

**Minutes of Le Sueur County Board of Commissioners Meeting  
January 19, 2021**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, January 19, 2021 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King (remote), Dave Gliszinski (remote), Lance Wetzel (remote), Steve Rohlfing and Danny O'Keefe. Also present were Darrell Pettis, Brent Christian and Pam Herrmann.

On motion by Wetzel, seconded by King and approved via roll call vote 5 to 0, the Board approved the agenda for the business of the day.

On motion by O'Keefe, seconded by Gliszinski and approved via roll call vote 5 to 0, the Board approved the consent agenda:

- Approved the January 5, 2021 County Board Minutes and Summary Minutes.
- December 2020 Transfers
- Minnesota Pheasants Gambling Permit
- Electronic Funds Transfer Report

Nik Kadel, Ditch Specialist appeared before Board with updates on ditch cleaning and a ditch report.

On motion by Gliszinski, seconded by O'Keefe and approved via roll call vote 5 to 0, the Board approved the payment for bog removal to Selly Excavating Inc for \$16,940.

On motion by King, seconded by O'Keefe and approved via roll call vote 4 to 0, with Wetzel absent, the Board tabled the request for payment for Ditch 6 clean out. The contractor did more work than was contracted for and the bill was over projected costs. Nik will come back to the board in a month after he has inspected and gathered more information on the billing.

Michael Schultz, District Manager SWCD came before the Board with updates on the Ditch Inspector and the 2021 SWCD Ditch Contract for Services.

On motion by Gliszinski, seconded by O'Keefe and approved via roll call 4 to 0, with Wetzel absent, the Board approved the 2021 SWCD Ditch Contract for Services.

Holly Kalbus appeared before the Board with a request for her position as the Grantee Authorized Representative.

On motion by O'Keefe, seconded by King and approved via roll call 4 to 0, with Wetzel absent, the Board approved Holly Kalbus as the Grantee Authorized Representative.

Pam Simonette, Auditor/Treasurer appeared before the Board with a proposal for re-opening the License Bureau.

Jennifer Flicek, Assistant County Assessor came before the Board with several contract ratifications for approval.

On motion by King, seconded by O'Keefe and approved via roll call 4 to 0, with Wetzel absent, the Board approved the Tax Amendment 7 and Tax Board Ratification.

On motion by King, seconded by O'Keefe and approved via roll call 4 to 0, with Wetzel absent, the Board approved the CAMA Amendment 7 and CAMA Board Ratification.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by O'Keefe, seconded by King and approved via roll call 4 to 0, with Wetzel absent, the Board approved the Recommendation to grant regular status to Jordan Trnka, full time Correctional Officer in the Sheriff's Office, effective January 8, 2021.

On motion by Gliszinski, seconded by O'Keefe and approved via roll call 4 to 0, with Wetzel absent, the Board approved the Recommendation to hire Robyn Rutt, as a full time Office Support Specialist in Human Services, Grade 3, Step 4 at \$18.15 per hour, effective February 1, 2021.

On motion by O'Keefe, seconded by King and approved via roll call 4 to 0, with Wetzel absent, the Board approved the Recommendation to accept the retirement request from Pam Simonette, full time County Auditor/Treasurer in the Auditor/Treasurer's Office, effective May 26, 2021.

On motion by Gliszinski, seconded by O'Keefe and approved via roll call 4 to 0, with Wetzel absent, the Board approved the Recommendation to post and advertise for a full time County Auditor/Treasurer in the Auditor/Treasurer's Office, Grade 16, Step 4 at \$38.67 per hour.

On motion by O'Keefe, seconded by King and approved via roll call 4 to 0, with Wetzel absent, the Board approved the Recommendation to accept the retirement request from Connie Kopet, full time Chief Deputy Auditor/Treasurer in the Auditor/Treasurer's Office, effective May 28, 2021.

On motion by King, seconded by O'Keefe and approved via roll call 4 to 0, with Wetzel absent, the Board approved the Recommendation to post and advertise for a full time Chief Deputy Auditor/Treasurer in the Auditor/Treasurer's Office, Grade 12, Step 4 at \$30.64 per hour.

On motion by O'Keefe, seconded by King and approved via roll call 4 to 0, with Wetzel absent, the Board approved the contract with David Drown and Associates to recruit for a County Administrator.

Presentation of plaque to Darrell Pettis, County Administrator, to recognize the years of service with the County.

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Personnel Updates and Updated 2021 Organizational

Chart, Human Services Pandemic Response Update, Legislative Updates and 2020 Summary Information.

On motion by King, seconded by O'Keefe and approved via roll call 5 to 0, the Board approved the purchase of a 2019 Dodge Caravan SXT for \$20,589.38 using UCare Grant Funds for the Clubhouse.

On motion by O'Keefe, seconded by Wetzel and approved via roll call 5 to 0, the Board approved the contract with Alternative Resolutions for the 2021 Proposed Guardianship and Conservatorship Contract.

On motion by O'Keefe, seconded by Gliszinski and approved via roll call 5 to 0, the Board approved the contract with Paul J Dietzman for consulting services.

