

**Minutes of Le Sueur County Board of Commissioners Meeting  
March 7, 2023**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, March 7, 2023 at 9:00 a.m. in the Government Center at Le Center, Minnesota. Those members present were Dave Gliszinski, John King, Danny O’Keefe, David Preisler and Steve Rohlfig. Also present were Joe Martin and Pam Herrmann. Brent Christian joined remotely via WebEx.

On motion by Preisler, seconded by Rohlfig, the Board unanimously approved the agenda for the business of the day.

On motion by O’Keefe, seconded by Gliszinski, the Board unanimously approved the consent agenda:

- February 28, 2023 Board Minutes and Board Summary Minutes
- February 2023 Transfers
- Electronic Funds Transfer Report
- March 2, 2023 Le Sueur Rice JD38 Board Minutes

On motion by Rohlfig, seconded by O’Keefe, the Board unanimously approved the following HS claims:

Financial:           \$27,478.74

Soc Services:       \$68,986.06

Theresa Kubes, Human Resources Director came before the Board with one item for approval.

On motion by O’Keefe, seconded by Preisler, the Board unanimously granted regular status to Jason Roggow, full-time Communications Lead Worker in the Sheriff’s Office, effective January 2, 2023.

**Staffing Updates**

**New Hires:**

Nicole Gehrke, full-time Office Support Specialist, Human Services Department, Grade 3, Step A (4), \$19.26 per hour, effective March 1, 2023.

Dalia Valenzuela, full-time Office Support Specialist, Human Services Department, Grade 3, Step A (4), \$19.26 per hour, effective March 8, 2023.

Yolanda Adams-Lee, full-time Agency Social Worker, Human Services Department, Grade 11, Step A (4) , \$30.67 per hour, effective March 13, 2023.

Samantha Hoelscher, full-time Agency Social Worker, Human Services Department, Grade 11, Step A (4) , \$30.67 per hour, effective March 15, 2023.

**Resignations:**

Susana Vera, full-time Eligibility Worker, effective March 31, 2023.

Dave Tiegs, County Engineer, came before the Board with updates and two items for approval.

On motion by Rohlfig, seconded by Preisler, the Board unanimously accepted seasonal bids as presented. Colleen will compile into spreadsheet on file and available at the County Shop.

On motion by O’Keefe, seconded by Preisler, the Board unanimously approved the rental of CASE IH MAXXUM Tractor (Roadside Mower) for 600 hours from Minnesota Ag Group of Northfield at a rate of \$14/hour.

Megan Kirby, Public Health Director came before the Board with a Public Health update and two items for approval.

On motion by Gliszinski, seconded by O’Keefe, the Board unanimously approved Public Health to start a \$100 Petty Cash Box and Policy.

On motion by Preisler, seconded by Rohlfing, the Board unanimously approved Out of State travel for Megan Kirby to attend the NACCHO (National Association of County & City Health Officials) Conference July 9<sup>th</sup> – 13<sup>th</sup> in Denver, Colorado.

Holly Bushman, Environmental Resources Specialist, came before the Board with one item for approval.

On motion by Rohlfing, seconded by Preisler, the Board unanimously approved the agreement with WaterGuards LLC to conduct watercraft inspections within Le Sueur County for the 2023 season for approximately 3,650 hours at \$25.95/hour.

Jim McMillen, Facilities Director, came before the Board with two items for approval.

On motion by Gliszinski, seconded by O’Keefe, the Board approved with King and Preisler voting against, spending up to \$129,945 for AP Midwest LLC and Widseth architects to develop construction documents related to the proposed remodeling of the Government Center. Expenses should be taken from the capital construction account.

On motion by Rohlfing, seconded by Gliszinski, the Board approved with Preisler voting against, spending up to \$258,129 for AP Midwest LLC to begin demolition of old courtrooms on 2<sup>nd</sup> floor of Government Center. Expenses should be taken from the capital construction account. *Note: This amount is included within the original \$4.5 million that was estimated for the project, not in addition to.*

Nik Kadel, Ditch Specialist came before the Board with one item for approval.

On motion by Rohlfing, seconded by Preisler, the Board approved with O’Keefe voting against, the Change order from CTS Construction & Tree Services to complete tree removal within the 16.5’ buffer at the same rate per square foot upon approval by contractor. Additional fees will be the landowner’s responsibility.

Joe Martin, County Administrator came before the Board with a West Jefferson Sewer District Update.

On motion by Gliszinski, seconded by Preisler, the Board unanimously approved the following County Claims:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
72747	Advanced Correctional Healthcare Inc.	\$ 17,515.19
72749	Ag Partners Coop	\$ 24,327.76
72754	Bolton & Menk Inc.	\$ 11,749.00
72757	Business Essentials	\$ 2,839.50
72758	Champ Software Inc.	\$ 29,057.00
72766	Everbridge Inc.	\$ 9,870.00
72776	Le Center Ambulance Service	\$ 4,500.00
72779	M-R Sign Co. Inc.	\$ 2,334.28
72785	Motorola Inc.	\$ 39,409.98
72794	Precisely Software Inc.	\$ 3,210.46

72806	Trident Water Systems LLC	\$ 3,252.50
72807	Tyler Technologies Inc.	\$ 8,100.00
72808	VERTIV Corp.	\$ 3,262.00
72811	Wornson Goggins PC	\$ 3,130.00
<b>52 Payments paid less than \$2,000.00:</b>		<b>\$ 22,556.48</b>
<b>14 Payments paid more than \$2,000.00:</b>		<b>\$162,557.67</b>
<b>66 Total all payments paid:</b>		<b>\$185,114.15</b>

**Commissioner Committee Reports:**

- Commissioner O’Keefe reported on Le Sueur – Rice County JDA 38 Public Hearing.
- Commissioner Preisler reported on Waterville City Council, Le Sueur – Rice County JDA 38 Public Hearing, Extension Committee meeting.
- Commissioner Rohlfing had no report.
- Commissioner Gliszinski reported on Le Sueur – Rice County JDA 38 Public Hearing, Human Resources meeting.
- Commissioner King reported on Extension Committee meeting, Human Resources meeting.

On motion by Rohlfing, seconded by Preisler and unanimously approved, the Board adjourned until March 21, 2023 at 9:00 a.m.

**ATTEST:** \_\_\_\_\_  
**Le Sueur County Administrator      Le Sueur County Chairman**