

**Minutes of Le Sueur County Board of Commissioners Meeting  
July 7, 2020**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, July 7, 2020 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King (remote), Dave Gliszinski (remote), Lance Wetzel (remote), Steve Rohlring and Danny O'Keefe. Also present were Darrell Pettis and Brent Christian (remote).

On motion by O'Keefe, seconded by Gliszinski and approved via roll call vote 5 to 0, the Board approved the agenda for the business of the day.

On motion by King, seconded by Wetzel and approved via roll call vote 5 to 0, the Board approved the consent agenda:

- Approved the June 23, 2020 County Board Minutes and Summary Minutes.
- Approved the June 25, 2020 County Ditch 22, 35, 48, and 49 County Board Minutes and Summary Minutes.
- Approved the June 25, 2020 Le Sueur – Rice Joint Drainage Authority Minutes and Summary Minutes.
- Approved the June 2020 Transfers
  - #1792 Transfer 26,149.95 from Human Services to Revenue (2<sup>nd</sup> Qtr Rent)
  - #1793 Transfer 4,479.00 from Human Services to Revenue (A87 Qtr ending 3-31-20)
  - #1794 Transfer 13,019.00 from Agency to Revenue (May & June RecordEASE)
- Approved the Electronic Funds Transfer report:
  - **6/23/2020** Transferred \$1,000,000.00 from First State Bank of Le Center (Repo) to Cornerstone State Bank of Le Sueur for Payroll.
  - **7/2/2020** Transferred \$30,000.00 from Hometown Bank (Bond Proceeds) to First State Bank of Le Center for SULP payments.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by Wetzel, seconded by O'Keefe and approved via roll call vote 5 to 0, the Board granted regular status to Courtlynn Rohlring, full time Correctional Officer in the Sheriff's Office, effective June 24, 2020.

On motion by Gliszinski, seconded by King and approved via roll call vote 5 to 0, the Board granted regular status to Ryan Holicky, full time Correctional Officer in the Sheriff's Office, effective July 3, 2020.

On motion by O'Keefe, seconded by Gliszinski and approved via roll call vote 5 to 0, the Board granted regular status to Austin Buss, full time Deputy Sheriff in the Sheriff's Office, effective July 1, 2020.

On motion by King, seconded by Wetzel and approved via roll call vote 5 to 0, the Board promoted Dan Tousley, full time Deputy Sheriff, Grade 10, Step 11 at \$36.27 per hour to a full

time Patrol Sergeant, Grade 12, Step 10 at \$37.39 per hour, in the Sheriff's Office, effective July 19, 2020.

On motion by King, seconded by O'Keefe and approved via roll call vote 5 to 0, the Board accepted the resignation request from LuAnn Fredrickson, full time Administrative Assistant II in Probation, effective August 1, 2020.

On motion by Wetzel, seconded by O'Keefe and approved via roll call vote 5 to 0, the Board approved the amended Remote Work Policy.

Pam Simonette, Auditor / Treasurer appeared before the Board with two items for consideration.

On motion by Gliszinski, seconded by Wetzel and approved via roll call 5 to 0, the Board approved the request from Bruce Quick to repurchase parcel # 07.810.0150 in the amount of \$6,649.86. The parcel is currently in tax forfeiture.

On motion by O'Keefe, seconded by King and approved via roll call 5 to 0, the Board approved the request from Lisa Stoffel and Nicol Sather to repurchase parcel # 05.218.7700 in the amount of \$4,091.81. The parcel is currently in tax forfeiture.

Dave Tiegs, County Engineer, appeared before the Board with two items for approval.

On motion by O'Keefe, seconded by King and approved via roll call vote 5 to 0, the Board approved the 2019 Road and Bridge Annual Report as presented.

On motion by Wetzel, seconded by O'Keefe and approved via roll call 5 to 0, the Board resolved to enter into Mn DOT Agreement No. 1036966 with the State of Minnesota, Department of Transportation for the following purposes:

To provide ownership, operation, and maintenance of a Lighting System on Trunk Highway (T.H.) No. 13 at County State Aid Highway No. 12. The contract construction is to be performed under State Project No. 8827-339 (T.H. 999).

It is further resolved that the Board Chair and the Administrator are authorized to execute the Agreement and any amendments to the Agreement.

Holly Kalbus, Environmental Resource Specialist, appeared before the Board with two Aggregate Tax Cost Share projects for consideration.

On motion by O'Keefe, seconded by Gliszinski and approved via roll call vote 5 to 0, the Board approved an Aggregate Tax cost share project with Allen Eskens. A cost share of \$3,725.50 was approved for the project.

On motion by Wetzel, seconded by King and approved via roll call vote 5 to 0, the Board approved an Aggregate Tax cost share project with Derrick Ledvina. A cost share of \$3,252.50 was approved for the project.

