

Minutes of Le Sueur County Board of Commissioners Meeting June 18, 2019

The Le Sueur County Board of Commissioners met in regular session on Tuesday, June 18, 2019 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlring and Danny O’Keefe and Lance Wetzel. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Rohlring, seconded by O’Keefe and unanimously approved, the Board approved the consent agenda:

- Approved the June 4, 2019 Board Minutes and Summary Minutes
- Approved a tobacco license application for Beer Oil and Tire (Le Center), Denny’s Bar Inc. (Waterville), and Froggy’s Liquor Store (Le Sueur)
- Approved the May 2019 Transfers:
 - #1744 Transfer 4,111.00 from Human Services to Revenue (A87 Qtr ending 3-31-19)
 - #1745 Transfer 5,676.00 from Agency to Revenue (May Landshark)
 - #1746 Transfer 2,478.54 from Road & Bridge to Ditch (Liens: #28 – 594.22; #69 – 1,884.32)
- Electronic Funds Transfer Report

Jeff Neisen, IT Director appeared before the Board with one item for approval.

The following bids were received for the 60 month lease of 10 copiers and 3 backup printers for the Justice Center:

Riverbend	\$1,017.71
Marco	\$917.00
Loffler	\$803.19 (8 new copiers, move 2 existing leased copiers)
Loffler	\$992.92 (10 new copiers)
AIS	\$921.00

On motion by O’Keefe, seconded by Wetzel and unanimously approved, the Board approved the bid from Loffler in the amount of \$803.19 for a 60 month lease of ten copiers and three backup printers for the Justice Center.

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved a letter of support for Inspire Services, LLC to move forward with the process of becoming a licensed outpatient chemical dependency and substance use treatment program in Le Sueur County.

On motion by Wetzel, seconded by Rohlfing and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign a Purchase of Service Agreement between South Central Community Based Initiative and Le Sueur County Human Services.

On motion by Rohlfing, seconded by O'Keefe and unanimously approved, the Board approved a 2020 Health Plan Procurement Resolution for Blue Plus and U Care.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved the Human Services claims:

Financial:	\$ 58,811.56
Soc Services:	\$183,983.91

Michelle Mettler, Planning & Zoning Assistant Administrator appeared before the Board with one item for approval.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair to sign a Resolution Amending the Le Sueur County Zoning Ordinance, effective August 1, 2019.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved to grant regular status to Karen Fraser, full time Eligibility Worker in Human Services, effective June 10, 2019.

On motion by Rohlfing, seconded by O'Keefe and unanimously approved, the Board approved to accept the retirement request from Lori Krekelberg, part time Homemaker in Public Health, effective August 27, 2019.

On motion by O'Keefe, seconded by Rohlfing and unanimously approved, the Board approved to advertise for a part time Homemaker in Public Health, Grade 1, Step 4 at \$15.60 per hour.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved to hire Courtlynn Rohlfing as a full time Correctional Officer in the Sheriff's Office, Grade 6, Step 4 at \$20.86 per hour, effective June 24, 2019.

On motion by O’Keefe, seconded by Rohlfling and unanimously approved, the Board approved to hire Nicole Tupy as a full time Correctional Officer in the Sheriff’s Office, Grade 6, Step 4 at \$20.86 per hour, effective July 8, 2019.

On motion by Wetzel, seconded by O’Keefe and unanimously approved, the Board approved to promote Austin Buss, full time Correctional Officer, Grade 6, Step 5 at \$21.62 per hour to a full time Deputy Sheriff, Grade 10, Step 4 at \$26.33 per hour, effective July 1, 2019.

On motion by Rohlfling, seconded by Wetzel and unanimously approved, the Board approved the Public Employees Retirement Association - Police Officer Declaration for Austin Buss. This declaration is a requirement of PERA to enroll an employee in the Police and Fire PERA.

Jim McMillen, Maintenance Director appeared before the Board with several purchase requests for the Justice Center building.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved the purchase of a Bobcat All-Wheel Steer Loader from Bobcat of Mankato in the amount of \$71,956.33.

