

## **Minutes of Le Sueur County Board of Commissioners Meeting September 17, 2019**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, September 17, 2019 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlfiing and Lance Wetzel. Danny O'Keefe was excused. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Rohlfiing, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

- Approved the September 3, 2019 Board Minutes and Summary Minutes
- Approved a 3.2 liquor license for August 23 – 25, 2019 for the Le Sueur Lions
- Approved the following August 2019 Transfers:
  - #1753 Transfer 12,440.58 from Road & Bridge to Ditch (Liens – D#67 -335.58; LS/BE Jt 2 – 7,605.00; LS/BE Jt 1 – 4,500.00)
  - #1754 Transfer 4,276.00 from Human Services to Revenue (A87 Qtr Ending 6-30-19)
  - #1755 Transfer 11,349.00 from Agency to Revenue (RecordEASE July 5,948.00 August 5,401.00)

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved the Human Services claims:

Financial:           \$52,315.25  
Soc Services:       \$166,313.32

Josh Beulke with Inspire Services appeared before the Board with a Substance Abuse Treatment Program update.

Tyler Luethje, Parks Director appeared before the Board with two items for discussion and approval.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair to sign a Resolution Supporting Regional Park or Trail Designation Application in Greater Minnesota.

Becky Pollack with the Ney Center appeared before the Board to request a funding increase from Le Sueur County to \$125,000 for 2020, an increase of \$19,000. The Board consensus was to further review the 2020 budget prior to making any commitments at this time.

Jeff Neisen, IT Director appeared before the Board with two items for approval.

On motion by Wetzel, seconded by Rohlfing and unanimously approved, the Board approved a proposal from Marco in the amount of \$4,389.60 for the purchase of twelve Mitel phones.

The following quotes were received for a one year renewal of WatchGuard M500:

ITsavvy	\$2,206
Marco	\$2,925
CTS	\$2,808

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved the WatchGuard one year renewal purchase from ITsavvy in the amount of \$2,206.

Holly Kalbus, Environmental Resources Specialist appeared before the Board with two items for approval.

On motion by Rohlfing, seconded by Wetzel and unanimously approved, the Board approved and authorized the Board Chair to sign a 2020-2021 NRBG Grant Agreement.

Board consensus was given to move forward with obtaining proposals for hiring a private company to complete additional watercraft inspections for 2020.

Cindy Westerhouse, Human Resources Director appeared before the Board with several items for approval.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved to accept the resignation request from Hayley Prchal, full time 911 Dispatcher in the Sheriff's Office, effective September 7, 2019.

On motion by Rohlfing, seconded by Wetzel and unanimously approved, the Board approved to post and advertise for a full time 911 Dispatcher in the Sheriff's Office, Grade 6, Step 4 at \$20.86 per hour.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved to hire Brandi Moske as a part time 911 Dispatcher in the Sheriff's Office, Grade 6, Step 4 at \$20.86 per hour, effective September 25, 2019.

On motion by Rohlfing, seconded by Wetzel and unanimously approved, the Board approved to promote Leah Frederick, full time Public Health Lead Worker in Public Health, Grade 12, Step 11 at \$39.61 per hour to a full time Public Health Lead Worker II, Grade 13, Step 11 at \$41.97 per hour, effective September 30, 2019.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved to renew and sign the Le Sueur County Telecommute Agreement with Kari Peters, effective September 17, 2019.

Darrell Pettis, County Administrator appeared before the Board with several items for discussion and approval.

On motion by Gliszinski, seconded by Wetzel and approved with Rohlffing abstaining, the Board approved a West Jefferson project manual and contract between Ellingson Drainage and Le Sueur County in the amount of \$4,985,719.25

On motion by Gliszinski, seconded by Wetzel and approved with Rohlffing abstaining, the Board approved and authorized the Board Chair to sign a West Jefferson Lake Sanitary Collection System Contract for Professional services with Bolton & Menk.

