

**Minutes of Le Sueur County Board of Commissioners Meeting
July 19, 2022**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, July 19, 2022 at 9:00 a.m. in the Government Center at Le Center, Minnesota. Those members present were: Dave Gliszinski, John King, Danny O’Keefe, Steve Rohlring and Lance Wetzel. Also present were Joe Martin, Brent Christian and Pam Herrmann.

On motion by Wetzel, seconded by Gliszinski, the Board unanimously approved the agenda for the business of the day.

On motion by King, seconded by Rohlring, the Board unanimously approved the consent agenda:

- July 5, 2022 Board Minutes and Board Summary Minutes
- Credit Card Request for Kevin Huber, Emergency Management
- 2022-23 Tobacco Licenses
 - Dollar General #23734, Le Sueur

Jim McMillen, Facilities came before the Board with one item for approval.

The Board tabled the Le Sueur County Pavilion proposal.

Jamie Hayes, Director of Human Services came before the Board with Director Updates and one item for approval.

On motion by Wetzel, seconded by King, the Board unanimously approved the Human Services claims.
Financial: \$127,483.78
Soc Services: \$ 87,559.33

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by Rohlring, seconded by Gliszinski, the Board unanimously approved the recommendation to promote Tammy Stewig, full time Emergency Management Director, Grade 11, Step D, \$33.10 per hour to Grade 12, Step C, \$33.90 per hour, effective July 18, 2022.

On motion by Wetzel, seconded by Rohlring, the Board unanimously approved the recommendation to appoint Jason Moran, Assistant County Attorney, Grade 12, Step H, \$43.73 per hour to Chief Deputy County Attorney in the County Attorney’s Office, Grade 13, Step H, \$44.76 per hour, effective July 18, 2022.

On motion by King, seconded by Rohlring, the Board unanimously approved the recommendation to post and advertise for two full time Environmental, Planning and Zoning Technicians, Grade 7, Step A, \$23.58 per hour.

On motion by Gliszinski, seconded by Wetzel, the Board unanimously approved the recommendation to approve the revised Telecommute/Remote Work Policy and Telecommute/Remote Work Agreement.

On motion by Rohlring, seconded by King, the Board unanimously approved the recommendation to end employment with Employee 2084, effective July 29, 2022.

Staffing Updates –
Hire:

Jenna Bednar, full time Administrative Assistant II in the County Attorney’s Office, Grade 4, Step A, \$19.80 per hour, effective July 20, 2022.

Kevin Huber, part time Deputy Emergency Manager, in Emergency Management, Grade 9, Step B, \$27.46 per hour, effective July 8, 2022.

Brianna Johnson, full time Dispatcher in the Sheriff’s Office, Grade 6, Step A, \$22.24 per hour, effective July 18, 2022.

Craig Miller, full time Sign Technician/Highway Maintenance Worker in the Highway Department, Grade 7, Step A, \$23.58 per hour, effective August 1, 2022.

Theresa Epps-Bouta, full time Accounting/Licensing Clerk in the Auditor-Treasurer’s Office, Grade 7, Step A, \$23.58 per hour, effective August 1, 2022.

Resignation:

David Perry, full time Correctional Officer in the Sheriff’s Office, effective July 25, 2022. David has been employed with Le Sueur County since January 2022.

Brett Mason, Sheriff came before the Board with one item for approval.

On motion by King, seconded by Wetzel, the Board unanimously approved the State of Minnesota Joint Powers Agreement. The BCA agrees to provide Governmental Unit with access to the MN Criminal Justice Data Communications Network (CJDN) for a five-year agreement at a cost of \$1,080.00 per year.

The Board recessed until 10:00 a.m.

The Board reconvened the meeting at 10:00 a.m.

The Public Hearing began for the Le Sueur County Ordinance “Use of All Terrain Vehicles on County Roads”.

On motion by King, seconded by Wetzel, the Board unanimously voted to open the public comment portion of the Public Hearing.

On motion by Rohlfing, seconded by Gliszinski, the Board unanimously voted to close the public comment portion of the Public Hearing with no comments.

On motion by Rohlfing, seconded by Wetzel, the Board unanimously adopted the Ordinance “Use of All Terrain Vehicles on County Roads” effective August 1, 2022.

On motion by King, seconded by Wetzel, the Board unanimously approved the following County claims:

Warrant #	Vendor Name	Amount
69854	Advanced Correctional Healthcare Inc.	\$ 3,609.64
69855	Ag Partners Coop	\$ 18,259.71
69874	Christian, Keogh, Moran & King	\$ 3,682.22
69877	City of Waterville	\$ 2,335.53
69878	Civic Plus	\$ 5,869.16

69881	Department of Corrections	\$ 19,406.87
69886	Election Systems & Software Inc.	\$ 3,266.53
69892	Government Forms & Supplies	\$ 9,398.63
69897	Hansen Sanitation Inc.	\$ 3,709.56
69902	Anna Holicky	\$ 6,908.78
69904	ID Threadz	\$ 9,156.00
69914	Johnson Aggregates	\$ 71,436.15
69928	Marco Technologies LLC	\$ 4,732.00
69935	MN Counties Computers Coop	\$ 14,020.75
69938	Morris Electronics Inc.	\$ 2,325.00
69941	Anthony Nerud	\$ 2,160.00
69959	SeaChange Print Innovations	\$ 8,877.13
69960	Selly Excavating Inc.	\$ 9,254.50
69963	Stantec Consulting Services Inc.	\$ 29,714.50
69972	Traffic Marking Services Inc.	\$226,363.83
69981	Valley Asphalt Products Inc.	\$ 3,300.00
69990	Wornson Goggins PC	\$ 3,006.00
69992	Ziegler Inc.	\$ 7,802.85
116 Payments paid less than \$2,000.00:		\$ 50,868.59
23 Payments paid more than \$2,000.00:		\$468,595.34
139 Total all payments:		\$519,463.93

Commissioner Committee Reports:

- Commissioner Rohlfing reported on Le Sueur-Waseca Community Health Board, Cannon River Board meeting, Kasota Township, Washington Township, Soil & Water, Planning & Zoning, Work Session for County Surveyor, MVAC Annual meeting
- Commissioner Gliszinski reported on Le Sueur-Waseca Community Health Board, County Ditch 62 meeting, Labor Management
- Commissioner King reported on Le Sueur-Waseca Community Health Board, Agriculture Round Table with Angie Craig, Metronet meeting, Zoom call with Tina Smith on Broadband, Le Sueur-Waseca Regional Library Board meeting, Sharon Township meeting on Broadband
- Commissioner Wetzel reported on Le Sueur-Waseca Community Health Board, Waterville, Le Center and Kilkenny City meetings and Waterville Township
- Commissioner O’Keefe reported on Le Sueur-Waseca Community Health Board

On motion by Wetzel, seconded by King and unanimously approved, the Board adjourned until July 26, 2022 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator **Le Sueur County Chairman**