

## **Minutes of Le Sueur County Board of Commissioners Meeting March 17, 2020**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, March 17, 2020 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Steve Rohlfing, Lance Wetzel and Danny O'Keefe. Also present were Darrell Pettis and Brent Christian. Dave Gliszinski was excused.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved the amended agenda for the business of the day.

On motion by O'Keefe, seconded by King and unanimously approved, the Board approved the consent agenda:

- Approved the March 3, 2020 County Board Minutes and Summary Minutes.
- Approved the Electronic Funds Transfer Report
  - 3/04/2020 Transferred \$800,000.00 from First State Bank of Le Center to Cornerstone State Bank of Le Sueur for Payroll and Human Services claims.

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion King, seconded by Wetzel and unanimously approved, the Board approved the cases and claims for Human Services:

Financial:           \$ 36,648.65  
Soc Services:       \$109,233.05

Cindy Shaughnessy, Public Health Director appeared before the Board to discuss Le Sueur County's response to the COVID-19 pandemic.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by Wetzel, seconded by O'Keefe and unanimously approved, the Board approved the recommendation to grant regular status to Zachary Enz, full time Help Desk Technician in the Information Technology Department, effective March 4, 2020.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved the recommendation to grant regular status to Isaac Holm, full time Dispatcher in the Sheriff's Office, effective February 19, 2020.

On motion by O'Keefe, seconded by King and unanimously approved, the Board approved the recommendation to hire Ann Claffey, part time Homemaker in Public Health, Grade 1, Step 4 at \$15.99 per hour, effective April 1, 2020.

On motion by Wetzel, seconded by O'Keefe and unanimously approved, the Board approved the recommendation to hire Diane Christian, full time Administrative Assistant II in the County Attorney's Office, Grade 4, Step 4 at \$ 19.03 per hour, effective March 31, 2020.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved the recommendation to hire Robert Samuelson, full time Highway Maintenance Worker in the Highway Department, Grade 6, Step 4 at \$21.38 per hour, effective April 1, 2020.

On motion by King, seconded by O'Keefe and unanimously approved, the Board approved the recommendation to accept the resignation from Stacey Beil, full time Agency Social Worker in Human Services, effective March 9, 2020.

On motion by Wetzel, seconded by King and unanimously approved, the Board approved the recommendation to post and request the merit list for a full time Agency Social Worker in Human Services, Grade 11, Step 4 at \$28.62 per hour.

On motion by O'Keefe, seconded by King and unanimously approved, the Board approved the recommendation to accept the resignation request from Jackie Stocker, part time Dispatcher in the Sheriff's Office, effective March 5, 2020.

On motion by O'Keefe, seconded by Wetzel and unanimously approved, the Board approved the recommendation to advertise for a part time Dispatcher in the Sheriff's Office, Grade 6, Step 4 at \$21.38 per hour.

On motion by King, seconded by O'Keefe and unanimously approved, the Board approved the Paid Leave Utilization during a Public Health Emergency Policy.

Nik Kadel, County Ditch Inspector appeared before to Board to present the County Ditch Inspector's Report to the Board.

Mike Schultz, Le Sueur County SWCD Manager appeared before to Board to present its 2019 Annual Report.

Dave Tiegs, County Highway Engineer appeared before the Board.

On motion by Wetzel, seconded by O'Keefe and unanimously approved, the Board authorized the advertisement for bids for Highway Maintenance Striping.

Holly Kalbus, Environmental Resources Specialist appeared before the Board to request funding for two aggregate tax cost share projects. Due to an issue with the estimated quantities on the quotes, Holly requested that both items be removed for the agenda.

Darrell Pettis, County Administrator appeared before the Board to discuss the Open Meeting Law and the COVID -19 pandemic.

**Commissioner Committee Reports:**

- Commissioner King reported on ditch meetings, Tyrone Twp. meeting, broadband and Library Board.
- Commissioner Wetzel reported on EM training in New Mexico.
- Commissioner O’Keefe reported on ditch meetings, Canvassing Board, Lexington Twp and P&Z meeting.
- Commissioner Rohlfing reported on Canvassing Board, ditch meetings, Department Heads.

On motion by Wetzel, seconded by King unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
58733	Advanced Correctional Healthcare Inc.	\$ 2,924.11
58734	Ag Partners Coop	\$ 13,236.90
58737	American Solutions for Business	\$ 2,044.05
58747	Bolton & Menk Inc.	\$ 92,841.26
58756	Christian, Keogh, Moran & King	\$ 2,723.74
58764	Barbara Droher Kline	\$ 3,893.19
58765	Ehlers & Assoc Inc.	\$ 9,000.00
58766	Election Systems & Software Inc.	\$ 3,766.84
58767	Everbridge Inc.	\$ 9,870.00
58771	Futurity IT, Inc.	\$ 3,000.00
58790	I & S Group Inc.	\$ 9,310.48
58794	Johnson Aggregates	\$ 6,856.15
58799	Le Sueur Co Recorder	\$ 2,070.00
58802	Little Falls Machine Inc.	\$ 11,543.24
58803	M-R Sign Co Inc.	\$ 5,198.12
58816	Anthony Nerud	\$ 2,735.00
58823	Paragon Printing & Mailing Inc.	\$ 4,775.66
58833	Rinke-Noonan Law Firm	\$ 3,360.00
58839	Sanofi Pasteur Inc.	\$ 3,230.25
58840	Schilling Supply Co.	\$ 5,839.50
58842	Schwickert’s Tecta America LLC	\$ 7,051.62
58843	S.E.H. Inc.	\$ 12,568.35
58846	SHI International Corp	\$ 2,388.00
58858	Tri-County Solid Waste	\$ 32,151.90
58874	Wornson Goggins PC	\$ 4,785.00
117	Claims paid less than \$2,000.00:	\$ 40,877.03
25	Claims paid more than \$2,000.00:	\$257,163.36
142	Total all claims paid:	\$298,040.39

On motion by O’Keefe, seconded by Wetzel and unanimously approved, the Board adjourned until Tuesday, March 24, 2020 at 9:00 a.m.

**ATTEST:** \_\_\_\_\_  
**Le Sueur County Administrator**

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**Le Sueur County Chairman**