

**Amendment No. 1 to Professional Services Agreement:  
South Central Community Based Initiative and Le Sueur County Human Services**

Contract Start Date:	January 1, 2022
Original Contract Expiration Date:	December 31, 2022
Original Contract Amount:	\$354,289.00
Requested Contract Expiration Date:	December 31, 2022
This Amendment Total:	\$28,779.49
Contract Total (Original+ Amendment):	\$383,068.49

This Amendment is between the South Central Community Based Initiative, 410 S. Fifth Street, P.O. Box 3526, Mankato, Minnesota, 56002-3526, hereafter referred to as the "Agency," and Le Sueur County Human Services, 88 South Park Avenue, Le Center, MN, 56057, hereafter referred to as the "Contractor," enter into this Purchase-of-Service Agreement for the period from January 1, 2022, to December 31, 2022. The Agency and the Contractor are hereinafter referred to as the "parties."

**BACKGROUND**

WHEREAS, the Contractor is an organization licensed under Minnesota Rules 9520.0500 to 9520.0630 and Minnesota Statutes 256B.0622 and 256B.0624 and an approved vendor according to published criteria or certificated by the State of Minnesota, Department of Human Services, to provide mental health services (hereinafter "Purchased Services" or "Program Services") to persons (hereinafter also referred to as "eligible clients," "clients" or "program participants"); and

WHEREAS, the Agency, pursuant to Minnesota Statutes Sections 373.01, 373.02, and Minnesota Statutes Chapter 256M, wishes to purchase such Program Services from the Contractor; and

WHEREAS, the Contractor represents that it is duly qualified and willing to perform such Services;

NOW, THEREFORE, in consideration of the mutual understandings and agreements set forth, the Agency and Contractor agree as follows:

**CONTRACT AMENDMENT**

In this Amendment, changes to pre-existing Contract language will use ~~strike through~~ for deletions and underlining for insertions.

**Revision 1. Clause III. COST AND DELIVERY OF PURCHASED SERVICES**

- a. Reimbursement for Case Management Services, Community Support Program Services, Community Mental Health Therapy, Flex Funds, and Administrative Costs is based on the actual cost of the services, less all associated revenues.
  - (1) The total amount to be paid for such purchased services must not exceed ~~\$354,289.00~~ \$383,068.49.

THE ORIGINAL CONTRACT AND ANY PREVIOUS AMENDMENTS ARE INCORPORATED INTO THIS AMENDMENT BY REFERENCE.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be duly executed intending to be bound thereby.

APPROVED AS TO FORM AND EXECUTION

Date: \_\_\_\_\_

\_\_\_\_\_  
Suzanne Nerison, Joint Powers Board Chair  
South Central Community Based Initiative

Date: \_\_\_\_\_

\_\_\_\_\_  
John King - County Board Chair  
Le Sueur County

Date: \_\_\_\_\_

\_\_\_\_\_  
Jamie Hayes - County Director  
Le Sueur County

Date: \_\_\_\_\_

\_\_\_\_\_  
Joe Martin - County Administrator  
Le Sueur County



By selecting Adopt and Sign, I agree that the signature and initials will be the electronic representation of my signature and initials for all purposes when I (or my agent) use them on documents, including legally binding contracts - just the same as a pen-and-paper signature or initial.

## Internal Routing Page

Please do not remove this page. It is used for internal routing purposes.

<sup>DS</sup>  
*ay*

2/15/2023

**Certificate Of Completion**

Envelope Id: D803D2BA4E234B1798B304D021D3C23D	Status: Sent
Subject: Please DocuSign: SCCBI Le Sueur Co Prof Svc Agreement Amendment No 1	
Source Envelope:	
Document Pages: 3	Signatures: 0
Certificate Pages: 5	Initials: 1
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Noelle Bruender
Time Zone: (UTC-06:00) Central Time (US & Canada)	410 South 5th Street
	Mankato, MN 56001
	Noelle.Bruender@blueearthcountymn.gov
	IP Address: 136.234.48.139


**Record Tracking**

Status: Original	Holder: Noelle Bruender	Location: DocuSign
2/15/2023 12:30:32 PM	Noelle.Bruender@blueearthcountymn.gov	

**Signer Events**

Angela Youngerberg  
 Angela.Youngerberg@blueearthcountymn.gov  
 Director of Business Operations  
 Blue Earth County  
 Security Level: Email, Account Authentication (None)

**Signature**



Signature Adoption: Pre-selected Style  
 Using IP Address: 136.234.48.139

**Timestamp**

Sent: 2/15/2023 12:35:39 PM  
 Viewed: 2/15/2023 12:49:39 PM  
 Signed: 2/15/2023 12:50:00 PM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Jamie Hayes  
 jhayes@co.le-sueur.mn.us  
 Security Level: Email, Account Authentication (None)

Sent: 2/15/2023 12:50:04 PM  
 Viewed: 2/15/2023 1:35:40 PM

**Electronic Record and Signature Disclosure:**  
 Accepted: 2/15/2023 1:35:40 PM  
 ID: 56a416bc-81f8-4316-8b8a-6c4a22779d3b

Joe Martin  
 jmartin@co.le-sueur.mn.us  
 Security Level: Email, Account Authentication (None)

**Electronic Record and Signature Disclosure:**  
 Accepted: 12/22/2021 12:02:05 PM  
 ID: a35e1a4b-54bf-48dc-b3fd-fd9a2f99ae06

John King  
 jking@co.le-sueur.mn.us  
 Security Level: Email, Account Authentication (None)

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Suzanne Nerison  
 suzanne.nerison@co.freeborn.mn.us  
 Security Level: Email, Account Authentication (None)

**Electronic Record and Signature Disclosure:**  
 Accepted: 12/30/2022 8:05:16 AM  
 ID: de58adee-5951-4745-9440-34a1f59cdd81

**In Person Signer Events**

**Signature**

**Timestamp**

**Editor Delivery Events**

**Status**

**Timestamp**

<b>Agent Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Intermediary Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Certified Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Envelope Sent	Hashed/Encrypted	2/15/2023 12:35:39 PM
<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
<b>Electronic Record and Signature Disclosure</b>		

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, Blue Earth County (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact Blue Earth County:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [corey.vanraalte@blueearthcountymn.gov](mailto:corey.vanraalte@blueearthcountymn.gov)

### **To advise Blue Earth County of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [corey.vanraalte@blueearthcountymn.gov](mailto:corey.vanraalte@blueearthcountymn.gov) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from Blue Earth County**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [corey.vanraalte@blueearthcountymn.gov](mailto:corey.vanraalte@blueearthcountymn.gov) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with Blue Earth County**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [corey.vanraalte@blueearthcountymn.gov](mailto:corey.vanraalte@blueearthcountymn.gov) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Blue Earth County as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Blue Earth County during the course of your relationship with Blue Earth County.