



Le Sueur-Waseca Community Health Board

299 Johnson Avenue SW, Suite 160 • Waseca, MN 56093 • 507-835-0685 • Fax:507-835-0687

MINUTES

Tuesday, February 4, 2020

1:30 P.M.

Meeting held at the Waterville City Hall

Members present: Lance Wetzel, John King, Brian Harguth, Dave Gliszinski, Steve Rohlfling, DeAnne Malterer, Blair Nelson, Doug Christopherson, and Brad Krause

Others present: Sarah Berry, Cindy Shaughnessy, Darlene Tuma, Elisa O'Malley, Andrew Nicolin, Nick Madsen, Kim Shermo, and Waseca County intern

1. **Call to Order** at 1:21pm by Commissioner Steve Rohlfling
 - a. Review/Approval of Agenda.
 - i. Motion to approve agenda by John King; second by Brian Harguth. Motion carried.
 - b. Review/Approval of November 5, 2019 minutes
 - i. Motion to approve by DeAnne Malterer; second by Dave Gliszinski. Motion carried.
 - c. Review of recent items signed by Board Agent: No signatures required since the last CHB meeting. Sarah reported that the CHB has received the official results from Non-community water evaluation from MDH.
2. **Annual Business**
 - a. Election of 2020 Chair, Vice Chair and Secretary
 - Chair Nomination: DeAnne Malterer by Brian Harguth; second by Brad Krause. Motion carried. At this time the meeting was turned over to the new chair DeAnne Malterer.
 - Vice Chair Nomination: Danny O'Keefe by Steve Rohlfling; second by John King. Motion carried.
 - Secretary Nomination: John King by Blair Nelson; second by Steve Rohlfling. Motion carried.
 - b. Appointment of SCHSAC Committee Member: DeAnne Malterer and Alternate John King. Motion by Blair Nelson; second by Brad Krause. Motion carried.
 - c. Revised Resolution of Board Agent: Sarah Berry and Alternate Cindy Shaughnessy Motion by Brian Harguth; second by Steve Rohlfling. Motion carried.
3. **Le Sueur-Waseca Community Health Board Financial Overview**- Nick Madsen
Nick provided a handout of the Le Sueur – Waseca CHB Statement of Financial Position for Year End 2019. The handout listed the revenues for the following grants: WIC, C&TC, LPHG, TANF, MCH, FAP, PHEP, CRI, EHDI/BD, EHD/Refugee Health, and IPI. Sarah provided a handout of the Le Sueur – Waseca CHB Grant Allocations and the current amounts determined for the administrative expense incurred by Waseca County as the fiscal host for the CHB. Discussion around options for 2021 in an effort to be transparent and ensure that everyone understands how the amounts are determined /

agreed on.

4. **CHB Performance Measures (2018 State Report)** – Cindy Shaughnessy
Cindy provided a handout of the Le Sueur – Waseca CHB Local Public Health Act Performance Measures for 2018. Our CHB fully met 37 key national public health measures for 2018. This report comes from the data reported for the previous year on programs, activities and resources.
5. **Assisted Living Licensure Changes 2021** – Kim Shermo & Andrew Nicolin
Since August of 2018, local delegated agencies are no longer doing the lodging portion of the inspection and licensing of Assisted Living Facilities (ALF) per MDH. The plan moving forward is that in August 2021, we will no longer be inspecting and licensing the food portion for ALF. It is not clear at this time who will be taking over that role. There are several concerns re: this change including lost revenue and lack of clarity re: who will inspect and how they will be trained. There will also be the issue of the licensing period and whether we will need to do an extension in order to line up with the state's licensing periods since ours run June 1st through May 31st and the state runs on a calendar year basis. Le Sueur County currently has 8 ALFs and Waseca County has 5 ALFs.
6. **Infectious Disease Update** – Sarah Berry
Sarah provided a handout of the infectious disease totals for the CHB for 2008 – 2018. The diseases included Enteric Infections, Fungal Infections, Hepatitis, Meningitis, Mycobacterium Infection, STDs, Streptococcus Infections, Vaccine Preventable Diseases, Vectorborne Infections and Zoonotic Infections. She also provided an update on the current 2019 Novel Coronavirus and Public Health's role in Isolation & Quarantine.
7. **State Community Health Services Advisory Committee (SCHSAC) update** – Sarah Berry: The last SCHSAC meeting was Dec. 13, 2019. There was discussion around trying to increase SCHSAC membership among decision makers; discussion re: the June 17, 2020 statewide Full Scale Exercise using an anthrax scenario; report from the Children of Incarcerated Parents workgroup; and a report from Health Commissioner, Jan Malcolm on the Blue Ribbon commission.
8. **Other**

Motion to adjourn made at 2:26pm by Brian Harguth; second by Brad Krause. Motion carried.

Respectfully submitted by Cindy Shaughnessy for John King, Secretary.

Next Meeting: April 7, 2020