

Summary Minutes of Le Sueur County Board of Commissioners Meeting, January 5, 2021

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.
- Commissioner Rohlfing was nominated 2021 Board Chair. (King/O'Keefe)
- Commissioner O'Keefe was nominated 2021 Board Vice Chairperson. (King/Gliszinski)
- Approved the agenda for the business of the day. (Gliszinski/O'Keefe)
- Approved the consent agenda: (Wetzel/King)
- Approved the cases and claims for Human Services: Financial: \$59,384.08, Soc Services: \$151,099.93 (Gliszinski/O'Keefe)
- Acknowledged receiving the 2020 Clerical Abatements and Additions to the Annual Report from the Assessor's Office. (O'Keefe/Wetzel)
- Approved the request to delegate their authority to review the below listed claims before payment pursuant to M.S. 375.18, Subd 1b. to the Le Sueur County Auditor-Treasurer. These claims shall be examined in accordance with the established internal accounting and administrative control procedures to ensure the proper disbursement of public funds. Bills that are discounted when paid in specific time period: Utilities/Telephone/Sewer & Water, Contract/Lease Payments, Employee's Credit Card Reimbursements, Class Registration/Reservations, Dues, Postage, Drug Investigation Money, Tax Settlements/Apportionments, License Fees, Taxes & Special Assessments, Bond Payments, Septic Loans (Wetzel/Gliszinski)
- Approved the following list of the dedicated reserves for Le Sueur County for 2021: (O'Keefe/King)
 - Revenue Fund 6,134,639
 - Revenue Fund-Tipping Fees 1,670,354.25 (Restricted)
 - Road & Bridge 3,875,431
 - Human Services 2,780,674
 - Environmental 541,499
 - Victim Witness 41,205
 - Bond Fund 1,507,254
- Approved to designate the following financial institutions as depositories of funds for Le Sueur County for 2021. (Wetzel/O'Keefe)
 1. First National Bank Le Center MN
 2. First State Bank Le Center MN
 3. Frandsen Bank & Trust Montgomery MN
 4. First Farmers and Merchants Bank Le Sueur MN
 5. Cornerstone State Bank Le Sueur MN
 6. HomeTown Bank Cleveland MN
 7. Frandsen Bank & Trust Waterville MN
 8. Elysian Bank Elysian MN
 9. Wells Fargo Advisors Minneapolis MN
 10. Magic Fund Minneapolis MN
 11. State Bank of New Prague New Prague MN
 12. Cornerstone State Bank Montgomery MN

- Approved the amount of interest collected on investments during the year of 2020. Total Interest Collected in 2020: \$334,952.92; Collected on daily accounts \$150,487.11 (King/O'Keefe)
- Recognized the following employees on their significant length of service with Le Sueur County.

Cindy Shaughnessy	Public Health	40 years
Pamela Voit	Public Health	30 years
Colleen Stoffel	Human Services	25 years
Ramona Shook	Human Services	20 years
Vicki Walechka	Victim Witness	20 years
Nickolas Greenig	Sheriff's Office	20 years
Ben King	County Attorney's Office	15 years
Amber Karels	Public Health	15 years
Heather Gilhousen	Auditor/Treasurer	5 years
Talia Gilster	Human Services	5 years
Amanda Worrell	Human Services	5 years

- Approved the resignation of Justin Coates, full time Agency Social Worker in Human Services, effective January 29, 2021. (O'Keefe/King)
- Approved the recommendation to post and request the merit list for a full time Agency Social Worker in Human Services, Grade 11, Step 4 at \$28.62 (2020) per hour. (O'Keefe/Wetzel)
- Approved the recommendation to hire Brennan Vollmer as a full time Deputy Sheriff in the Sheriff's Office, Grade 10, Step 4 at \$26.99 (2020) per hour, effective January 11, 2021. (Gliszinski/O'Keefe)
- Approved the Recommendation to approve the Public Employees Retirement Association - Police Officer Declaration for Brennan Vollmer. (O'Keefe/Gliszinski)
- Approved the Recommendation to hire Ryan Schaefer as a full time Deputy Sheriff in the Sheriff's Office, Grade 10, Step 4 at \$26.99 (2020) per hour, effective January 11, 2021. (O'Keefe/King)
- Approved the recommendation to approve the Public Employees Retirement Association - Police Officer Declaration for Ryan Schaefer. (O'Keefe/Gliszinski)
- Approved the recommendation to post and advertise for a full time Appraiser in the Assessor's Office, Grade 10, Step 4 at \$26.99 (2020) per hour. (King/Wetzel)
- Approved the recommendation to approve the 2021 wages for the Teamster's Unions; Deputies, Correctional Officers/Dispatchers, Courthouse, and Human Services employees. Effective January 1, 2021, a 1.0 percent cost of living, and step increase to eligible employees, and effective July 1, 2021, a 0.5 percent cost of living. (O'Keefe/Gliszinski)
- Approved the recommendation to approve and sign the 2021 Service Agreement between Le Sueur County and SafeAssure. (Wetzel/King)
- Designated the Montgomery Messenger as the legal paper of the Le Sueur County Board for Financial Statements, Official Statements, Official Notices, Personal Property Lists and all legal notices required to be published in the Official Paper for the year 2021. The Board also designated the Life Enterprise as the second publication for the County Financial Statement for the year 2021, and accepted the legal bids for all other notices for other county newspapers, those being: New Prague Times, Lake Region Life, and Le Sueur County News, Montgomery Messenger, Life Enterprise. (O'Keefe/Wetzel)

