



LE SUEUR COUNTY
BOARD AGENDA
REQUEST FORM

Request 1 of 2

Date of Request: 1/11/23

Requested Meeting Date: 1/17/23

Person Making Request: Dani Ongie

Presenter Name/Title:

Department/Organization: Auditor-Treasurer

Phone Number:

Email Address:

Length of Time Needed: _____ Minutes

Time Preference:

Type of Action Agenda Item: (all agenda items require supporting documentation)

If resolution, is a draft included?

Yes No

Agreement: Must provide at least 3 copies

(Includes contracts & memorandums of understanding)

Approved by County Attorney? Yes No

Action Requested:

Year-End Approvals: Claims for Auditor-Treasurer approval, Dedicated Reserves, Designation of Depository, Interest Collected

Non-Action Agenda Item (all agenda items require supporting documentation)

TYPE: Discussion Informational Report Other (be specific):

Agenda Item Narrative (please describe and provide supporting documentation)

Financial Implications:

Cost \$ Actual Estimated Not Applicable

Grant Funded Property Tax Funded Other (be specific)

Is cost budgeted in current year? Yes No

Important Notice: Last minute agenda requests will not be added unless there are extenuating circumstances and the County Administrator has reviewed and approved the item to be added.

Board Agenda Request Forms are due to County Administrator Assistant by

Thursday at noon the week prior to the Board meeting.