

Minutes of Le Sueur County Board of Commissioners Meeting January 21, 2020

The Le Sueur County Board of Commissioners met in regular session on Tuesday, January 21, 2020 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Lance Wetzel, Steve Rohlfing and Danny O'Keefe. Also present were Darrell Pettis and Brent Christian.

On motion by O'Keefe, seconded by Gliszinski and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Wetzel, seconded by O'Keefe and unanimously approved, the Board approved the consent agenda:

- Approved the January 7, 2020 County Board Minutes and Summary Minutes.
- Approved the January 15, 2020 CD 22, 35, 48 & 49 Special Meeting Minutes and Summary Minutes.
- Approved the January 15, 2020 JCD 54 Special Meeting Minutes and Summary Minutes.
- Approved the Electronic Funds Transfer Report
 - Transferred \$1,000,000.00 from Hometown Bank Cleveland to Cornerstone State Bank of Le Sueur for Payroll and Human Services claims.
 - Transferred \$2,000,000.00 from Hometown Bank Cleveland to First State Bank of Le Center for bond principal and interest payments.
 - Transferred \$1,500,000.00 from Hometown Bank Cleveland to First State Bank of Le Center for claims.

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by King, seconded by O'Keefe and unanimously approved, the Board approved and authorized the Chair to sign the Standard Agreement between Aging Service for Communities and Le Sueur County.

On motion by Wetzel, seconded Gliszinski and unanimously approved, the Board approved and authorized the Chair to sign the 2020 Purchase of Service Agreement between Blue Earth County and Le Sueur County for outpatient mental health services.

On motion by O'Keefe, seconded by King and unanimously approved, the Board approved the purchase of 1 CAPTIVEA Attended Client Licenses for EDMS from ICS in the amount of \$5,478.00.

On motion Gliszinski, seconded by Wetzel and unanimously approved, the Board approved the cases and claims for Human Services:

Financial: \$ 55,690.97

Soc Services: \$114,586.97

Brett Mason, Sheriff appeared before the Board with two items for approval.

On motion by King, seconded by O’Keefe and unanimously approved, the Board approved and authorized the Chair sign the Law Enforcement Services Agreement with the City of Kilkenny.

On motion by Wetzel, seconded by O’Keefe and unanimously approved, the Board approved the quote from Powersports Repairs in the amount of \$5,520.00 for the purchase of tracks for the Polaris Ranger.

Ann Traxler, Emergency Management Director appeared before the Board with one item for approval.

On motion by King, seconded by O’Keefe and unanimously approved, the Board approved and authorized the Chair sign the EMPG 2019 Grant Agreement.

Jeff Neisen appeared before the Board with one items for approval.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved the quote from Jaguar in the total amount of \$75,650 for 60 months for high speed internet access to Ney Park.

Pam Simonette, Auditor-Treasurer appeared before the Board with several items for approval.

On motion by O’Keefe, seconded by Gliszinski and unanimously approved, the Board approved the amount of interest collected on investments during the year of 2019.

Total Interest Collected in 2019:	\$780,910.10
Included in the interest amount:	
Collected on daily accounts	\$502,812.31
(Includes \$440,391.08 of R & B interest on Hwy 112 Turnback funds)	

On motion by Wetzel, seconded by O’Keefe and unanimously approved, the Board approved the request to delegate their authority to review the below listed claims before payment pursuant to M.S. 375.18, Subd 1b. to the Le Sueur County Auditor-Treasurer. These claims shall be examined in accordance with the established internal accounting and administrative control procedures to ensure the proper disbursement of public funds.

Claims to be paid under the Statute by Auditor-Treasurers’ approval includes:

- Bills that are discounted when paid in specific time period
- Utilities/Telephone/Sewer & Water
- Contract/Lease Payments
- Employee’s Credit Card Reimbursements

Class Registration/Reservations
 Dues
 Postage
 Drug Investigation Money
 Tax Settlements/Apportionments
 License Fees
 Taxes & Special Assessments
 Bond Payments
 Septic Loans

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the following list of the dedicated reserves for Le Sueur County for 2020:

Revenue Fund	5,831,708
Revenue Fund-Tipping Fees	1,670,354.25 (Restricted)
Road & Bridge	5,565,000
Human Services	2,699,631
Environmental	527,616
Victim Witness	40,586
Bond Fund	1,370,769

On motion by Wetzel, seconded by King and unanimously approved, the Board approved to designate the following financial institutions as depositories of funds for Le Sueur County for 2020, provided they furnish proper and sufficient collateral or surety bond, as needed for such deposits.

