

Final 2022 Budget Summary

Revenues: \$116,883

- \$86,501 in base charges
- \$25,882 in flow charges
- \$4,500 in sewer access fee

Expenses: \$80,612

- \$21,662 paid in flow charge to City of Cleveland
- \$1,512 paid in base charge to City of Cleveland
- \$57,438 in operating expenses

- **Sewer District had positive operating balance of \$36,271 in 2022.**

1st Quarter Financial Overview (January 1-March 7)

- Balance of Operating Account=\$31,189 (grew from \$19,361 balance on January 1)
 - *Base Charge Revenues=\$16,783*

	2022 EOY	2023 Budget	1 st Quarter
Base Charge to City	\$1,512	\$1,524	\$252
Utilities and Telephone	\$7,102	\$10,000	\$1,059
Postage	\$435	\$200	\$43
Audit	\$2,257	\$2,000	\$244
Insurance	\$491	\$500	\$515
Repairs and Maintenance	\$31,996	\$30,000	\$3,012
Miscellaneous	\$1,298	\$500	0
Consulting	\$2,250	\$1,000	\$2,490
Admin	\$11,609	\$10,000	\$592
TOTALS	\$58,950	\$55,724	\$8,207

Note: There will be around \$6,500 in anticipated charges in 2023 related to new billing vendor that was not budgeted for.

- **Balance of Construction Account**
 - Balance of construction account started year at negative \$112,262.50 and grown to negative \$121,113 to be collected via assessments.
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NOTES ON BILLING

- There is one \$100 surcharge payment that has not been received. The deadline was November 1, 2022. This homeowner owes \$100, plus \$10 per month in late fees.
 - There are four late payments from the last quarterly billing statement.
 - Next billing cycle is April 2023, which will include new rate structures.
 - **2023 Fee Structure**
 - Base rate will go up \$4.50 per month, from \$45.50 to \$50.00 per month.
 - Flow charge is set at \$7.88 per 1,000 gallons (Set by City of Cleveland). This is unchanged from last year.
 - Charge property owners with partial and/or stubbed-in systems \$300 that will be billed annually.
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News/Issue Updates

- **Repair Work Overview**
 - Major clog in November 2022 in sewer line on West Lake Drive (December maintenance billing was \$6,350)
 - Empire Pipe was called out to conduct flushing
 - Going forward, this pipe will be flushed twice a year (Spring and Fall) to avoid future problems
 - Tracer wire posts hit by snow plow
 - Repair work will need to be done, and conversations with Township about paying for work.
 - Investigated usage issue at Halvorson property

- **New Billing Vendor**

West Jefferson Sewer District

Quarterly Report

March 2023

- Our current billing vendor UBMAX has been sold to GWorks. With this sale, Gworks will be charging the sewer district a one-time set up cost of \$4,320, and charge the district an annual subscription of \$2,748. We currently pay around \$600 a year for the UBMAX subscription, so this is a significant jump in price that is not budgeted for.
- We have reached out the cities in the County to see what vendor they use for billing, and most use Banyon. We will reach out to them to get a quote.