

## **Minutes of Le Sueur County Board of Commissioners Meeting April 16, 2019**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, April 16, 2019 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlfling and Danny O'Keefe. Lance Wetzel was excused. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

- Approved the April 2, 2019 Board Minutes and Summary Minutes
- Approved March 29, 2019 CD40 Minutes and Summary Minutes
- Approved a 3.2 liquor license for Beaver Dam Resort
- Approved March 2019 Transfers:
  - #1740 Transfer 23,073.00 from Human Services to Revenue (1st Quarter Rent)
  - #1741 Transfer 3,290.00 from Agency to Revenue (March Landshark)

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by Rohlfling, seconded by O'Keefe and unanimously approved, the Board approved and authorized the Board Chair to sign a Resolution Authorizing Minnesota Valley Action Council's Application for Minnesota Housing and Finance Agency Family Homeless Prevention & Assistance Program.

On motion by O'Keefe, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair to sign a Regional Administrative Agency Cooperative Agreement - Fraud Prevention Investigation Program.

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved a three year contract with Metro Sales to lease three copiers and purchase one currently leased copier.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair and Administrator to sign a Purchase of Service Agreement between Le Sueur County and Inspire Services, LLC.

On motion by Gliszinski, seconded by Rohlfling and unanimously approved, the Board approved the Human Services claims:

Financial:           \$ 41,696.03

Soc Services: \$166,481.77

Brian Kunz, A&P Senior Project Manager appeared before the Board with two items for approval.

On motion by Rohlfing, seconded by O'Keefe and unanimously approved, the Board approved a contract with Twin City Tile and Marble in the amount of \$20,000 for the Justice Center project.

On motion by O'Keefe, seconded by Gliszinski and unanimously approved, the Board approved a contract with Hufcor in the amount of \$14,922 for the Justice Center project.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved to grant regular status to Makayla Drazen, full time Public Health Nurse in Public Health, effective April 4, 2019. Makayla has completed the one-year probationary period.

On motion by O'Keefe, seconded by Rohlfing and unanimously approved, the Board approved to hire Patrick O'Malley as a part time regular Facility and Grounds Worker in the Facility and Grounds Department, Grade 3, Step 4 at \$17.53 per hour, effective April 29, 2019.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved to hire Dwight Voit as a part time regular Facility and Grounds Worker in the Facility and Grounds Department, Grade 3, Step 4 at \$17.53 per hour, effective July 8, 2019.

On motion by O'Keefe, seconded by Rohlfing and unanimously approved, the Board approved to hire Stanley Stocker as a part time regular Facility and Grounds Worker in the Facility and Grounds Department, Grade 3, Step 4 at \$17.53 per hour, effective July 8, 2019.

On motion by Rohlfing, seconded by O'Keefe and unanimously approved, the Board approved to adjust Don Reak's wages as a part time Building and Grounds Worker in the Facility and Grounds Department, Grade 3, Step 9 at \$20.86 per hour, effective April 15, 2019.

On motion by O'Keefe, seconded by Gliszinski and unanimously approved, the Board approved the 2019 Le Sueur County Wellness Program Plan.

Darrell Pettis, County Administrator appeared before the Board with several items for discussion and approval.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved to appoint Commissioner Danny O'Keefe to the HRA Board.

On motion by Rohlfing, seconded by O'Keefe and unanimously approved, the Board approved the County Ditch 58 Final Pay Application to Dirt Merchants in the amount of \$5,845.92

On motion by Gliszinski, seconded by O’Keefe and approved with Rohlfing abstaining, the Board approved a proposal from Ehlers to undertake a Utility Rate Study for the West Jefferson Subordinate Sewer District.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved the following Justice Center furniture quotes:

Level 2 Area A	\$90,942.48
Level 1 Area A	\$314,840.17
Ancillary/Jail Area B	\$129,583.64
Lower Level A	\$104,431.75
<b>FURNITURE TOTAL</b>	<b>\$639,798.04</b>

On motion by Gliszinski, seconded by O’Keefe and unanimously approved, the Board approved and authorized the Board Chair to sign a \$3,000 EMPG Grant Application.

**Commissioner Committee Reports:**

- Commissioner O’Keefe attended a CHB meeting.
- Commissioner Rohlfing attended a CHB meeting, LCDS meeting, MRCI meeting, Washington Township meeting and a LCDS building and grounds meeting.
- Commissioner Gliszinski attended a Justice Center progress meeting and Labor Management meetings.
- Commissioner King attended a CHB meeting and a Justice Center progress meeting.

On motion by O’Keefe, seconded by Rohlfing and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
54172	Advanced Correctional Healthcare Inc.	\$ 2,537.67
54174	Ag Partners Coop	\$ 5,745.12
54176	Alternative Business Furniture	\$ 9,370.94
54179	APG Media of Southern MN LLC	\$ 3,956.33
54184	Blue Earth County	\$ 2,039.50
54185	Bolton & Menk Inc.	\$ 23,629.00
54193	Cardio Partners	\$ 2,325.00
54194	Cargill Inc.	\$ 15,681.10
54196	Christian, Keogh, Moran & King	\$ 2,796.27
54198	Citrix Systems Inc.	\$ 4,723.92
54200	Contech Engineered Solutions LLC	\$ 24,559.90
54228	Johnson Aggregates	\$ 7,137.60
54237	M-R Sign Co. Inc.	\$ 6,747.02
54247	Minn St Admin ITG Telecom	\$ 5,140.00
54248	MN CCC	\$ 14,762.67
54250	MN Dept of Transportation	\$ 8,555.35

<b>54265</b>	<b>Paragon Printing &amp; Mailing Inc.</b>	<b>\$ 4,423.16</b>
<b>54276</b>	<b>RDO Equipment Co.</b>	<b>\$ 7,116.54</b>
<b>54278</b>	<b>Rinke-Noonan Law Firm</b>	<b>\$ 7,232.00</b>
<b>54285</b>	<b>Shooting Star Native Seeds</b>	<b>\$ 17,301.00</b>
<b>54287</b>	<b>S.M.C. Co. Inc.</b>	<b>\$ 4,640.74</b>
<b>54305</b>	<b>Valley Asphalt Products Inc.</b>	<b>\$ 5,847.60</b>
<b>54312</b>	<b>Watch Guard Video</b>	<b>\$ 3,525.00</b>
<b>54313</b>	<b>Waterford Oil Co. Inc.</b>	<b>\$ 15,882.88</b>
<b>130</b>	<b>Claims paid less than \$2,000.00:</b>	<b>\$ 39,885.08</b>
<b>24</b>	<b>Claims paid more than \$2,000.00:</b>	<b>\$205,676.31</b>
<b>154</b>	<b>Total all claims paid:</b>	<b>\$245,561.39</b>

On motion by O'Keefe, seconded by Rohlfing and unanimously approved, the Board adjourned until Tuesday, April 23, 2019 at 9:00 a.m.

**ATTEST:** \_\_\_\_\_  
**Le Sueur County Administrator**                      **Le Sueur County Chairman**