

**Minutes of Le Sueur County Board of Commissioners Meeting
November 16, 2021**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, November 16, 2021 at 9:00 a.m. in the Government Center at Le Center, Minnesota. Those members present were: Dave Gliszinski, Danny O’Keefe, Steve Rohlfing and Lance Wetzel. John King was absent. Also present were Joe Martin, Brent Christian and Pam Herrmann.

On motion by Wetzel, seconded by O’Keefe, the Board unanimously approved the agenda for the business of the day.

On motion by Gliszinski, seconded by Wetzel, the Board unanimously approved the consent agenda:

- November 2, 2021 Board Minutes and Board Summary Minutes
- Electronic Funds Transfer Report

Tiffany Timmermans of New Prague presented concerns during the Public Open Forum.

Jason Femrite, Bolton & Menk came before the Board with one item for approval.

On motion by O’Keefe, seconded by Gliszinski, the Board unanimously approved the Contractor’s Estimate No. 16 and Final in the amount of \$111,250.44 to Ellingson Drainage, Inc. for the West Jefferson Lake Sanitary Collection System.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by Wetzel, seconded by Gliszinski, the Board unanimously approved the recommendation to hire Jonathan Hammel, full time Planning and Zoning Technician in Environmental, Planning and Zoning, Grade 9, Step 5, \$26.79 per hour, effective November 18, 2021.

On motion by O’Keefe, seconded by Wetzel, the Board unanimously approved the recommendation to promote Jennifer Blank, part time Homemaker, Grade 1, Step 5, \$16.81 per hour to a part time Home Health Aide, Grade 2, Step 5, \$17.84 per hour, effective November 22, 2021.

On motion by Wetzel, seconded by O’Keefe, the Board approved the recommendation to grant regular status to Matt Shouler, full time Investigative Sergeant in the Sheriff’s Office, effective November 16, 2021.

Sue Rynda and Jamie Hayes, Directors of Human Services came before the Board with Director Updates and several items for approval.

On motion by Wetzel, seconded by Gliszinski, the Board unanimously approved the IV-D Child Support Cooperative Agreement with the State of Minnesota for 2022-2023.

On motion by O’Keefe, seconded by Wetzel, the Board unanimously approved the TRIMIN Systems, Inc – ACS/SWS Support Services Agreement for 2022.

On motion by Gliszinski, seconded by O’Keefe, the Board unanimously approved the 2022-2023 MFIP Biennial Service Agreement for 2022-2023.

On motion by Wetzel, seconded by O’Keefe, the Board unanimously approved the following HS claims:
Financial: \$ 40,346.06

Soc Services: \$ 121,605.59

Dave Tiegs, County Engineer came before the Board with two items for approval.

On motion by Wetzel, seconded by O’Keefe, the Board unanimously approved the Le Sueur County 5 Year Highway and Bridge Construction Plan for 2022-2026.

On motion by O’Keefe, seconded by Wetzel, the Board unanimously approved the Resolution creating a Prioritized Bridge Replacement List for Le Sueur County.

**RESOLUTION BY THE COUNTY BOARD OF COMMISSIONERS
LE SUEUR COUNTY
CREATING A PRIORITIZED BRIDGE REPLACEMENT LIST**

WHEREAS, Le Sueur County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government, and

WHEREAS, Le Sueur County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

NOW, THEREFORE BE IT RESOLVED that the following deficient bridges are high priority and Le Sueur County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available,

Old Bridge Number	Road Number or Name	Total Project Cost	Township or State Bridge Funds	Federal Funds	Local or State Aid Funds	Proposed Construction Year
L8751	CSAH 52	\$565,000	\$282,500		\$282,500	2022
40506	CR 117	\$595,000	\$430,000		\$165,000	2023

FURTHERMORE, Le Sueur County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

FURTHERMORE, Le Sueur County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

ADOPTED by Le Sueur County on November 16, 2021.

Dani Blaschko, Auditor/Treasurer came before the Board with one item for approval.

On motion by Wetzel, seconded by Gliszinski, the Board unanimously approved the following tax forfeited lands resolution:

BE IT RESOLVED, that all parcels of tax-forfeited land listed on the List of Tax-Forfeited Land be classified as nonconservation land; that the basic sale price of each parcel on the List of Tax-Forfeited Land, which is on file with the Le Sueur County Auditor-Treasurer, be approved and authorization for a public sale of this land be granted, pursuant to M.S. 282.01; that the sale will be held at 10:00 a.m. on December 15, 2021 by the Le Sueur County Auditor-Treasurer in the Le Sueur County Board room, Le

Sueur County Government Center, 88 S Park Avenue, Le Center, MN 56057 for not less than the basic sale price.

Parcel	Legal Description	Basic Sale Price
03.012.3010	Beg 562.5 ft S of N ¼ cor of Sec 12, th S 621.38 ft, th E 33 ft, th NE 711.72 ft, th W 380 ft to beg, Derrynane Township	\$1,000
04.016.7700	That part of NW ¼ of SW ¼ N of ditch & that part of NE ¼ of SW ¼ N of ditch, SW ¼ of NW ¼ N of ditch & that part of Gov Lot 1 N of ditch less N 17 rods, Section 16, Elysian Township	\$40,000 (+ special assessments)
18.410.1470	Lot 7, Block 49, City of Kasota	\$10,000 (+ special assessments)
21.800.2120	W 50 ft of E 100 ft of Lots 1-2, