

August 20, 2021

Joe Martin
County Administrator
Le Sueur County
88 South Park Avenue
Le Center, MN 56057

RE: Scope of Work for Consulting Services

Dear Joe:

We are pleased to present this proposal to provide consulting services to Le Sueur County (County) with respect to the American Rescue Plan Act (ARPA) and Local Fiscal Recovery (LFR) Funds. It is our understanding that the County will receive approximately \$5.61 million from the U.S Treasury to address negative economic impacts and respond to the public health emergency related to COVID-19. We further understand that the County seeks a professional consulting firm to assist with calculating the counterfactual revenue loss and conduct an eligibility risk assessment on identified expenses. The purpose of this letter is to set forth the scope of work and provide you with a cost estimate for our professional consulting services.

Scope of Work:

- 1) Review historical general revenue data for 2016, 2017, 2018, and 2019 and the growth rate adjustment factor.
- 2) Review revenue loss calculation as of and for the Year Ended December 31, 2020.
- 3) Conduct an eligibility risk assessment to ensure compliance with ARPA.

Terms:

- 1) The engagement will continue on a month-to-month basis, as needed, and the County or Ehlers may terminate at any time.

Cost Estimate:

Ehlers is prepared to deliver the above services, understanding that the scope and day-to-day intensity of our participation may evolve over time.

We propose to complete the scope of work on an hourly basis at Ehlers' standard rate of \$250 per hour. Based upon our anticipated hours, the cost to complete the project will not exceed \$500. Should the scope of work increase, we reserve the right to revisit the project cost.

Thank you for the opportunity to present this proposal and for your consideration. Please contact Keith Dahl at kdahl@ehlers-inc.com or at 651-697-8595 with any questions, or Bruce Kimmel at bkimmel@ehlers-inc.com or (651) 697-8572.