

**Minutes of Le Sueur County Board of Commissioners Meeting
January 4, 2022**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, January 4, 2022 at 9:00 a.m. in the Government Center at Le Center, Minnesota. Those members present were: Dave Gliszinski, Danny O’Keefe, Steve Rohlfling and Lance Wetzel. John King joined remotely. Also present were Joe Martin, Brent Christian and Pam Herrmann.

Administrator Martin called the 2022 Le Sueur County Board of Commissioners to Order.

Administrator Martin called for nominations for Chairman.

Commissioner King, seconded by Commissioner Wetzel and approved via roll call vote 5-0, appointed Commissioner O’Keefe as 2022 Board Chair.

Administrator Martin handed over the gavel to Board Chair O’Keefe.

Board Chair O’Keefe then called for nominations for Vice Chair.

Commissioner Gliszinski, seconded by Commissioner Rohlfling and approved via roll call vote 5 to 0, appointed Commissioner Wetzel as Vice Chairman.

On motion by Gliszinski, seconded by Rohlfling and approved via roll call vote 5 to 0, the Board approved the agenda for the business of the day.

On motion by Wetzel, seconded by Rohlfling, and approved via roll call vote 5 to 0, the Board approved the consent agenda:

- December 28, 2021 Board Minutes and Board Summary Minutes
- Credit Card Request for Scott O’Brien, Sheriff’s Office
- December 2021 Transfers

On motion by Gliszinski, seconded by Wetzel, and approved via roll call vote 5 to 0, the Board approved the following HS claims:

Financial: \$31,171.82
Soc Services: \$36,437.42

Shayne Bender, County Assessor came before the Board to review the 2021 Clerical Abatements and Additions to the Tax Rolls Annual Report.

Jeff Neisen, IT Director came before the Board with one item for approval.

On motion by Rohlfling, seconded by Wetzel, and approved via roll call vote 5 to 0, the Board approved the 2022 PC/Laptop Purchase with IT Savvy at \$71,527.00.

Megan Kirby, Public Health Director gave a COVID/Public Health Update.

Cindy Westerhouse, Human Resources Director came before the Board with several item for approval.

The Le Sueur County Board of Commissioners and the Employee Recognition Committee would like to recognize the following employees on their significant length of service anniversary with Le Sueur County (4th quarter 2021).

30 Years	Kari Sowieja	Human Services
25 Years	Brent Christian	County Attorney' Office
20 Years	Judy Yokiel	Human Services
	Roxanne Braun Billings	Human Services
15 Years	Matt Shouler	Sheriff's Office
5 Years	Briana Bastyr	Public Health
	Robert Whipps	County Attorney's Office

On motion by Rohlring, seconded by Wetzel, and approved via roll call vote 5 to 0, the Board approved the recommendation to grant regular status to Megan Block, full time Registered Nurse in Public Health, effective January 4, 2022.

On motion by Gliszinski, seconded by King, and approved via roll call vote 5 to 0, the Board approved the recommendation to grant regular status to Garrett Block, full time Highway Technician III in the Highway Department, January 4, 2022.

On motion by Wetzel, seconded by Rohlring, and approved via roll call vote 5 to 0, the Board approved the recommendation to grant regular status to Scott O'Brien, full time Investigator in the Sheriff's Office, effective January 1, 2022.

On motion by Rohlring, seconded by King, and approved via roll call vote 5 to 0, the Board approved the recommendation to grant Megan Kirby, Public Health Director, personal leave of absence, effective January 26 to April 11, 2022.

On motion by Wetzel, seconded by Gliszinski and approved via roll call 5 to 0, the Board approved the Recommendation to approve the wages for the following Unions:

Teamsters: Correctional Officer and Dispatchers -

Effective January 1, 2022, 2.5% wage adjustment and step increase to eligible employees; effective January 1, 2023, 3.0% wage adjustment and step increase to eligible employees; effective January 1, 2024 3.0% wage adjustment and step increase to eligible employees.