On motion by O'Keefe, seconded by King and approved via roll call 5 to 0, the Board approved the contract with Inspire Services for Peer Support Specialists, Recovery Coaches or Peer Mentor Services.

On motion by Wetzel, seconded by Gliszinski and approved via roll call 5 to 0, the Board approved the contract with Blue Earth County Human Services for the Joint Powers Board Contract through the South Central Community Based Initiative.

On motion by O'Keefe, seconded by King and approved via roll call 5 to 0, the Board approved the commercial lease with Le Sueur County Soil and Water Conservation District for the 2021 Clubhouse Lease.

On motion by O'Keefe, seconded by Gliszinski and approved via roll call 5 to 0, the Board approved the MVAC Notice of Funds Available.

On motion by Gliszinski, seconded by King and approved via roll call 4 to 0, with Wetzel absent, the Board approved the Commissioner's Warrants. Human Services claims.

Financial: \$37,370.66

Soc Services: \$78,927.05

Cindy Shaughnessy, Public Health Director, appeared before the Board with a COVID-19 Update.

Barbara Droher Kline appeared before the Board with updates on the CARES Act and Broadband updates.

Darrell Pettis, County Administrator appeared before the Board with two items for consideration.

State Historic Preservation nominated Montgomery Commercial Historic District to be placed on the National Register of Historic Places.

Baker Tilly has changed their name to Baker Tilly US, LLP.

On motion by King, seconded by Wetzel and approved via roll call 5 to 0, the Board approved the following claims for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
62874	Accurate Controls Inc.	\$ 12,284.46
62875	Ag Partners Coop	\$ 7,469.30
62879	ANCOM Technical Center	\$ 6,934.99
62887	Bureau of Criminal Apprehension	\$ 2,285.00
62889	Christian, Keogh, Moran & King	\$ 3,425.27
62892	Cleveland City	\$ 14,356.95
62894	Community Co-Op Oil Assn.	\$ 13,562.29
62897	Barbara Droher Kline	\$ 3,722.52
62899	Elysian City	\$ 8,463.70
62910	Hillyard-Hutchinson	\$ 3,630.00
62912	Holicky Bros Logistics	\$ 3,562.01
62914	I & S Group Inc.	\$ 13,406.39
62920	Javens Mechanical Contracting Inc	\$ 2,663.00
62921	Johnson Aggregates	\$ 36,182.61
62922	Kasota City	\$ 15,046.58
62923	Kilkenny City	\$ 2,382.38
62925	Le Center City	\$ 13,353.84
62927	Le Sueur City	\$ 48,587.93
62929	Le Sueur Co Soil/Water Conserv.Dist.	\$ 13,608.18
62930	Richard Lea	\$ 2,720.00
62935	Sarah Johnson Malchow	\$ 2,110.00
62944	Minn St. Admin ITG Telecom	\$ 6,493.96
62946	MN Sheriff's Assoc	\$ 8,609.40
62947	Montgomery City	\$ 21,065.22
62950	Motorola Inc.	\$ 33,694.37
62951	Anthony Nerud	\$ 3,655.00
62952	Ney Environmental Education Foundation	\$115,900.00
62956	Northland Business Systems	\$ 4,062.81
62958	Nuss Truck & Equipment	\$ 3,630.06
62961	OMG Midwest Inc	\$ 2,478.22
62962	Paragon Printing & Mailing Inc	\$ 5,080.86
62968	Ramsey County	\$ 3,215.25
62969	Rinke-Noonan Law Firm	\$ 5,967.00
62973	Safe Assure Consultants Inc	\$ 8,652.67
62976	Schneider Geospatial LLC	\$ 7,380.00
62977	Schwickerter's Tecta America LLC	\$ 7,665.00
62979	Selly Excavating Inc	\$ 27,049.65
62989	Summit	\$ 8,930.88
62999	Twist Op-Office Etc	\$ 4,272.02
63008	Waterville City	\$ 20,626.36

63009	Wenck Associates Inc	\$ 2,262.40
63014	Wondra Automotive Inc	\$ 4,165.47
63016	Wornson Goggins PC	\$ 3,212.17
<b>101 Payments less than \$2,000.00:</b>		<b>\$ 35,108.79</b>
<b>43 Payments more than \$2,000.00:</b>		<b>\$537,826.17</b>
<b>144 Total all Payments:</b>		<b>\$572,934.96</b>

**Commissioner Committee Reports:**

- Commissioner Gliszinski reported on WSB
- Commissioner King reported on Library Board, WSB, 2 Transit Authority, WINK, Ditch meeting with ISG
- Commissioner Wetzel reported on Cordova Township Board, Ditch meeting with ISG
- Commissioner O’Keefe reported on Work session, P&Z, Ditch meeting with ISG
- Commissioner Rohlfing reported on Region 9 Full Commission, Elysian City Council, Small Business Grant, Region 9 Special Board, P&Z, Ditch meeting with ISG

On motion by O’Keefe, seconded by King and approved via roll call 5 to 0, the Board adjourned until January 26 at 9:00 a.m.

**ATTEST:** \_\_\_\_\_  
**Le Sueur County Administrator**

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**Le Sueur County Chairman**