On motion by Rohlfling, seconded by O’Keefe and unanimously approved, the Board approved the purchase of cleaning equipment from Hillyard in the amount of \$106,117.61

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved the purchase of 7 portable two-way radios from Motorola in the amount of \$14,049.

Pam Simonette, Auditor – Treasurer appeared before the Board with two items for approval.

On motion by O’Keefe, seconded by Rohlfling and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign a Deputy Registrar Reimbursement Grant Application.

On motion by Wetzel, seconded by O’Keefe and unanimously approved, the Board approved and authorized the Board Chair to sign a Liability Release Agreement between Le Sueur County Deputy Registrar and the State of Minnesota and The Minnesota Department of Public Safety.

Chris Mickelson with Ehlers appeared before the Board with an overview of the Sewer Rate Study and Proposed West Jefferson Utility Fees at 10:15 a.m.

On motion by Rohlfling, seconded by O’Keefe and unanimously approved, the Board approved to open the Public Hearing for Proposed West Jefferson Utility Fees at 10:26 a.m.

There were 2 comments received from San Wills and Dale Wills in support of the rates as presented.

On motion by O’Keefe, seconded by Wetzel and unanimously approved, the Board approved to close the Public Hearing for Proposed West Jefferson Utility Fees at 10:29 a.m.

On motion by Gliszinski, seconded by Wetzel and approved with Rohlfing abstaining, the Board approved the following proposed West Jefferson Subordinate Service District utility rates:

<u>Monthly Sewer Rates</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Annual Rate Increase	3%	3%	3%	3%	3%
Base Rate					
West Jeff All Accounts	\$41.95	\$43.21	\$44.50	\$45.84	\$47.22
Cleveland All Accounts	1.00	1.00	1.00	1.00	1.00
Usage Rate Per 1,000 gallons*					
All Accounts	\$7.44	\$ 7.66	\$ 7.89	\$ 8.13	\$ 8.37

* Usage rate is 120% of what City of Cleveland charges its own users, plus an additional 10% to be collected by the District.

Dave Tieg, Highway Engineer appeared before the Board with one item for approval.

On motion by O’Keefe, seconded by Wetzel and unanimously approved, the Board approved the purchase of a tire changer from Wondra Automotive in the amount of \$11,050.

Commissioner Committee Reports:

- Commissioner Wetzel attended the Bullhead Days Parade in Waterville.
- Commissioner O’Keefe had no committee meetings to report.
- Commissioner Rohlfing attended a 1WIP meeting, Region Nine meeting, Bullhead Days Parade in Waterville, City of Elysian meeting and an Elysian Township meeting.
- Commissioner Gliszinski attended Justice Center progress meetings, Personnel meetings, a P&Z meeting and a South Central Work Taskforce meeting.
- Commissioner King attended Justice Center progress meetings.

On motion by Wetzel, seconded by O’Keefe and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
55016	Advanced Correctional Healthcare Inc.	\$ 2,442.90
55017	Ag Partners Coop	\$ 5,277.72
55019	ANCOM Technical Center	\$ 60,022.50
55027	Blue Earth County	\$ 3,462.09
55028	Bolton & Menk Inc.	\$138,037.00
55036	Christin, Keogh, Moran & King	\$ 2,951.77
55071	ITsavvy LLC	\$ 3,085.50
55073	Johnson Aggregates	\$ 21,212.93
55077	Law Enforcement Tech Group	\$ 7,992.00
55082	M.B. McGee P.A.	\$ 2,500.00

55091	Minn St Admin ITG Telecom	\$ 10,515.41
55092	MN Paving & Materials	\$ 31,339.74
55094	Motorola Inc.	\$ 4,281.00
55103	Paragon Printing & Mailing Inc.	\$ 4,504.54
55116	Suel Printing Co.	\$ 8,960.66
55117	Summit	\$ 8,677.61
55122	Thomson Reuters	\$ 2,355.56
120	Claims paid less than \$2,000.00:	\$ 45,621.42
17	Claims paid more than \$2,000.00:	\$317,618.93
137	Total all claims paid:	\$363,240.35

On motion by Wetzel, seconded by O’Keefe and unanimously approved, the Board adjourned until Tuesday, June 25, 2019 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator **Le Sueur County Chairman**