

**Minutes of Le Sueur County Board of Commissioners Meeting
October 20, 2020**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, October 20, 2020 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Lance Wetzel, Steve Rohlffing and Danny O'Keefe. Also present were Darrell Pettis, Brent Christian and Pam Herrmann.

On motion by O'Keefe, seconded by Wetzel and unanimously approved, the Board approved the agenda for the business of the day.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda.

- Approved the October 6, 2020 County Board Minutes and Summary Minutes.
- Approved the Electronic Funds Transfer report:
 - 10/09/2020 Transferred \$1,500,000.00 from First State Bank of Le Center to Cornerstone State Bank of Le Sueur for Payroll.
 - 10/16/2020 Transferred \$15,000.00 from Hometown Bank (Bond Proceeds) to First State Bank of Le Center for Sulp payment.
- Approved Liquor Licenses for: Neisen's on 99 and Westwood Marina Bar and Grill

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

Ann Traxler, Emergency Management Director, appeared before the Board with two items. Before purchasing vehicle, local bid options are required per Board.

Informed the Board that the Governor had approved State Public Disaster Assistance for the June 23 to July 3 floods.

Jim McMillen, Building Maintenance, appeared before the Board with one item for discussion. On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved the rental of 267 Sharon Street (35' x 93' heated storage building) in the amount of \$1,200 + utilities for 6 months with rent to own option.

Holly Kalbus, Environment Resource Specialist, appeared before the Board with one item for approval.

On motion by O'Keefe, seconded by King and unanimously approved, the Board approved and authorized the chair to sign the 2019 SSTS upgrade NRBG Grant Agreement.

Nik Kadel, County Ditch Inspector, appeared before the Board with numerous discussion items. On motion by Wetzel, seconded by King and unanimously approved, the Board directed staff to have plans prepared to repair CD#43 from the outlet of Clear Lake and for the replacement of the Clear Lake Dam.

On motion by O’Keefe, seconded by King and unanimously approved, the Board approved the expenditure of up to \$15,000 to remove bog on Mary’s Lake from the CD#45 fund.

On motion by King, seconded by O’Keefe and unanimously approved, the Board requested the ditch inspector bring forward tree removal projects on county ditches.

Cindy Shaughnessy, Public Health Director appeared before the Board to discuss Le Sueur County’s response to the COVID-19 pandemic.

Justin Lutterman, GIS, appeared before the Board with one item for approval.

On motion by O’Keefe, seconded by Wetzel and unanimously approved, the Board approved and authorized the Chair to sign the 3 year Professional Services Agreement with Schneider Corporation for Beacon.

Tim Schmidke appeared before the Board to discuss permitting.

On motion by King, seconded by O’Keefe and unanimously approved, the Board approved and authorized Schmidke to complete gravel tax project with buffer along lakeshore. Schmidke agrees to put in native vegetation in 6 ft buffer area. As required by CUP.

Barbara Droher Kline, appeared before the Board with numerous items for items for discussion and approval.

On motion by Wetzel, seconded by King and unanimously approved, the Board approved and authorized the Chair to sign the Nextwave Broadband Agreement – St Peter in the amount of \$225,980 plus \$10,000 to reduce the connection fee by \$100 for the first 100 customers, using Cares Act Funds.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved the proposal from Alpha Wireless in the amount of \$49,978.75 for the Fairgrounds and County Parks Broadband expansion using CARES Act funds.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by O’Keefe, seconded by Gliszinski and unanimously approved, the Board reappointed Shayne Bender as the County Assessor, effective January 1, 2021, and administered the Oath of Office.

On motion by Wetzel, seconded by King and unanimously approved, the Board approved the recommendation to post and advertise for an Engineering Technician III/Inspector, Grade 9, Step 4 at \$25.48 per hour.

On motion by Gliszinski, seconded by O’Keefe and unanimously approved, the Board approved the recommendation to classify the Sign Technician/Highway Maintenance Worker position, in the Highway Department, as a Grade 7, effective October 20, 2020.

On motion by O’Keefe, seconded by Wetzel and unanimously approved, the Board approved the recommendation to accept the retirement request from Robert Vollmer, full time Investigator in the Sheriff’s Office, effective December 31, 2020.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the recommendation to post and advertise for an Investigator in the Sheriff’s Office, Grade 11, Step 4 at \$28.62 per hour.

On motion by Wetzel, seconded by O’Keefe and unanimously approved, the Board approved the recommendation to transfer Matthew Shouler, full time Patrol Sergeant, Grade 12, Step 11 at \$40.60 per hour to a full time Investigative Sergeant, in the Sheriff’s Office, Grade 12, Step 11 at \$40.60 per hour, effective November 16, 2020.

On motion by O’Keefe, seconded by King and unanimously approved, the Board approved the recommendation to post and advertise for a full time Patrol Sergeant, Grade 12, Step 4 at \$30.34 per hour.