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|-------------------------------------|----------------|
| 1. First National Bank | Le Center MN |
| 2. First State Bank | Le Center MN |
| 3. Frandsen Bank & Trust | Montgomery MN |
| 4. First Farmers and Merchants Bank | Le Sueur MN |
| 5. Cornerstone State Bank | Le Sueur MN |
| 6. HomeTown Bank | Cleveland MN |
| 7. Frandsen Bank & Trust | Waterville MN |
| 8. Elysian Bank | Elysian MN |
| 9. Wells Fargo Advisors | Minneapolis MN |
| 10. Magic Fund | Minneapolis MN |
| 11. State Bank of New Prague | New Prague MN |
| 12. Cornerstone State Bank | Montgomery MN |

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved the recommendation to post for three full time Corporals in the Sheriff's Office, Grade 8, Step 4 at \$24.04 per hour.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved the recommendation to grant regular status to Samuel Mathis, full time Correctional Officer in the Sheriff's Office, effective January 9, 2020.

On motion by O'Keefe, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to hire Jackie Stocker, part time Dispatcher in the Sheriff's Office, Grade 6, Step 4 at \$21.38 per hour, effective January 27, 2020.

On motion by O'Keefe, seconded by King and unanimously approved, the Board approved the recommendation to hire Cheryl Fitterer, full time Eligibility Worker in Human Services, Grade 7, Step 4 at \$22.66 per hour, effective January 27, 2020.

Holly Kalbus, Environmental Resources Specialist appeared before the Board with two items for approval.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Chair to sign the MN DNR Delegation Agreement for Aquatic Invasive Species (AIS) Prevention.

On motion by King, seconded by O'Keefe and unanimously approved, the Board approved Le Sueur County's AIS Prevention Aid Program Report.

Barbara Droher Kline appeared before the Board.

On motion King, seconded by Wetzel and unanimously approved, the Board approved the Blandin Broadband Community Application.

Darrell Pettis, County Administrator appeared before the Board.

On motion by Wetzel, seconded by O'Keefe and unanimously approved, the Board approved and authorized the Chair to sign the Crime Victim Services 2020 Grant Agreement.

On motion by Gliszinski, seconded by King and unanimously approved, the Board appointed Susan Podhradsky to the Le Sueur – Waseca Library Board.

On motion by Wetzel, seconded by King and unanimously approved, the Board approved and authorized the Chair to sign the CD 56 Outlet Repair Agreement between Owner and Contractor with Selly Excavation in the amount of \$71,578.10

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved the Order Appointing Viewers for the Improvement of CD 41.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved the Order Appointing Viewers for the Improvement of CD 61.

On motion by O’Keefe, seconded by King and unanimously approved, the Board set the Bid Opening for Seasonal Highway Bids for Tuesday, February 18, 2020 at 10:00 a.m.

Commissioner Committee Reports:

- Commissioner Gliszinski reported on CD 22, 35, 48, 49 and JCD 54 drainage authority meetings.
- Commissioner King reported on VSO interviews, Library Board meeting, drainage authority meeting.
- Commissioner O’Keefe reported on P&Z Meeting, drainage authority meetings.
- Commissioner Wetzel nothing to report.
- Commissioner Rohlfing reported on Region 9, 1W1P, drainage authority meeting, club house.

On motion by O’Keefe, seconded by Wetzel and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
58000	Ag Partners Coop	\$ 16,430.05
58012	Champ Software Inc.	\$ 10,789.00
58028	Government Forms & Supplies	\$ 2,845.26
58031	Greg’s Auto LLC	\$ 2,017.18
58059	Le Sueur Co Soil & Water Dist.	\$ 25,241.18
58063	Maximus Inc.	\$ 4,800.00
58069	Minn St Admin ITG Telecom	\$ 6,709.64
58072	MN Sheriff’s Assoc	\$ 8,654.72
58077	Motorola Inc.	\$ 33,604.63
58079	Ney Environmental Education Foundation	\$115,900.00
58081	Northland Business Systems	\$ 3,983.15
58085	Paragon Printing & Mailing Inc.	\$ 4,265.57
58093	Rinke-Noonan Law Firm	\$ 4,928.50
58095	Safe Assure Consultants Inc.	\$ 8,483.01
58096	Sand Creek EAP LLC	\$ 2,802.14
58100	Scott County Treasurer	\$ 9,000.00
58101	Selly Excavating Inc.	\$ 13,850.00
58108	Summit	\$ 8,914.33
58109	Technical Resource Management LLC	\$ 2,288.00
58110	The Free Press	\$ 2,433.78
58130	Wondra Automotive Inc.	\$ 2,880.26
58133	Zimmerman Tiling & Excavating LLC	\$ 6,280.00
115 Claims paid less than \$2,000.00:		\$ 33,522.56
22 Claims paid more than \$2,000.00:		\$297,100.40
137 Total all claims paid:		\$330,622.96

On motion by King, seconded by Wetzel and unanimously approved, the Board adjourned until Tuesday January 28, 2020 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator

Le Sueur County Chairman