



Public Health
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Le Sueur-Waseca Community Health Board

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MINUTES

Tuesday, November 5, 2019

1:30 P.M.

Meeting held at the Waterville City Hall

Members present: Lance Wetzel, John King, Brian Harguth, Dave Gliszinski, Steve Rohlffing, DeAnne Malterer, and Blair Nelson.

Others present: Sarah Berry, Cindy Shaughnessy, Darlene Tuma, Andrew Nicolin, Nick Madsen, Kim Shermo, and Alyssa Munsterman (EBHV grant project coordinator)

1. **Call to Order** at 1:30pm by Commissioner Steve Rohlffing
 - a. Review/Approval of Agenda.
 - i. Motion to approve agenda by Lance Wetzel; second by Blair Nelson. Motion carried.
 - b. Review/Approval of July 2, 2019 minutes
 - i. Motion to approve by DeAnne Malterer; second by John King. Motion carried
 - c. Review of recent items signed by Board Agent: Sarah Berry circulated a folder with the following grant documents which were signed since the last meeting: Title V & Follow Along combined grant \$54,000 one year award for the grant period 10/1/19 – 9/30/24; C&TC grant contract one year award \$140,000; Master grant agreement signed; LPHG \$191,740 one year award for a five year grant cycle.
2. **Healthy Families America Presentation-** Alyssa Munsterman, project coordinator
Alyssa's presentation covered the EBHV (Evidence Based Home Visiting) grant which is a 9 county (Faribault-Martin, Le Sueur- Waseca, Brown-Nicollet, Watonwan, and Cottonwood-Jackson) \$3 Million five year regional grant project. The grant promotes healthy child well-being and the target population is prenatal to age 3 years. Healthy Families America (HFA) uses the evidence based curriculum GGK (Growing Great Kids). Alyssa reviewed HFA fact sheet handouts including Evidence of Effectiveness, Impacts on Children, Impacts on Parents and Families and Impacts on Communities. Current caseload is 9 clients for Le Sueur County and 6 clients for Waseca County.
3. **Community Health Assessment (CHA) 2015-2019** – Sarah Berry
The Community Health Assessment process and data sources have been shared with the CHB at past meetings and Sarah reviewed the “deliverables” that are due at the end of this five year planning cycle which includes the identification of up to 10 priority health issues. Sarah reviewed the draft CHA document which explains the process, includes data on our top health issues and has appendices including the data from the Adult Health Survey and the data from the Southern Minnesota Needs Assessment collected by Dr. Visker.
Discussion followed.
 - a. Motion to approve the 2015-2019 Community Health Assessment by DeAnne Malterer; second by Lance Wetzel. Motion Carried.

4. **Community Health Improvement Plan (CHIP) 2015-2019** – Sarah Berry
 Sarah reviewed the draft CHIP including the four focus areas (Mental Health, Healthy Eating, Physical Activity and Substance Use), the goals for each and proposed activities. Sarah explained that the CHIP is monitored and revised regularly and the CHB would have opportunities to revise the goals and activities throughout the next planning cycle. Discussion followed.
 - a. Motion to approve the 2015-2019 Community Health Improvement Plan by Dave Gliszinski; second by DeAnne Malterer. Motion Carried.

5. **Strategic Plan 2015-2019**– Sarah Berry
 The Strategic Plan process has been reviewed and reported on at previous CHB meetings. Sarah reviewed the draft Strategic Plan and Action Plan particularly the action planning around educating our commissioners on local public health. Discussion followed.
 - a. Motion to approve the 2015-2019 Strategic Plan by Blair Nelson; second by John King. Motion Carried.

6. **Performance Measures**- Sarah Berry
 The annual Le Sueur – Waseca CHB Joint Staff Meeting was held in October and the Performance Measures were discussed at the meeting. Staff will continue to work on the measures implementing quality improvement plans as needed.

7. **State Community Health Services Advisory Committee (SCHSAC) update** – Sarah Berry
 The next SCHSAC meeting is Dec. 13, 2019 at the Wilder Center in St. Paul – commissioners are welcome to attend. Some of the topics from the October SCHSAC meeting included the Blue Ribbon Commission and an update from the Children of Incarcerated Parents workgroup.

8. **Set meeting schedule for 2020** – Sarah Berry
 The proposed dates were accepted by consensus and a handout with dates was given:

February 4, 2020	1:30pm
April 7, 2020	1:30pm
July 7, 2020	1:30pm
November 3, 2020	1:30pm

Motion to adjourn made at 2:55pm by Lance Wetzel; second by Brian Harguth. Motion carried.

Respectfully submitted by Cindy Shaughnessy for Danny O’Keefe, Secretary.

Next Meeting: February 4, 2020