

**Minutes of Le Sueur County Board of Commissioners Meeting
September 7, 2021**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, September 7, 2021 at 9:00 a.m. in the Government Center at Le Center, Minnesota. Those members present were: Dave Gliszinski, John King, Danny O’Keefe, Steve Rohlfling and Lance Wetzel. Also present were Joe Martin, Dani Blaschko and Brent Christian.

On motion by Wetzel, seconded by O’Keefe, the Board unanimously approved the agenda for the business of the day.

On motion by King, seconded by Gliszinski, the Board unanimously approved the consent agenda:

- August 24, 2021 Board Minutes and Board Summary Minutes
- Electronic Funds Transfer
- Credit Card Requests – Frederick/McCabe

In the Public Open Forum – Dustin Schipper, German Lake, Cleveland appeared before the Board.

On motion by King, seconded by Wetzel, the Board unanimously approved the following HS claims:
Financial: \$ 36,692.99
Soc Services: \$136,649.86

Aaron Stubbs, Planning & Zoning Administrator came before the Board with one item for approval.

On motion by Wetzel, seconded by King and approved via roll call vote 5 to 0, the Board granted a Conditional Use Permit to TYLER & CASSIE FELL, NEW PRAGUE, MN, (APPLICANT) JOHN HOEFS, NEW PRAGUE, MN, (OWNER) to allow the applicant to transfer the development right from the SE ¼ of the NW ¼ to the SW ¼ of the NW ¼ in the Special Protection “SP” Shoreland District of Mud Lake, a Natural Environment Lake. The property is located in part of the NW ¼ of Section 18, Lanesburgh Township. The Planning Commission recommends approval of the application as written.

Bailey Griffin, ISG came before the Board with one item for approval.

On motion by Wetzel, seconded by Gliszinski, the Board unanimously awarded the Le Sueur County Ditch 43 Repair project to Brunz Construction in the amount of \$329,147.75.

Joe Martin came before the Board with one item for approval.

On motion by Wetzel, seconded by Gliszinski, the Board unanimously approved the Vaccination Volunteer Expenses to be paid by ARP dollars.

Holly Kalbus, Environmental Resources Specialist came before the Board with a couple of items for approval.

On motion by Wetzel, seconded by O’Keefe, the Board unanimously approved the use of Gravel Tax dollars of up to \$5,000 to be used for shoreland improvements for Dawn Hoins of Cleveland.

On motion by O’Keefe, seconded by King, the Board unanimously approved the use of Gravel Tax dollars of up to \$5,000 to be used for shoreland improvements for Roger and Carol Bauer of Belle Plaine.

Dani Blaschko, Auditor/Treasurer came before the Board with a few items for approval.

On motion by O'Keefe, seconded by King, the Board unanimously approved the State of Minnesota Amendment of Lease with Le Sueur County involving the lease of 244 square feet of office space located in the city of Le Center to be used as a driver exam station from January 1, 2022 through December 31, 2024.

On motion by Wetzel, seconded by O'Keefe, the Board unanimously approved the Pre-Sale Report for Le Sueur County for \$5,425,000 General Obligation Bonds, Series 2021A.

Resolution Providing for the Sale of
\$5,425,000 General Obligation Bonds, Series 2021A

- A. WHEREAS, the Board of Commissioners of the Le Sueur County, Minnesota has heretofore determined that it is necessary and expedient to issue the County's \$5,425,000 General Obligation Bonds, Series 2021A (the "Bonds"), to finance several drainage projects, improvements to the County Courthouse, and public safety radio equipment within the County; and
- B. WHEREAS, the County has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Le Sueur County, Minnesota, as follows:

1. Authorization; Findings. The Board of Commissioners hereby authorizes Ehlers to assist the County for the sale of the Bonds.
2. Meeting; Proposal Opening. The Board of Commissioners shall meet at 9:00 a.m. on September 28, 2021, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the County are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.

On motion by King, seconded by Wetzel, the Board unanimously approved the Pre-Sale Report for Le Sueur County for \$3,685,000 General Obligation State Aid Bonds, Series 2021B.

