



Public Health
Prevent. Promote. Protect.

MINUTES

Le Sueur – Waseca Community Health Board

Tuesday, February 2, 2021

Held Virtually

Members present: Brian Harguth, Doug Christopherson, John King, Daniel O’Keefe, Steve Rohlffing, DeAnne Malterer, Brad Krause, Blair Nelson, Lance Wetzel, and Dave Gliszinski

Others present: Sarah Berry, Cindy Shaughnessy, Andrew Nicolin, Kim Shermo, Sam Holicky, Darlene Tuma, Megan Kirby, and Nicholas Madsen

1. **Call to Order** at 1:32pm by Chair DeAnne Malterer
 - a. Review/Approval of Agenda.
 - i. Request by Blair Nelson to add following items
 1. Future discussion for licensures
 - ii. Motion to approve agenda by John King; seconded by Blair Nelson. Motion carried.
 - b. Review/Approval of July 7, 2020 and November 3, 2020 minutes
 - i. Motion to approve the minutes of July 7, 2020 and November 3, 2020 by Brian Harguth; seconded by Dan O’Keefe. Motion carried.
 - c. Review recent items signed by Board agent.
 - i. Board agent, Sarah Berry
 1. We will be signing concurrence letter soon for PHEP, but have not signed anything since last meeting.
2. **Annual Business**
 - a. Election of 2021 Chair, Vice Chair, and Secretary
 - i. Chair nomination: Lance Wetzel by Steve Rohlffing; second by John King. John King motioned to close nominations and move to elect Lance Wetzel second by Blair Nelson. Motion carried
 - ii. Vice Chair nomination: Brad Krause by Blair Nelson; second by DeAnne Malterer. John King moved to close nominations and second by Blair Nelson. Motion carried
 - iii. Secretary nomination: John King by Dave Gliszinski; second by Blair Nelson and Doug Christopherson. Motion to cease nominations by Brad Krause second by DeAnne Malterer. Motion carried to elect John King.
 - b. Appointment of SCHSAC Committee Member: DeAnne Malterer volunteered to continue on as SCHSAC member. Motion by Steve Rohlffing; second by John King. Motion carried. Alternate: nomination Dan O’Keefe by John King, second by Doug Christopherson. Motion carried.
 - c. Revised Resolution of Board’s Agent: Sarah Berry and Alternate: Cindy Shaughnessy. Motion by DeAnne Malterer; second by Brad Krause. Motion carried. Resolution to be signed by Chair Lance Wetzel and Vice Chair Brad Krause.
3. **Le Sueur – Waseca Community Health Board Financial Overview – Nick**
 - a. **Spreadsheet and explanation provided by Nick.** Doug Christopherson, asked for more explanation for the difference between awarded amount and what was spent. Example of MCH and TANF being based on Home Visits and ability for nurses to get into the home. COVID budget has been awarded but we have not been billed yet. Blair Nelson asked Sarah, if the counties have we recouped the non-home visits time and

funding through COVID time/ funding? Yes, some of it has been recouped, and is a good example of the balancing between programs.

- b. **Board Guidance/approval:** In previous years 12% has been taken off the top of the TANF, MCH and LPHG grants for administration time (Nick's, Sarah's, and County Auditor and Treasurer) for work done across the CHB. Asking for the board to move to take a flat \$30,000 out of the LPHG grants. John King asked if the \$30,000 is equivalent to what was being taken out of the administrative costs across the 3 grants. Sarah replied, "It's actually about 8,000 less." Administration has been tracking the time and costs for the past few years and just for the Public Health Department staff it's around \$16,000. Steve Rohlring moves to adopt new changes. Brian Harguth second. Motion approved.

4. COVID-19 Response and Funding Updates – Sarah Berry

COVID vaccine funding award letter received, meant for vaccine administration fees. It was determined that a 60-40 split was appropriate between the CHB, knowing more vaccine will be administered in Le Sueur County than Waseca County.

- 5. Updates from the State Community Health Services Advisory Committee – DeAnne Malterer:** Next meeting is 2/12/21, and much of it has to do with the Pandemic and allocation/utilization of the resources.

6. Confirm 2021 meeting schedule

Motion to approve as presented, by DeAnne Malterer, Dan O'Keefe to second. Motion carried

- 7. Licensures: Blair would like to entertain the idea to discuss licensure fee suspensions at April 6th meeting. Sarah reminded everyone that everything Public Health provides licensing is not for service agencies such as hair salons. The commissioners also received a complaint from a restaurant owner about hood determinations vs what the building inspector said was needed and the cost difference. Information was provided to board regarding ventilation in restaurants.**

Motion to adjourn: by Doug Christopherson and seconded by Brad Krause. Motion carried and meeting was adjourned at 2:10pm.

Respectfully submitted by Samantha Holicky-James for John King, Secretary.
Next meeting scheduled for Tuesday, April 6, 2021.