

## **Minutes of Le Sueur County Board of Commissioners Meeting August 20, 2019**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, August 20, 2019 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlffing and Danny O'Keefe and Lance Wetzel. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved the amended agenda for the business of the day to include a West Jefferson payment resolution to be presented by County Administrator Darrell Pettis.

On motion by Rohlffing, seconded by O'Keefe and unanimously approved, the Board approved the consent agenda:

- Approved the August 6, 2019 Board Minutes and Summary Minutes
- Approved August 15, 2019 CD43 Minutes and Summary Minutes
- Approved August 15, 2019 Special Meeting Minutes and Summary Minutes
- Approved a 3.2 liquor license for August 23 – 25, 2019 for the Le Sueur Lions
- Approved a gambling application for the Sheriff's Youth Project of Le Sueur County

Greg Ous and Rhonda Allis with MnDOT appeared before the Board with a Capital Highway Investment Plan (CHIP) Outreach Presentation.

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by Wetzel, seconded by Rohlffing and unanimously approved, the Board approved a Work Number Agreement for employment verification services.

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved the Human Services claims:

Financial:           \$ 35,469.71  
Soc Services:       \$124,198.45

Cindy Westerhouse, Human Resources Director appeared before the Board with several items for approval.

On motion by Rohlffing, seconded by Wetzel and unanimously approved, the Board approved to grant regular status to Ashley Schultz, full time Office Support Specialist, Sr. in Human Services, effective August 20, 2019.

On motion by O’Keefe, seconded by Wetzel and unanimously approved, the Board approved to grant regular status to Nancy Gens, full time Administrative Assistant II in the County Attorney’s Office, effective August 27, 2019.

On motion by Gliszinski, seconded by O’Keefe and unanimously approved, the Board approved to grant regular status to James Staupe, full time Correctional Officer in the Sheriff’s Jail, effective September 2, 2019.

On motion by O’Keefe, seconded by Rohlfing and unanimously approved, the Board approved to accept the retirement request from Lynae Grunzke, full time Public Health Nurse in Public Health, effective September 3, 2019.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved to post and advertise for a full time Public Health Nurse in Public Health, Grade 11, Step 7 at \$31.03 per hour.

On motion by Wetzel, seconded by O’Keefe and unanimously approved, the Board approved to hire Joely Eskens as a part time Administrative Assistant II in Victim Witness, Grade 4, Step 7 at \$20.63 per hour.

Commissioner King, Board Chair reconvened the August 15, 2019 reconvened the Le Sueur County Ditch 43 Hearing for the Re-Establishment of Records at 10:25 a.m.

On motion by Wetzel, seconded by Rohlfing and unanimously approved, the Board approved to open public comments regarding the Le Sueur County Ditch 43 Re-Establishment of Records.

Commissioner King shared a landowner comment he recently received about a concern that elevation changes may cause problems for some landowners along the ditch.

On motion by Rohlfing, seconded by O’Keefe and unanimously approved, the Board approved to close the Le Sueur County Ditch 43 Hearing for the Re-Establishment of Records at 10:27 a.m. with no public comments received.

On motion by Rohlfing, seconded by O’Keefe and unanimously approved, the Board approved and authorized the Board Chair to sign the Findings and Order Re-Establishing/Correcting of Drainage System Records for Le Sueur County Ditch 43.

At 10:30 a.m. the Board Chair opened the User Fees Public Hearing.

Josh Mankowski, Planning & Zoning Administrator presented the following proposed user fees:

Short – Term Private Lodging Rental Registration Fees:

\$50 Annual Registration Fee

\$200 Late Annual Registration Fee plus \$10 a day beyond 10 days late

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved to open the Proposed Fees Public Hearing for public comments.

On motion by Wetzel, seconded by Rohlfing and unanimously approved, the Board approved to close the Proposed Fees Public Hearing at 10:32 a.m. with no public comments.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved the following new user fees:

Short – Term Private Lodging Rental Registration Fees:

\$50 Annual Registration Fee

\$200 Late Annual Registration Fee plus \$10 a day beyond 10 days late

Darrell Pettis, County Administrator appeared before the Board with several items for discussion and approval.