On motion by Wetzel, seconded by Gliszinski and approved with Rohlffing abstaining, the Board approved to set a date for a West Jefferson Interim Standards Ordinance Amendment Public Hearing for Tuesday, November 5, 2019 at 10:00 a.m.

The following bids were received for a Le Sueur County Ditch 54 culvert repair project:

Selly Excavating, Le Center MN	\$218,474.50
Barnett Brothers, Kilkenny MN	\$269,873.75

On motion by Rohlffing, seconded by Wetzel and unanimously approved, the Board approved to award the County Ditch 54 culvert repair project bid to Selly Excavating in the amount of \$218,474.50

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved to authorize a loan from the general fund to the JD 54 account to pay the cost of a culvert repair. When the redetermination of benefits is complete and adopted, the cost will be recovered by assessment to JD 54 under the new assessment roll.

Dave Tiegs, Highway Engineer appeared before the Board with two items for discussion and approval.

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved and authorized the Board Chair to sign the Contract for the City of Le Sueur Sidewalk Project to Ti-Zack in the amount of \$1,071,541.

On motion by Rohlffing, seconded by Wetzel and unanimously approved, the Board approved and authorized the Board Chair to sign the final payment to Barnett Brothers in the amount of \$48,401 for the Rabbit Road Repair Project.

Justin Lutterman, GIS Director appeared before the Board with a NG 911 Roads Update.

**Commissioner Committee Reports:**

- Commissioner Wetzel attended a LCDS and P&Z meeting.
- Commissioner Rohlfing attended JD15 meeting, Region Nine meeting, German Jefferson meeting and an MVAC meeting.
- Commissioner Gliszinski attended a Lanesburgh Township meeting, P&Z meeting and a South Central Task Force meeting.
- Commissioner King attended a Lexington Township meeting.

On motion by Wetzel, seconded by Rohlfing and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
56212	AAA Striping Service Co.	\$122,789.60
56214	Advanced Correctional Healthcare Inc.	\$ 2,442.90
56215	Ag Partners Coop	\$ 7,254.48
56219	Baker Tilly Virchow & Krause LLP	\$ 5,536.00
56226	Blue Earth County	\$ 4,044.65
56227	Bolton & Menk Inc.	\$ 86,290.12
56232	Brunz Construction Co. Inc.	\$ 33,224.00
56236	Christian, Keogh, Moran & King	\$ 2,745.88
56248	Dorsey & Whitney LLP	\$ 7,000.00
56267	Holtmeier Construction Inc.	\$ 4,963.20
56271	Independent Emergency Services	\$ 2,968.80
56273	ITsavvy LLC	\$ 2,869.00
56275	Johnson Aggregates	\$ 73,581.84
56283	Marco Inc.	\$ 3,633.93
56290	MN Counties Computers Coop	\$ 2,575.00
56304	Paragon Printing & Mailing Inc.	\$ 3,994.29
56309	Rapiscan Systems Inc.	\$ 25,898.85
56311	Rinke-Noonan Law Firm	\$ 7,588.00
56320	Sycks Construction LLC	\$ 21,582.00
56325	Tire Associates Inc.	\$ 2,576.00
56327	Towmaster	\$ 3,406.00
56332	Union Trail Aggregates LLC	\$ 4,465.40
56334	Van Paper Co.	\$ 3,799.02
56341	Wondra Automotive Inc.	\$ 3,381.98
56343	Ziegler Inc.	\$ 14,286.31
107	Claims paid less than \$2,000.00:	\$ 42,444.72
25	Claims paid more than \$2,000.00:	\$452,897.25

**132 Total all claims paid:**

**\$495,341.97**

On motion by Wetzell, seconded by Rohlfing and unanimously approved, the Board adjourned until Tuesday, September 24, 2019 at 9:00 a.m.

**ATTEST:**

\_\_\_\_\_ **Le Sueur County Administrator**

\_\_\_\_\_ **Le Sueur County Board Chairperson**