On motion by Wetzel, seconded by O’Keefe and unanimously approved, the Board approved the recommendation to hire Loni Davies as a part time Administrative Assistant III in the Recorder’s Office, Grade 5, Step 4 at \$20.18 per hour, effective October 26, 2020.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the 2021 health insurance plans, premiums and the employer contribution of \$909.50 per month to all benefits eligible non-union employees for the single coverage group health insurance plans.

2021 monthly premium -	\$3250 - \$840.00
	\$5000 - \$694.50
	\$2000 - \$865.00

On motion by King, seconded by O’Keefe and unanimously approved, the Board approved the recommendation to approve the 2021 health insurance plans, premiums, employer contribution of \$1,850.00 per month to the premium and \$208.33 per month to an HSA/VEBA account to all benefits eligible non-union employees for the family coverage group health insurance plans.

2021 monthly premium -	\$3250/\$6500 - \$2434.50
	\$5000/\$10,000 - \$2012.00
	\$4000 – \$2536.50

On motion by Gliszinski, seconded by O’Keefe and approved via roll call vote 4 to 0 with Commissioner Wetzel Abstaining, the Board approved the recommendation to approve the revised policy for the County’s contribution, when both spouses are employed at the County, to the Family Health Insurance Coverage for non-union employees.

Darrell Pettis, County Administrator appeared before the Board with several items for consideration.

On motion by King, seconded by Wetzel and unanimously approved, the Board reappointed Judy Graham to Le Sueur – Waseca Library Board.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board decided to keep MCIT voting delegate and alternative the same as last year.

Commissioner Committee Reports:

- Commissioner Gliszinski reported on None
- Commissioner King reported on LeSueur/Waseca Library board
- Commissioner Wetzel reported on Public Heath, EM, CRWP
- Commissioner O’Keefe reported on P&Z, Department Head
- Commissioner Rohlfiing reported on Cannon River SW, Region 9, Cannon River 1W1P

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the cases and claims for Human Services:

Financial: \$27,015.50

Soc Services: \$99,752.81

On motion by Wetzel, seconded by O’Keefe and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
61380	Access Networks	\$541,951.15
61381	Advanced Correctional Healthcare Inc.	\$ 2,924.11
61382	Ag Partners Coop	\$ 17,351.74
61384	American Engineering Testing	\$ 5,822.30
61386	APG Media of Southern MN LLC	\$ 5,222.66
61388	Baker Tilly Virchow Krause, LLP	\$ 11,250.00
61390	Bauer Built	\$ 4,621.56
61395	Bolton & Menk Inc.	\$ 3,917.50
61399	Bureau of Criminal Apprehension	\$ 2,465.00
61400	Cardio Partners	\$ 23,905.00
61401	Chatsworth Gloves Inc.	\$ 3,700.00
61404	Christian, Keogh, Moran & King	\$ 2,605.10
61408	Contech Engineered Solutions LLC	\$ 32,663.52
61409	Counseling Services of MN Inc.	\$ 59,800.00
61413	Barbara Droher Kline	\$ 6,152.50
61414	DS Solutions Inc.	\$ 3,601.00
61415	ESRI	\$ 20,000.00
61416	Express Services Inc.	\$ 2,636.48
61434	Hildi Inc.	\$ 2,900.00
61439	I & S Group Inc.	\$ 5,212.80
61447	Johnson Aggregates	\$ 52,600.97
61456	Le Center Rehab	\$ 5,352.60
61460	Richard Lea	\$ 2,630.00
61464	Sarah Johnson Malchow	\$ 2,153.20
61465	Marco Technologies LLC	\$ 3,162.50
61466	Mariska Enterprises	\$ 2,905.00
61467	Matejcek’s Inc.	\$ 2,134.84
61475	Minn St Admin ITG Telecom	\$ 6,493.96

61482	MRCI	\$ 63,000.00
61486	Nuss Truck & Equipment	\$ 4,264.02
61490	OMG Midwest Inc.	\$ 50,439.79
61491	Paragon Printing & Mailing Inc.	\$ 9,729.24
61494	Pomp's Tire Service Inc.	\$ 2,896.96
61496	Rinke-Noonan Law Firm	\$ 9,131.00
61499	S.M. Hentges & Son Inc.	\$ 9,692.20
61501	SeaChange Print Innovations	\$ 13,070.42
61506	Stephenson Custom Case Co.	\$ 9,470.00
61510	Stryker Sales Corp.	\$125,599.41
61515	Thompson Construction & Remodeling	\$ 2,500.00
61520	Traxler Construction Inc.	\$ 6,809.29
61526	Valley Asphalt Products Inc.	\$ 2,153.25
61535	Wondra Automotive Inc.	\$ 2,199.28
116	Claims paid less than \$2,000.00:	\$ 36,606.99
42	Claims paid more than \$2,000.00:	<u>\$1,147,090.35</u>
158	Total all claims paid:	<u>\$1,183,697.34</u>

On motion by King, seconded by O'Keefe and unanimously approved, the Board moved into closed meeting, Attorney – Client Privilege Mn Stat. 13D.05 Subd 3 (b).

On motion by Wetzel, seconded by King and unanimously approved, the Board adjourned until October 27, 2020 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator **Le Sueur County Chairman**