On motion by Wetzel, seconded by Gliszinski and approved with Rohlfing abstaining, the Board approved and authorized the Board Chair and County Auditor-Treasurer to sign a PFA Bond Resolution for the West Jefferson SSD project.

On motion by Wetzel, seconded by O’Keefe and approved with Rohlfing abstaining, the Board approved the payment due to PFA for a PSIG fee in the amount of \$24,362.73 for the West Jefferson SSD project.

Tamara Delaske appeared before the Board with a request for loan forgiveness on a Small Cities Housing Repayment Agreement.

A motion was made by Wetzel and seconded by Rohlfing to reconsider the August 15, 2019 decision by the Board denying the request by Tamara Delaske for loan forgiveness on a Small Cities Housing Repayment Agreement. The motion to reconsider failed 3-2 with Commissioners O’Keefe, Gliszinski and King opposed.

#### **Commissioner Committee Reports:**

- Commissioner Wetzel attended an AMC Meeting, Ney Nature Center meeting and the annual Employee Appreciation Lunch.
- Commissioner O’Keefe attended an AMC Meeting, Ney Nature Center meeting, Historical Society meeting and a County Ditch 43 meeting.
- Commissioner Rohlfing attended an AMC Meeting, Ney Nature Center meeting, Region Nine meeting, 1W1P meeting, budget meetings and a County Ditch 43 meeting.
- Commissioner Gliszinski attended a County Ditch 43 meeting, budget meetings, Justice Center update meetings, Ney Nature Center meeting, P&Z meeting, Justice Center Open House and an HR Committee meeting.

- Commissioner King attended a Ney Nature Center meeting, AMC meeting, Broadband meeting, Justice Center Update meeting, Justice Center Open House, HR Committee meeting, County Ditch 43 meeting and budget meetings.

On motion by Wetzel, seconded by Rohlfing and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
55826	Advanced Correctional Healthcare Inc.	\$ 2,442.90
55828	Ag Partners Coop	\$ 14,173.96
55831	Always There Heating & Air	\$ 4,235.00
55832	ANCOM Technical Center	\$ 2,455.00
55836	Barnett Bros Inc.	\$ 3,455.00
55841	Bisek Interiors Inc.	\$ 5,498.08
55845	Bolton & Menk Inc.	\$ 49,220.66
55847	Brock White Co. LLC	\$ 7,400.00
55852	Christian, Keogh, Moran & King	\$ 3,875.23
55858	Contech Engineered Solutions LLC	\$ 2,567.50
55865	Dwyer Plumbing & Heating	\$ 8,557.10
55887	I & S Group Inc.	\$ 17,009.25
55890	ITSavvy LLC	\$ 3,336.36
55892	Johnson Aggregates	\$ 36,137.27
55899	Le Center Rehab	\$ 2,100.00
55907	Mariska Enterprises	\$ 2,533.00
55910	Max-Secure Security Products	\$ 5,490.00
55917	MN Paving & Materials	\$ 4,343.20
55931	Paragon Printing & Mailing	\$ 9,851.45
55940	Ready Watt Electric	\$ 5,480.00
55948	Selly Excavating Inc.	\$ 26,307.24
55957	Suel Printing Co.	\$ 4,450.94
55958	Summit	\$ 8,274.52
55959	Syntax Inc.	\$ 2,650.00
55960	Technical Resource Management LLC	\$ 2,073.50
55961	Thomson Reuters	\$ 2,355.56
55967	Traxler Construction Inc.	\$ 3,719.14
55982	West Central Indexing	\$ 15,000.00
55986	Wondra Automotive Inc.	\$ 14,153.39
55988	Wornson Goggins PC	\$ 2,234.25
55990	Ziegler Inc.	\$ 5,123.58
134	Claims paid less than \$2,000.00:	\$ 47,300.45
31	Claims paid more than \$2,000.00:	\$276,503.08
165	Total all claims paid:	\$323,803.53

On motion by Wetzel seconded by O'Keefe and unanimously approved, the Board adjourned until Tuesday, August 27, 2019 at 9:00 a.m.

**ATTEST:** \_\_\_\_\_  
**Le Sueur County Administrator**

\_\_\_\_\_  
**Le Sueur County Chairperson**