

Minutes of Le Sueur County Board of Commissioners Meeting August 6, 2019

The Le Sueur County Board of Commissioners met in regular session on Tuesday, August 6 2019 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlffing, Danny O’Keefe and Lance Wetzel. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by Wetzel, seconded by O’Keefe and unanimously approved, the Board approved the agenda for the business of the day.

On motion by O’Keefe, seconded by Rohlffing and unanimously approved, the Board approved the consent agenda:

- Approved July 23, 2019 Board Minutes and Summary Minutes
- Approved the Electronic Funds Transfer Report:
 - 7/23/19 Transferred \$1,000,000.00 from First State Bank of Le Center to Cornerstone State Bank of Le Sueur to cover payroll.
 - 7/25/19 Transferred \$719,099.86 from Hometown Bank Cleveland (2019A Bond Proceeds) to First National Bank of Le Center to cover Justice Center payment.

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved the cases and claims for Human Services:

Financial: \$ 93,687.04
Soc Services: \$ 130,071.36

Cindy Westerhouse, HR Director appeared before the Board with several items for discussion and approval.

The Le Sueur County Board of Commissioners and the Employee Recognition Committee would like to recognize the following employees on their significant length of service with Le Sueur County.

| | | |
|----------------|------------------------|----------|
| Doug McCabe | Highway Department | 30 years |
| Thomas Beer | Highway Department | 30 years |
| Thomas Widmer | Assessor | 25 years |
| Dave O’Malley | Building Maintenance | 15 years |
| Amy Beatty | Environmental Services | 15 years |
| Herbert Moon | Sheriff’s Office | 15 years |
| Ruby Kramer | County Administration | 5 years |
| Corey Schwartz | Assessor | 5 years |

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved regular status to Yessica Macias, full time Office Support Specialist in Human Services, effective August 6, 2019.

On motion by O’Keefe, seconded by Wetzel and unanimously approved, the Board approved to accept the resignation request from David Yates, full time Assistant County Attorney in the County Attorney’s Office, effective September 6, 2019.

On motion by Wetzel, seconded by Rohlfing and unanimously approved, the Board approved to post and advertise for an Assistant County Attorney in the County Attorney’s Office, Grade 12, Step 4 at \$29.60 per hour.

On motion by Wetzel, seconded by O’Keefe and unanimously approved, the Board approved to change in the Personnel Policy, the vacation leave policy pertaining to the accrued vacation hours over 240 hours to:

Effective the last pay period of the year, employees may carry over a maximum of 240 hours of vacation balance. Employees who have accrued over the 240 hours of vacation time will have a one-time option, on the last pay period of each year, to:

- 1.) Convert the hours into cash and deposit the amount into their Minnesota State Retirement System (MSRS) Health Care Savings Plan (HCSP).
Deposits made into the MSRS HCSP will be effective the last pay period of the year at the current hourly rate. or
- 2.) Donate the hours to the County sick leave account.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved to change in the Personnel Policy, the 457(b) Deferred Compensation Plan vendors to:

457 Deferred Compensation Plans: Le Sueur County offers benefits eligible employees the option to enroll in a 457 Deferred Compensation Plan. The County limits the number of 457 deferred compensation plan vendors to three (3), pursuant to Minnesota State Statute 356.24, Supplemental Pension or Deferred Compensation Plans, Subdivision 1b.

On motion by O’Keefe, seconded by Wetzel and unanimously approved, the Board approved to enter into an agreement with North Risk Partners to conduct a health plan market evaluation.

Jim Goltart appeared before the Board with one item for approval.

On motion by Rohlfing, seconded by O’Keefe and unanimously approved, the Board approved to accept the retirement request from Jim Goltart, Veterans Service Director effective June 5, 2020.

Tim Koppelman, DNR Assistant Area Wildlife Manager appeared before the Board with one item for approval.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved a proposal for the acquisition of lands (Diamond Lake WMA Tract 7) by the State of Minnesota. Lands to be acquired are described as follows:

That part of Government Lot 6 of Section 22, Township 110 North, Range 23 West, Le Sueur County, Minnesota, lying northerly and easterly of the following described line: Commencing at the south quarter corner of said Section 22; thence on an assumed bearing of North 986.68 feet along the east line of said Government Lot 6 to the POINT OF BEGINNING; thence West 135.00 feet; thence South 221.63 feet; thence West 458.05 feet; thence North 16 degrees 18 minutes 50 seconds East 264.50 feet; thence North 16 degrees 52 minutes 29 seconds West 400 feet, more or less, to the water's edge of Diamond Lake and there terminating.