- Approved the request to advertise for Seasonal Material and Equipment Rates. Bids will be opened on Tuesday, February 16 at 9:05 a.m. (Wetzel/King)
- Approved the spring 2021, Countywide, 4-Band Ortho-Photography Agreement with Ayres Associates. (King/Wetzel)
- Approved the draft of the Small Business Economic Relief Fund Program Guidelines. (Gliszinski/King)
- Approved the West Jefferson Partial Payment#14 to Ellingson Drainage for \$164,533.19 with a reduction of the retainage from 5% to 2%. (Gliszinski/O'Keefe)
- Set the 2021 Board of Appeal and Equalization meeting for Tuesday, June 15, 2021 starting at 7:00 p.m. (Gliszinski/King)
- Approved the 2021 Commissioner Committees as amended. (O'Keefe/King) By consensus, the Board agreed to the following AMC Appointments:
 - Environment & Natural Resources Policy Committee Rohlfling
 - General Government Policy Committee O'Keefe
 - Health & Human Services Policy Committee King
 - Public Safety Policy Committee Gliszinski
 - Transportation & Infrastructure Policy Committee Wetzel
- Set the mileage reimbursement for Le Sueur County Employees to be the Federal IRS mileage at 0.56 cents per mile and 2 cents per mile additional for those Water Patrol Officers while pulling a water patrol boat for the year 2021. (Wetzel/Gliszinski)
- Approved EOY 2020 claims (King/Gliszinski)

Warrant #	Vendor Name	Amount
62607	Advanced Correctional Healthcare Inc.	\$ 3,001.12
62609	Ag Partners Coop	\$ 5,875.53
62613	American Engineering Testing	\$ 2,898.15
62620	Bolton & Menk Inc.	\$ 30,970.50
62625	Compass Minerals America Inc.	\$ 26,480.18
62626	Contech Engineered Solutions LLC	\$ 2,980.70
62632	Frontier Precision Inc.	\$ 59,559.65
62646	I & S Group Inc.	\$ 7,791.26
62647	ITsavvy LLC	\$ 83,376.37
62648	Johnson Aggregates	\$ 9,782.63
62654	Lamar Companies	\$ 2,665.00
62659	Le Sueur Co Soil & Water Cons.Dist.	\$ 36,131.41
62663	McGrath Electrical Services LLC	\$ 2,104.00
62668	Minn St. Admin Itg Telecom	\$ 6,493.96
62670	MN Counties Computers Coop	\$ 40,384.75
62673	MN Dept of Transportation	\$ 8,168.26
62675	Motorola Inc.	\$ 2,115.00
62678	Nuss Truck & Equipment	\$ 4,270.57
62682	OMG Midwest Inc.	\$ 5,443.39
62687	Ramsey County	\$ 3,115.50
62689	Regents of the University of MN	\$ 27,621.91
62693	Robert M. Segna Construction LLC	\$ 3,650.00
62699	Schneider Geospatial LLC	\$ 2,625.00
62700	S.E.H. Inc.	\$ 59,811.83

62701	SHI International Corp.	\$ 4,785.00
62711	Summit	\$ 8,345.14
62712	Sycks Construction LLC	\$ 13,813.86
62718	Traxler Construction Inc.	\$ 9,825.89
62730	Ziegler Inc.	\$ 4,081.66
62731	Zimmerman Tiling & Excavating LLC	\$ 40,617.50
95 Claims paid less than \$2,000.00:		\$ 36,812.30
30 Claims paid more than \$2,000.00:		\$518,785.72
125 Total all claims paid:		\$555,598.02

- Commissioner Committee Reports:
 - Commissioner Gliszinski reported on none
 - Commissioner King reported on Le Sueur City Council
 - Commissioner Wetzel reported on none
 - Commissioner O'Keefe reported on none
 - Commissioner Rohlfing reported on Negotiations and Cleveland City Council

• Adjourned until January 19, 2021 at 9:00 a.m. (Gliszinski/King)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman