

**Minutes of Le Sueur County Board of Commissioners Meeting
May 18, 2021**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, May 18, 2021 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Lance Wetzel, Steve Rohlfing and Danny O'Keefe. Also present were Dani Blaschko, Brent Christian and Pam Herrmann.

On motion by King, seconded by O'Keefe, the Board unanimously approved the agenda for the business of the day.

On motion by Wetzel, seconded by Gliszinski, the Board unanimously approved the consent agenda:

- Approved the May 4, 2021 County Board Minutes and Summary Minutes.
- April Transfers
- Megan Kirby, PH Director Credit Card Request
- Electronic Funds Transfer Report

Sheriff Brett Mason came before the Board with a couple items.

On motion by O'Keefe, seconded by Wetzel, the Board unanimously approved the 2020 Federal Boating Safety Supplemental Equipment Grant Contract Agreement for \$4572.

On motion by Gliszinski, seconded by O'Keefe, the Board unanimously approved the 2021 Federal Boating Safety Supplemental Patrol Grant Contract Agreement for \$3875.

Jim McMillen, Maintenance came before the Board with two items for approval.

There was discussion on repairing the roof on the Old Jail. Jim is to start investigating tear down and not spend money on repairs.

On motion by Wetzel, seconded by King, the Board unanimously approved the quote from Dennis Environmental for \$2,250.00 for asbestos removal from the East Entry project.

Mark Roemhildt, Director of Veterans Service came before the Board with a request.

On motion by O'Keefe, seconded by Gliszinski, the Board unanimously approved the request to release \$2,200.00 to Le Sueur County Service Clubs to assist in their Memorial Day expenses.

Jeff Neisen, IT Director came before the Board with a couple items for approval.

On motion by O'Keefe, seconded by King, the Board unanimously approved the request for the Application Xtender Upgrade at \$10,868.60 that will be paid from Human Services funds.

On motion by Wetzel, seconded by Gliszinski, the Board unanimously approved the request for the Application Xtender Upgrade of 50 licenses to be able to search documents at a cost of \$28,536.83 that will be paid from Records office funds.

On motion by O'Keefe, seconded by King, the Board unanimously approved the request for Drive Shredding through Veteran Shredding at their quoted costs.

WebEx licenses will be discussed at the next Department Head meeting.

Dave Tiegs, Highway Department came before the Board with one item for approval.

On motion by Gliszinski, seconded by Wetzel, the Board unanimously approved the contract for SAP-040-603-029, Bituminous Rehabilitation CSAH 3 from CSAH 26 to CSAH 29 with Crane Creek Asphalt, Faribault, MN for \$3,118,430.83. Projected Start Date is June 1st, 2021.

Amy Beatty came before the board with Solid Waste Permit Applications.

On motion by Gliszinski, seconded by King, the Board unanimously approved the Solid Waste Permit Applications.

There will be a Household Hazardous Waste Collection day on May 27, 2021 from 10-4 at the Le Sueur County Highway Shop in Cleveland.

Nick Kadel came before the Board with an update.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by King, seconded by O'Keefe, the Board unanimously approved the recommendation to approve the request from Mark Traxler, full time Psychologist I in Human Services, to participate in the PERA Phased Retirement Option Program and complete the First Renewal Agreement, effective June 1, 2021.

On motion by Wetzel, seconded by Gliszinski, the Board unanimously approved the recommendation to hire Bradley Collins, full time Chief Deputy Auditor-Treasurer in the Auditor-Treasurer's Office, Grade 13, Step 7 at \$36.10 per hour, effective May 25, 2021.

On motion by O'Keefe, seconded by Gliszinski, the Board unanimously approved the recommendation to hire Angie Linsmeier, full time Office Support Specialist, Sr. in Human Services, Grade 4, Step 4 at \$19.22 per hour, effective May 24, 2021.

On motion by Wetzel, seconded by King, the Board unanimously approved the recommendation to hire Joseph Martin, full time County Administrator in County Administration, Grade 21, Step 4 at \$51.78 per hour. Joseph will start on a part time basis effective May 24, 2021, and a full time basis effective June 7, 2021.

On motion by O'Keefe, seconded by Gliszinski, the Board unanimously approved the recommendation to hire Aaron Stubbs, full time Environmental, Planning and Zoning Administrator in Environmental Service, Planning and Zoning, Grade 14, Step 10 at \$42.42 per hour, effective June 21, 2021.

On motion by King, seconded by O'Keefe, the Board unanimously approved the recommendation to re-appoint Cindy Westerhouse, Human Resources Director, to a two-year term, January 2021 to January 2023, as a Board of Director on the South Central Service Cooperative.

On motion by King, seconded by Wetzel, the Board unanimously approved the revised Le Sueur County COVID 19 Preparedness Plan to follow the CDC/State guidelines. Sue Rynda will coordinate with Cindy Shaughnessy in sending an email out to all staff.

Barbara Droher Kline came before the Board with a Blandin Fellowship update. On May 26 there is a Le Sueur County Elected Officials meeting at 6:30 p.m. On June 23 there is a Le Sueur Township Officials meeting at 6:30 p.m.

Sue Rynda came before the Board with several items.

On motion by Gliszinski, seconded by King, the Board unanimously approved the following HS claims:

Financial: \$ 28,927.47

Soc Services: \$110,161.39

On motion by King, seconded by O’Keefe, the Board unanimously approved Dr Michael Farnworth Contract for Psychiatric Consultation Services from 5/1/21 through 4/30/22.

On motion by Wetzel, seconded by Gliszinski, the Board unanimously approved Unique Abilities LLC Home and Community Based Waiver Contract through 12/31/2021.

On motion by O’Keefe, seconded by Wetzel, the Board unanimously approved the Fraud Investigation Program agreement with MNPrairie County Human Services.

On motion by King, seconded by Gliszinski, the Board unanimously approved the Service Level Agreement – Administration of Revenue Recapture with the Minnesota Department of Revenue.

On motion by King, seconded by Wetzel, the Board unanimously approved the following claims:

Warrant #	Vendor Name	Amount
64365	Advanced Correctional Healthcare Inc.	\$ 3,007.86
64369	American Solutions for Business	\$ 4,572.43
64371	APG Media of Southern MN LLC	\$ 2,703.10
64372	Baker Tilly US, LLP	\$ 30,283.00
64378	Bolton & Menk Inc.	\$ 4,140.00
64381	Christian, Keogh, Moran & King	\$ 2,906.47
64384	Contech Engineered Solutions LLC	\$ 40,738.08
64405	I & S Group Inc.	\$ 54,731.73
64411	Johnson Aggregates	\$ 49,928.15
64417	Richard Lea	\$ 2,865.00
64421	Mariska Enterprises	\$ 7,173.60
64452	S.E.H. Inc.	\$ 4,615.11
64459	Suel Printing Co.	\$ 3,701.00
64465	Tri-County Solid Waste	\$ 12,824.84
64472	Waterford Oil Co. Inc.	\$ 16,337.21
100 Payments less than \$2,000.00:		\$ 39,417.36
15 Payments more than \$2,000.00:		\$240,527.58
115 Total all payments:		\$279,944.94

Commissioner Committee Reports:

- Commissioner Gliszinski reported on no meetings.
- Commissioner King reported on Le Sueur/Waseca Library, NACO briefing, P&Z, ISG regarding ditch issues

- Commissioner Wetzel reported on Cordova township, Steering State Emergency Communications Board, P&Z
- Commissioner O’Keefe reported on Ottawa Council on COVIA, P&Z interviews, P&Z, P&Z continuation meeting
- Commissioner Rohlfing reported on Remodel meeting, Kasota/Elysian township, Region 9 Budget/Personnel, P&Z interviews, Region 9, Immtrack, MVAC, P&Z

On motion by O’Keefe, seconded by Wetzel and unanimously approved, the Board adjourned until May 25 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator Le Sueur County Chairman