EXCEPTING THEREFROM that part described as follows:

Commencing at the south quarter corner of said Section 22; thence on an assumed bearing of North 986.68 feet along the east line of said Government Lot 6 feet to the POINT OF BEGINNING; thence West 135.00 feet; thence North 275 feet; thence North 45 degrees East 45 feet; thence North 40 feet; thence East 105 feet to the east line of said Government Lot 6; thence South 345 feet along the east line of said Government Lot 6 to the point of beginning.

Kilkenny Township, Le Sueur County, Minnesota.

Property ID R060227800

Approximate Acreage: 6.5 acres

Dave Tiegs, Highway Engineer appeared before the Board with several items for approval.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved a request for conditional award of 2019 Sidewalk Improvements Project, City of Le Sueur (SP 040-591-001, SP 040-637-002) to Ti-Zack Concrete in the amount of \$1,071,543.95.

On motion by O'Keefe, seconded by Rohlfing and unanimously approved, the Board approved and authorized the Board Chair to sign a Reimbursement Agreement with Northern Natural Gas for Gas Main Improvements on CSAH 22 Turnback Project.

On motion by O'Keefe, seconded by Gliszinski and unanimously approved, the Board approved to close the regular Board meeting for a closed meeting to develop an offer to purchase real property, parcel 05.112.0100 per MN Stat. 13D.05 (3) (c) (3).

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved to close the closed meeting and resume the regular Board meeting.

Darrell Pettis, County Administrator appeared before the Board with several items for discussion and approval.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign a Voting Equipment Grant Agreement Amendment with the State of Minnesota.

On motion by Wetzel, seconded by O'Keefe and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign a lease agreement with the Department of Corrections.

Commissioner Committee Reports:

- Commissioner Wetzel attended a City of Waterville/Emergency Management meeting regarding flooding, a Justice Center tour, and a meeting with MN State senators.
- Commissioner O’Keefe attended a Justice Center progress meeting, HRA meeting, Aging Services meeting and a Justice Center tour.
- Commissioner Rohlfling attended two LCDS meetings, Justice Center tour and an MRCI Board meeting.
- Commissioner Gliszinski attended a Justice Center progress meeting and a County Officials meeting.
- Commissioner King attended a Justice Center progress meeting, Tri-County Solid Waste meeting and a Broadband Committee meeting.

On motion by Wetzel, seconded by Rohlfling and unanimously approved, the following claims were approved for payment:

| Warrant # | Vendor Name | Amount |
|------------------|--------------------------------------|---------------|
| 55618 | American Diving Supply | \$ 4,558.10 |
| 55624 | Bauer Built | \$ 8,058.51 |
| 55630 | Blue Earth Environmental Services | \$ 4,430.58 |
| 55631 | Bolton & Menk Inc. | \$ 12,086.00 |
| 55638 | Contech Engineered Solutions LLC | \$ 9,121.51 |
| 55639 | Cooks Correctional | \$ 6,095.02 |
| 55643 | Ehlers & Assoc Inc. | \$ 3,552.50 |
| 55652 | Green Tech Recycling | \$ 19,935.25 |
| 55659 | I & S Group Inc. | \$ 19,337.30 |
| 55662 | ITsavvy LLC | \$ 2,398.00 |
| 55669 | Le Sueur Co Recorder | \$ 3,634.00 |
| 55670 | Le Sueur Co Soil/Water Conserv.Dist. | \$ 8,242.74 |
| 55680 | Minn St Admin ITG Telecom | \$ 6,874.00 |
| 55681 | MN Paving & Materials | \$ 16,797.30 |
| 55697 | Paragon Printing & Mailing Inc. | \$ 7,077.02 |
| 55708 | Roadside Vegetation Mgt. LLC | \$ 33,198.75 |
| 55713 | S.E.H. Inc. | \$ 57,907.80 |
| 55714 | Selly Excavating Inc. | \$ 7,228.00 |
| 55723 | Summit | \$ 8,072.30 |
| 55724 | The Beast of Volney LLC | \$ 5,000.00 |
| 55726 | Thomson Reuters | \$ 2,205.56 |
| 55731 | Toppers & Trailers Plus | \$ 4,099.66 |
| 55732 | Traxler Construction Inc. | \$ 4,633.96 |
| 55733 | Tri-County Solid Waste | \$ 32,531.54 |
| 55738 | Van Paper Co. | \$ 5,089.35 |
| 55745 | Wendland Sellers Law Office | \$ 4,320.00 |
| 55750 | Ziegler Inc. | \$ 2,419.31 |

