

**Minutes of Le Sueur County Board of Commissioners Meeting  
June 7, 2022**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, June 7, 2022 at 9:00 a.m. in the Government Center at Le Center, Minnesota. Those members present were: Dave Gliszinski, John King, Danny O’Keefe, Steve Rohlfig and Lance Wetzel. Also present were Joe Martin, Brent Christian and Pam Herrmann.

On motion by King, seconded by Gliszinski, the Board unanimously approved the agenda for the business of the day.

On motion by Wetzel, seconded by Rohlfig, the Board unanimously approved the consent agenda:

- May 24, 2022 Board Minutes and Board Summary Minutes
- May 25, 2022 Canvas Minutes and Canvas Board Summary Minutes
- May 2022 Transfers
- Beaver Dam Alcohol License – Pending County Attorney and Sheriff Approval

On motion by King, seconded by Wetzel, the Board unanimously approved the following HS claims:

Financial:       \$ 44,501.62  
Soc Services: \$118,718.86

David Foley, University of Minnesota Extension Educator came before the Board to introduce the new 4-H Summer Intern, Allison Rients.

Dave Tiegs, County Engineer came before the Board to present the 2021 Annual Report and to give a department update as well as one item for approval.

On motion by King, seconded by Wetzel, the Board unanimously approved the request for Permanent Road Easement Acquisitions for CSAH 36 Reconstruction in City of Le Sueur:

- Part of Lot 1, Block 32 Town of Le Sueur, 128 Square Feet, Part of PID 21.800.2691
- Part of Lots 9, 10 and 11, Block 36 Risedorph’s Addition to Le Sueur, 213 Square Feet, Part of PID 21.680.0260.

Tyler Luethje, Parks Director came before the Board with one item for approval.

On motion by King, seconded by Rohlfig, the Board unanimously approved the Resolution to submit with grant request for Greater Minnesota Regional Parks and Trails Commission Connecting People to the Outdoors Small Grant Fund.

Jim McMillen, Facilities came before the Board with one item for approval.

On motion by Gliszinski, seconded by Wetzel, the Board unanimously approved the trade in of old Bobcat to purchase new Bobcat from Bobcat of Mankato for \$15,339.58.

Megan Kirby, Public Health Director came before the Board with a Public Health update. Mike Schultz, SWCD District Manager came before the Board with an update on the ROB Non-Compliant Ditch Buffers and one item for approval.

On motion by Rohlfing, seconded by Wetzel, the Board unanimously approved the Ditch Inspector Spending Limit. The Ditch Manager/Inspector has the authority to initiate any ditch work that is \$15,000 or less for repairs and work with preferred contractors. All other work above \$15,001 must go before the County Board for approval and bids received. When an existing project reaches the \$15,000 mark and there is additional work to be completed, the Ditch Manager/Inspector has the authority to work with the County Administrator for approval up to an additional \$15,000. This option should only be exercised for extraneous circumstances, such as when waiting for a County Board Meeting may cause additional damage to the drainage system, or there is clear weather or contractor-related issues. Before this option is exercised, the County Administrator/Ditch Manager will consult with the County Commissioner(s) that represents the ditch system. If work is approved, the County Administrator/Ditch Manager will provide information on the approval at the next available Board meeting.

Cindy Westerhouse, Human Resources Director came before the Board with one item for approval.

On motion by King, seconded by Rohlfing, the Board unanimously approved the recommendation to grant regular status to James Staupe, full time Deputy Sheriff in the Sheriff's Office, effective May 10, 2022.

On motion by Gliszinski, seconded by Wetzel, the Board unanimously approved the recommendation to grant regular status to Brad Collins, full time Chief Deputy Auditor-Treasurer in the Auditor-Treasurer's Office, effective May 25, 2022.

On motion by Wetzel, seconded by Rohlfing, the Board unanimously approved the recommendation to grant regular status to Amy Gliszinski, full time Accounting/Licensing Clerk in the Auditor-Treasurer's Office, effective June 7, 2022.

On motion by King, seconded by Gliszinski, the Board unanimously approved the recommendation to grant regular status to Thomas Hoeft, full time Highway Maintenance Worker in the Highway Department, effective June 7, 2022.

On motion by Rohlfing, seconded by Wetzel, the Board unanimously approved the recommendation to grant Jennifer Blank, part time Home Health Aide in Public Health, personal leave of absence, effective August 1 to October 3, 2022.

On motion by Gliszinski, seconded by King, the Board unanimously approved the recommendation to post and advertise for a full time Licensed Practical Nurse in Public Health, Grade 7, Step A, \$23.58 per hour.

On motion by Wetzel, seconded by Rohlfing, the Board unanimously approved the recommendation to adjust the annual salary for Joe Martin, full time County Administrator in County Administration, from \$119,121.60 to \$125,000, effective June 6, 2022.

On motion by Wetzel, seconded by Gliszinski, the Board unanimously approved the recommendation to approve the attached changes, Appendix A and Appendix B to the Personnel Policy.

### **Staffing Updates –**

#### **Hire:**

Cameron Seely, full time Correctional Officer in the Sheriff's Office, Grade 6, Step A, \$22.24 per

hour, effective June 13, 2022.

Tanner Tellijohn, full time Correctional Officer in the Sheriff's Office, Grade 6, Step A, \$22.24 per hour, effective June 15, 2022.

**Promotion:**

Brad Wagner, full time Acctg./Licensing Clerk in Auditor-Treasurer's Office, Grade 7, Step B, \$24.44 per hour to full time Appraiser in the Assessor's Office, Grade 10, Step A, \$28.09 per hour, effective June 20, 2022.

Madison Young, Project Manager at Adolfson & Peterson Construction appeared before the Board with a project update.

On motion by Rohlfing, seconded by Gliszinski, the Board denied the Change Order Alternate #1 – Snowmelt System at a cost of \$64,266 to Adolfson & Peterson Construction.

The Board tabled the Courtrooms Demo Total Change Order Request for \$75,076 to Adolfson & Peterson Construction.

On motion by King, seconded by Wetzel, the Board unanimously approved to install the old sign at the Government Center and to install the modern style signs at all buildings.

Joe Martin, County Administrator came before the Board with one item for approval.

On motion by King, seconded by Wetzel, the Board set consideration for the Public Hearing for the Le Sueur County DRAFT Ordinance – Use of All Terrain Vehicles on County Roads and to repeal the old ordinance.

On motion by Gliszinski, seconded by Rohlfing, the Board approved the following County claims:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
69292	Advanced Correctional Healthcare Inc.	\$ 3,180.30
69293	Ag Partners Coop	\$ 14,101.18
69295	Always There Heating & Air Inc.	\$ 3,900.00
69300	Bolton & Menk Inc.	\$ 78,252.50
69301	Brock White Co. LLC	\$ 50,337.50
69307	Christian, Keogh, Moran & King	\$ 2,970.09
69317	Barbara Droher Kline	\$ 5,486.86
69334	I & S Group Inc.	\$ 25,259.67
69341	Johnson Aggregates	\$ 27,598.68
69348	Kris Engineering Inc.	\$ 50,875.15
69360	MN Counties Computers Coop	\$ 17,195.10
69364	Motorola Inc.	\$ 2,115.00
69377	Ramsey County	\$ 2,855.00
69378	Ratwik, Roszak, Maloney P.A.	\$ 2,109.00
69392	Suel Printing Co.	\$ 2,802.00
69393	Summit	\$ 11,920.18
69398	Traxler Construction Inc.	\$ 7,073.14
69400	Trident Water Systems LLC	\$ 4,500.00
69409	Ziegler Inc.	\$ 5,726.56

<b>100 Payments paid less than \$2,000.00:</b>	<b>\$ 45,621.25</b>
<b>19 Payments paid more than \$2,000.00:</b>	<b>\$318,257.91</b>
<b>119 Total all payments paid:</b>	<b>\$363,879.16</b>

**Commissioner Committee Reports:**

- Commissioner Rohlfing reported on COVIA work session, Region 9 Budget & Personnel, Meaningful Connections, German Jefferson Lake Association, Ottawa Stone Church Rededication, Executive Canon River 1W1P, Drainage meeting in Nobles County, MRCI
- Commissioner Gliszinski reported on Canvassing meeting
- Commissioner King reported on Canvassing meeting
- Commissioner Wetzel reported on Cordova meeting, SCEMS, Waterville City Council
- Commissioner O'Keefe reported on COVIA work session, HRA meeting, Clubhouse open house, Lower MN 1W1P

On motion by Wetzel, seconded by King and unanimously approved, the Board adjourned until June 14 at 5:45 p.m.

**ATTEST:** \_\_\_\_\_  
**Le Sueur County Administrator**                      **Le Sueur County Chairman**