



LE SUEUR COUNTY
BOARD AGENDA
REQUEST FORM

Request 2 of
 2

Date of Request: 2/27/23

Requested Meeting Date: 3/7/23

Person Making Request: Megan Kirby

Presenter Name/Title: Megan Kirby, Director

Department/Organization: Public Health

Phone Number: 507-357-8246

Email Address: mkirby@co.le-sueur.mn.us

Length of Time Needed: 5 Minutes

Time Preference: close to public health update

Type of Action Agenda Item: (all agenda items require supporting documentation)

Action:

If resolution, is a draft included?

Yes No

Agreement: Must provide at least 3 copies

(Includes contracts & memorandums of understanding)

Approved by County Attorney? Yes No

Action Requested:

Non-Action Agenda Item (all agenda items require supporting documentation)

TYPE: Discussion Informational Report Other (be specific):

Agenda Item Narrative (please describe and provide supporting documentation)

NACCHO (National Association of County & City Health Officials) will be holding an in-person conference Sunday, July 9th-Thursday, July 13th. I would be looking for approval from the board for me to attend this conference in Denver, Colorado on the above dates. Travel, Hotel, Conference Registration(\$757), Food is all covered through NACCHO and LPH COVID-19 grants. My time to attend would also be covered through grants.

Financial Implications: Travel, Hotel, Conference Registration, Food is all covered through NACCHO and LPH COVID-19 grants. My time to attend would also be covered through grants.

Cost \$ Actual Estimated Not Applicable

Grant Funded Property Tax Funded Other (be specific)

Is cost budgeted in current year? Yes No

Important Notice: Last minute agenda requests will not be added unless there are extenuating circumstances and the *County Administrator* has reviewed and approved the item to be added.

Board Agenda Request Forms are due to County Administrator Assistant by Thursday at noon the week prior to the Board meeting.