Resolution Providing for the Sale of
\$3,685,000 General Obligation State Aid Bonds, Series 2021B

- A. WHEREAS, the Board of Commissioners of the Le Sueur County, Minnesota has heretofore determined that it is necessary and expedient to issue the County's \$3,685,000 General Obligation State Aid Bonds, Series 2021B (the "Bonds"), to finance state aid highway improvements within the County; and

- B. WHEREAS, the County has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Le Sueur County, Minnesota, as follows:

1. Authorization; Findings. The Board of Commissioners hereby authorizes Ehlers to assist the County for the sale of the Bonds.
2. Meeting; Proposal Opening. The Board of Commissioners shall meet at 9:00 a.m. on September 28, 2021, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the County are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.

On motion by O'Keefe, seconded by Gliszinski, the Board unanimously approved the Resolution Relating to Financing of Certain Proposed Projects to be Undertaken by the County; Establishing Compliance with Reimbursement Bond Regulations under the Internal Revenue Code.

**RESOLUTION RELATING TO
FINANCING OF CERTAIN PROPOSED PROJECTS TO BE UNDERTAKEN
BY THE COUNTY; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT
BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE**

BE IT RESOLVED by the Board of County Commissioners (the "Board") of Le Sueur County, Minnesota (the "County"), as follows:

1. Recitals.

- (a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the "Regulations") dealing with the issuance of bonds, all or a portion of the proceeds of which are to be used to reimburse the County for project expenditures made by the County prior to the date of issuance.
- (b) The Regulations generally require that the County make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of bonds within 60 days after payment of the expenditures, that the bonds be issued and the reimbursement allocation be made from the proceeds of such bonds within the reimbursement period (as defined in the Regulations), and that the expenditures reimbursed be capital expenditures or costs of issuance of the bonds.
- (c) The County desires to comply with requirements of the Regulations with respect to certain projects hereinafter identified.

2. Official Intent Declaration

- (a) The County proposes to undertake the following project or projects and to make original expenditures with respect thereto prior to the issuance of reimbursement bonds, and reasonably expects to issue reimbursement bonds for such project or projects in the maximum principal amounts shown below:

Project	Maximum Amount of Bonds Expected to be Issued for Project
Drainage Projects (CD 41, 61, 43, LS-R JD54)	\$2,785,000.00
15 Year Redeterminations (CD 6, 58)	\$240,000.00
10 Year Redeterminations (CD 21, 67, 32, 50, 23)	\$560,000.00
East Entrance	\$1,025,000.00
Public Safety Equipment	\$810,000.00

- (b) Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, the County will not seek reimbursement for any original expenditures with respect to the foregoing projects paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the reimbursement bonds.

3. Budgetary Matters.

As of the date hereof, there are no County funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the projects, other than pursuant to the issuance of the reimbursement bonds. Consequently, it is not expected that the issuance of the reimbursement bonds will result in the creation of any replacement proceeds.

4. Reimbursement Allocations.

The County's Financial officer shall be responsible for making "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the reimbursement bonds to reimburse the source of temporary financing used by the County to make payment of the original expenditures relating to the projects. Each reimbursement allocation shall be made within 30 days of the date of issuance of the reimbursement bonds, shall be evidenced by an entry on the official books and records of the county maintained for the reimbursement bonds and shall specifically identify the original expenditures being reimbursed.

Adopted this 7th day of September, 2021.

Dave Tiegs, Highway Department came before the Board with a couple items for approval.

On motion by Wetzel, seconded by Gliszinski, the Board unanimously approved the Resolution requesting the Commissioner of Transportation to authorize engineering and traffic investigation for the purpose of determining safe and reasonable speed limits on segments of CSAH 11, CSAH 14, and CR 142.

Dave spoke about the Coronavirus Response and Relief Supplemental Appropriations Act: Le Sueur County Highway Department to receive \$235,195 from CRRSAA. Funds to be spent on Maintenance, operations, or construction of County Roads.

Dave also gave an update on 2021 projects.

Brett Mason, Sheriff, came before the Board with one item for approval.

On motion by O'Keefe, seconded by Gliszinski, the Board unanimously approved the updated Agreement of Law Enforcement Services with the County of Le Sueur and the City of Elysian.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by O'Keefe, seconded by King, the Board unanimously approved the recommendation to promote Samuel Mathis, full time Correctional Officer, Grade 6, Step 6, \$23.32 per hour to a full time Corporal in the Sheriff's Office, Grade 8, Step 4 at \$24.40 per hour, effective September 12, 2021.

