Public Health Nurse in Public Health, effective January 28, 2020.

# January - March 2020

## Future Meetings

### January

**Tuesday, January 28** County Board Meeting, 9:00 a.m.

Thursday, January 30 P & Z Work Session, 5:30 p.m.

### February

**Tuesday, February 4** County Board Meeting, 9:00 a.m.

**Tuesday, February 4** Community Health Board, 1:30 p.m. @ Waterville Senior Center

Saturday, February 8 Le Sueur County Township Officials Annual Meeting, 10:00 a.m.

Thursday, February 13 P&Z Meeting, 7:00 p.m. at Environmental Services

Monday, February 17 Offices Closed – President’s Day

**Tuesday, February 18** County Board Meeting, 9:00 a.m.

Thursday, February 20 Board of Adjustment Meeting, 3:00 p.m. at Environmental Services

**Tuesday, February 25** County Board Meeting, 9:00 a.m.

Wednesday, February 26 AMC Legislative Conference, Intercontinental – St Paul

Thursday, February 27 AMC Legislative Conference, Intercontinental – St Paul

### March

**Tuesday, March 3** County Board Meeting, 9:00 a.m.

Thursday, March 12 P&Z Meeting, 7:00 p.m. at Environmental Services

**Tuesday, March 17** County Board Meeting, 9:00 a.m.