Cindy Shaughnessy, Public Health Director appeared before the Board to discuss Le Sueur County's response to the COVID-19 pandemic.

Bryan Stading, Regional Center for Entrepreneurial Facilitation, appeared before the Board to request County funding.

Funding for RCEF will be placed on the July 21, 2020 Board Agenda for further discussion and consideration.

Barbara Droher Kline appeared before the Board with two items for items for consideration.

On motion by King, seconded by Gliszinski and approved via roll call vote 4 to 1 with Commissioner O'Keefe voting nay, the Board approved and authorized the Chair to sign the Professional Services Contract for CARES Act Activities for Barbara Droher Kline. Invoices will be paid through the Commissioner's County Claims process.

On motion by Wetzel, seconded by King and approved via roll call vote 3 to 2 with Commissioners Gliszinski and O'Keefe voting nay, the Board approved and authorized the Chair to sign the Professional Services Contract for CARES Act Activities for Carl Menk. Invoices will be paid through the Commissioner's County Claims process.

Darrell Pettis, County Administrator appeared before the Board with one item for consideration.

On motion by Gliszinski, seconded by O'Keefe and approved via roll call vote 5 to 0, the Board acknowledged the notification from the Lessard-Sams Outdoor Heritage Council projects for Le Sueur County.

#### **Commissioner Committee Reports:**

- Commissioner Gliszinski reported on Dept. Head meeting.
- Commissioner King reported on Library Board, Broadband, and Dept. Head meeting.
- Commissioner Wetzel reported on LSC Historical Society work session, ditch meetings and hearings, Dept. Head meeting.
- Commissioner O'Keefe reported on LSC Historical Society work session, ditch meetings and hearings.
- Commissioner Rohlfing reported on LSC Historical Society work session, ditch meetings and hearings, LCDS, 1W1P.

On motion by O' Keefe, seconded by Wetzel and approved via roll call vote 5 to 0, the Board approved the cases and claims for Human Services:

Financial:           \$48,825.04  
Soc Services:       \$95,064.14

On motion by O'Keefe, seconded by King and approved via roll call vote 5 to 0, the Board approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
60014	AEGIS Therapies Inc.	\$ 3,060.44
60015	Ag Partners Coop	\$ 5,519.43
60019	Bauer Built	\$ 2,009.72
60023	Bolton & Menk Inc.	\$ 99,065.44
60025	Brunz Construction Co. Inc.	\$ 3,260.00
60031	Civic Plus	\$ 5,323.50
60032	Contech Engineered Solutions LLC	\$ 10,543.84
60033	Crane Creek Asphalt	\$ 24,685.97
60041	Ehlers & Associates Inc.	\$ 9,187.50
60042	Erickson Engineering Co. LLC	\$ 2,586.00
60049	General Office Products Co.	\$ 12,445.67
60051	Government Forms & Supplies	\$ 4,817.39
60053	H & R Const. Co.	\$ 3,000.00
60058	Information Systems Co.	\$ 5,280.00
60061	Johnson Aggregates	\$ 52,372.53
60066	Kris Engineering Inc.	\$ 84,329.57
60068	Le Sueur Co Recorder	\$ 2,208.00
60069	Mariska Enterprises	\$ 7,470.00
60070	Master Electric Co. Inc.	\$ 3,896.51
60080	Motorola Inc.	\$ 29,157.00
60086	OMG Midwest Inc.	\$ 29,067.49
60090	Ramsey County	\$ 2,180.00
60092	Ready Watt Electric	\$ 5,480.00
60095	Regents of the University of MN	\$ 30,902.49
60096	Rinke-Noonan Law Firm	\$ 3,007.50
60100	Schwickert's Tecta America LLC	\$ 3,021.18
60101	SeaChange Print Innovations	\$ 8,153.93
60102	S.E.H. Inc.	\$ 67,518.16
60103	Selly Excavating Inc.	\$ 11,048.82
60111	Summit	\$ 8,585.99
60112	Sycks Construction LLC	\$ 35,619.00
60116	Towmaster	\$ 4,756.62
60117	Traxler Construction Inc.	\$ 4,671.48
60123	Waterford Oil Co. Inc.	\$ 9,633.90
60127	Ziegler Inc.	\$ 5,405.73
81	Claims paid less than \$2,000.00:	\$ 32,739.50
35	Claims paid more than \$2,000.00:	\$599,270.80
116	Total all claims paid:	\$632,010.30

On motion by O'Keefe, seconded by King and unanimously approved, the Board adjourned until Tuesday, July 21 at 9:00 a.m.

**ATTEST:** \_\_\_\_\_

**Le Sueur County Administrator**

**Le Sueur County Chairman**