On motion by Wetzel, seconded by O'Keefe, the Board unanimously approved the recommendation to grant regular status to John Theis, full time Highway Maintenance Worker in the Highway Department, effective August 31, 2021.

On motion by King, seconded by Gliszinski, the Board unanimously approved the recommendation to post for two full time Communication Lead Workers in Dispatch in the Sheriff's Office, Grade 8, Step 4, \$24.40 per hour.

On motion by Wetzel, seconded by Gliszinski, the Board unanimously approved the recommendation to post and advertise for a full time Administrative Assistant II in the Environmental, Planning and Zoning Department, Grade 4, Step 4, \$19.32 per hour.

On motion by Gliszinski, seconded by O'Keefe, the Board unanimously approved the recommendation to post and advertise for a full time Environmental, Planning and Zoning Planning Technician, Grade 9, Step 4, \$25.86 per hour.

On motion by O'Keefe, seconded by Wetzel, the Board unanimously approved the recommendation to approve the leave of absence request from Makayla Drazan, part time Public Health Nurse in Public Health, from September 28 to December 21, 2021.

The 2022 health insurance plans and premiums.

	<u>Single</u>	<u>Family</u>
2022 monthly premium -	\$2000 - \$687.84	\$4000 – \$2016.99

\$3250 - \$627.39
\$5000 - 560.31

\$3250/\$6500 - \$1839.74
\$5000/\$10,000 - \$1643.04

Hirings:

Joseph Sullivan, full time Appraiser in the Assessor's Office, Grade 10, Step 4, \$27.40 per hour, effective September 8, 2021.

Christy Firm, part time Dispatcher in the Sheriff's Office, Grade 6, Step 4, \$21.70 per hour, effective September 8, 2021.

Resignations:

Patrick Gannon, full time Assistant County Attorney, effective September 17, 2021

Board recessed for a few minutes.

Megan Kirby, Public Health Director came before the Board with a COVID update and the Public Health Agency Evaluation.

On motion by Gliszinski, seconded by Wetzel, the Board unanimously approved the following County claims:

Warrant #	Vendor Name	Amount
65720	Ag Partners Coop	\$ 10,747.07
65721	Ahlman's	\$ 2,533.00
65727	Atlas Outfitters	\$ 3,350.00
65730	Baker Tilly US, LLP	\$ 2,265.00
65734	Bolton & Menk Inc	\$ 93,278.55
65744	City of Waterville	\$ 4,367.06
65753	Barbara M Droher Kline	\$ 4,824.52
65755	Erickson Engineering Co. LLC	\$ 5,209.00
65768	Herness Construction Co. LLC	\$ 5,750.00
65770	I & S Group Inc.	\$ 28,237.87
65771	Information Systems Co.	\$ 17,987.65
65772	ITsavvy LLC	\$ 4,146.00
65774	Johnson Aggregates	\$ 45,257.61
65794	MN Dept of Transportation	\$ 8,128.58
65800	Motorola Inc.	\$ 2,115.00
65807	O'Connell Oil Co.	\$ 2,697.06
65809	OMG Midwest Inc.	\$ 13,297.14
65813	Pomp's Tire Service Inc.	\$ 2,211.00
65815	Ramsey County	\$ 5,229.41
65816	Ratwik, Roszak & Maloney P.A.	\$ 3,341.70
65818	Regents of the University of MN	\$ 2,800.00
65820	River Valley Forensic Services P.A.	\$ 2,250.00
65826	Selly Excavating Inc.	\$ 18,768.00
65831	Summit	\$ 8,686.09
65836	Timm's Trucking Inc.	\$ 5,000.00
65841	Traxler Construction Inc.	\$ 23,372.98
65842	Trident Water Systems LLC	\$ 3,478.75
109 Payments paid less than \$2,000.00:		\$ 36,252.37
27 Payments paid more than \$2,000.00:		\$329,329.04
136 Total all payments paid:		\$365,581.41

Commissioner Committee Reports:

- Commissioner Gliszinski had no report
- Commissioner King had no report
- Commissioner Wetzel reported on Cordova, Volney & German Septic meeting, BOA
- Commissioner O'Keefe reported on HR, P&Z Special Meeting
- Commissioner Rohlfing reported on Cordova, Volney & German Septic meetings, Santac meeting

On motion by O'Keefe, seconded by King, and unanimously approved, the Board adjourned until September 21 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator Le Sueur County Chairman