

## **Minutes of Le Sueur County Board of Commissioners Meeting July 23, 2019**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, July 23, 2019 at 9:00 a.m. at the Courthouse in Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlfing and Danny O'Keefe. Lance Wetzel was excused. Attorney Brent Christian and County Administrator Darrell Pettis were also present.

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved the agenda.

On motion by Rohlfing, seconded by O'Keefe and unanimously approved, the Board approved the consent agenda:

- Approved the July 16, 2019 County Board Minutes and Summary Minutes
- Electronic Funds Transfer Report
  - 7/17/19 Transferred \$22,656.93 from Hometown Bank (2015A Bond Proceeds) to First National Bank of Le Center draw.

Joshua Mankowski, Planning & Zoning Administrator appeared before the Board with four items for approval.

On motion by Gliszinski, seconded by Rohlfing and approved via roll call 4-0 with Wetzel absent, the Board approved a Conditional Use Permit to Josh Nelson, Nelson Imports, Kasota, MN (Applicant\Owner) to allow the applicant to expand an existing automobile sales and service business to include a salvage yard in an Industrial "I" District. Property is located in the in the SW 1/4 NW 1/4, Section 28, Kasota Township. The application was approved with the following conditions and findings are on file at the Planning & Zoning Office:

1. To work with Safety Kleen for the disposal of all automotive fluids and hazardous materials removed from the vehicles.
2. Vehicles and vehicle parts to be re-purposed or sold to be stored under roof or covered as to not be exposed to precipitation and stored in a manner that will allow for the employees to inspect for leaks or damage.
3. Contact the Kasota Fire Department to check if it would like to do a walk-thru of the facility or receive a map of the facility in case the Fire Department needs to respond to an emergency at the property.

On motion by O'Keefe, seconded by Gliszinski and approved via roll call 4-0 with Wetzel absent, the Board approved a Conditional Use Permit to James & Brenda Kollar, Owatonna, MN (Applicant\Owner) to allow grading, excavating, and filling of 2 cubic yards of material within the bluff, and 87 cubic yards on the lot for the construction of stairs in the bluff, bluff impact zone and shore impact zone; construction of a patio and retaining walls outside the bluff impact zone and outside the Shore Impact Zone in a Recreational Residential "RR" District, on German Lake, a Recreational Development "RD" lake. Property is located at Lot 11, Stavenau Beach,

Section 9, Elysian Township. The application was approved with the following condition and findings are on file at the Planning & Zoning Office:

1. The applicant meets with Holly Kalbus to discuss meeting the requirements of the Variance after redesigning the retaining walls and keeping the well house.

On motion by Rohlfing, seconded by O'Keefe and approved via roll call 4-0 with Wetzel absent, the Board approved a Conditional Use Permit to Janice Shelton, Kasota, MN (Applicant\Owner) to allow grading, excavating, and filling of 277 cubic yards of material on a lot in an Urban/Rural Residential "RR" District. Property is located an Outlot A, Thunderbird Hills, Section 17, Kasota Township. The application was approved as presented and findings are on file at the Planning & Zoning Office.

On motion by Gliszinski, seconded by O'Keefe and approved via roll call 4-0 with Wetzel absent, the Board approved a Conditional Use Permit to Janice Shelton, Kasota, MN (Applicant\Owner) to allow a temporary dwelling for the elderly within an existing dwelling in an Urban/Rural Residential "RR" District. Property is located an Outlot A, Thunderbird Hills, Section 17, Kasota Township. The application was approved as presented and findings are on file at the Planning & Zoning Office.

Ann Traxler, Emergency Management Director appeared before the Board with one item for approval.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved the out-of-state travel request for Ann Traxler to attend the Association for Threat Assessment Professionals Training in Los Angeles, California in August 2019.

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign the following Resolution Declaring a State of Emergency:

**WHEREAS** the July 19-20, 2019 Severe Thunderstorm, Heavy Rain, High Winds and Flooding Event impacted the population of Le Sueur County and its cities; and

**WHEREAS** the July 19-20, 2019 Extreme Weather Event has caused a significant amount of public property damage; and **WHEREAS** the Le Sueur County Department of Emergency Management requests the Le Sueur County Board of Commissioners to declare Le Sueur County in a STATE OF EMERGENCY for the July 19-20 Extreme Weather Event of 2019;

**NOW, THEREFORE, BE IT RESOLVED**, that the Le Sueur County Board of Commissioners declares Le Sueur County in a State of Emergency for conditions resulting from the July 19-20 Extreme Weather Event of 2019.

Madison Young with Adolfson & Peterson appeared before the Board with one item for approval.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved the Justice Center contract for Midwest Specialty Maintenance in the amount of \$52,846.

Cindy Westerhouse, HR Director appeared before the Board with three items for approval.

On motion by O'Keefe, seconded by Rohlfing and unanimously approved, the Board approved to hire Austin Bachman as a full time Correctional Officer in the Sheriff's Office, Grade 6, Step 4 at \$20.86 per hour, effective July 24, 2019.

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved to grant regular status to Jesse Aland, full time Help Desk Supervisor in the Information Technology Department, effective July 21, 2019.

On motion by Rohlfing, seconded by O'Keefe and unanimously approved, the Board approved to post and request the merit list for a full time Agency Social Worker in Human Services, Grade 11, Step 4 at \$27.92 per hour.

Darrell Pettis, County Administrator appeared before the Board with several items for discussion and approval.

On motion by O'Keefe, seconded by Gliszinski and unanimously approved, the Board approved to establish a revolving loan fund for broadband.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to appoint Commissioner O'Keefe as a liaison to the Le Sueur County Historical Society.

Brett Mason, Sheriff appeared before the Board with one item for approval.

On motion by O'Keefe, seconded by Rohlfing and unanimously approved, the Board approved and authorized the Board Chair, County Administrator, Sheriff and County Attorney to sign a Cannon River Drug and Violent Offender Task Force Joint Powers Agreement.

At 10:00 a.m. Jason Femrite with Bolton & Menk appeared before the Board with an overview of the Preliminary Assessment Roll for the West Jefferson Sanitary Collection System.

On motion by Rohlfing, seconded by O'Keefe and unanimously approved, the Board approved to open the West Jefferson SSD Improvement Public Hearing for public comments at 10:06 a.m.

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved to close the West Jefferson SSD Improvement Public Hearing for public comments at 10:07 a.m. with no comments received.

On motion by Gliszinski, seconded by O'Keefe and approved with Rohlfing abstaining, the Board approved and authorized the Board Chair to sign a Resolution Ordering Improvement on the proposed West Jefferson Sanitary Collection System.

On motion by O’Keefe, seconded by Gliszinski and approved with Rohlfing abstaining, the Board approved and authorized the Board Chair to sign a Resolution of Contingent Award of Contract for the West Jefferson Sanitary Collection System to Ellingson Drainage, Inc. in the amount of \$4,985,719.25 contingent on final approval and funding from the Minnesota Public Facilities Authority.

**Commissioner Committee Reports:**

- Commissioner O’Keefe attended a rural broadband meeting and a Justice Center progress meeting.
- Commissioner Rohlfing attended a rural broadband meeting, Parks Board meeting and a West Jefferson SSD informational meeting.
- Commissioner Gliszinski attended a Justice Center progress meeting and a Lanesburgh Township mail-in ballot meeting.
- Commissioner King attended a rural broadband meeting, Parks Board meeting, West Jefferson SSD informational meeting and an Extension Committee meeting.

On motion by O’Keefe, seconded by Rohlfing and unanimously approved, the Board adjourned until Tuesday, August 6, 2019 at 9:00 a.m.

**ATTEST:** \_\_\_\_\_  
**Le Sueur County Administrator**                      **Le Sueur County Chairman**