Staffing Updates -

- Hired Steven Erickson, part time Transportation Driver in Veteran Services, effective January 3, 2022.
- Hired Alexi Martin, full time Correctional Officer in the Sheriff's Office, Grade 6, Step A, \$22.24 per hour, effective January 3, 2022.
- Promoted Alesha Meyer from full time Correctional Officer, Grade 6, Step 11, \$29.05 per hour to full time Corporal in the Sheriff's Office, Grade 8, Step H, \$33.45 per hour, effective January 2, 2022.
- Promoted Jordan Trnka from full time Correctional Officer, Grade 6, Step 5, \$22.49 per hour to full time Corporal in the Sheriff's Office, Grade 8, Step A, \$25.01 per hour, effective January 2, 2022.

Joe Martin, County Administrator, came before the Board with several items for approval.

On motion by Gliszinski, seconded by King and approved via roll call vote 5 to 0, the Board set the 2022 Board of Appeal and Equalization meeting for Tuesday, June 14, 2022 starting at 6:30 p.m. The meeting may not adjourn before 7:00 p.m.

The Board reviewed a draft policy in relation to implementing the OSHA Emergency Temporary Standard Rule regarding COVID Vaccination and Testing Protocols for Employees. There was concerns related to the disciplinary actions outlined in the policy related to non-compliance, and the Board wanted more time to consider. On a motion by Rohlffing, seconded by Wetzel, and approved via roll call vote 5 to 0, the Board tabled the draft policy which will be reconsidered at a subsequent meeting, as early as January 18.

On motion by Rohlffing, seconded by Wetzel and approved via roll call vote 4 to 1 with King voting against, the Board approved the request for funds from the Le Sueur County Historical Society for \$85,000 with \$50,000 paid now and \$35,000 paid June 1, 2022.

On motion by Gliszinski, seconded by King and approved via roll call vote 5 to 0, the Board approved the 2022 Commissioner Committee Assignments.

Administrator Martin announced the 2022 Canvassing Board Commissioner Appointments are Commissioner Gliszinski and Commissioner King.

On motion by Rohlffing, seconded by King and approved via roll call vote 5 to 0, the Board approved the AMC 2022 Policy Committee & Voting Delegate Appointments.

Environment & Natural Resources Policy Committee	Steve Rohlffing
General Government Policy Committee	Danny O'Keefe
Health & Human Services Policy Committee	John King
Public Safety Policy Committee	Dave Gliszinski
Transportation & Infrastructure Policy Committee	Lance Wetzel

Administrator Martin opened and Commissioner O'Keefe read aloud the sealed bids for the 2022 County Legal Newspaper from Le Sueur County News, Montgomery Messenger, Life Enterprise and the New Prague Times.

On motion by Rohlffing, seconded by King and approved via roll call vote 5 to 0, the Board designated the Le Sueur County News as the legal paper of the Le Sueur County Board for Financial Statements, Official Statements, Official Notices, Personal Property Lists and all legal notices required to be published in the Official Paper for the year 2022.

On motion by Rohlffing, seconded by Gliszinski, and approved via roll call 5 to 0, the Board also designated the Montgomery Messenger as the second publication for the County Financial Statement for the year 2022.

On motion by King, seconded by Rohlffing and approved via roll call vote 5 to 0, the Board approved the following County claims:

Warrant #	Vendor Name	Amount
67375	Ahlman's	\$ 3,800.00
67376	All Traffic Solutions Inc.	\$ 5,790.00
67386	Cellebrite Inc.	\$ 4,300.00
67391	Erickson Engineering Co. LLC	\$112,028.64
67414	Menards	\$ 3,906.60
67416	MN Counties Computers Coop	\$ 25,889.33
67419	Motorola Inc.	\$ 2,115.00
67453	Ziegler Inc.	\$ 2,672.97
	8 Payments paid more than \$2,000.00:	\$160,502.54
	72 Payments paid less than \$2,000.00:	\$ 32,240.82
	80 Total all payments:	\$192,743.36

There were no Commissioner Committee Reports.

On motion by Gliszinski, seconded by Wetzel, and approved via roll call vote 5 to 0, the Board adjourned until January 18 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator **Le Sueur County Chairman**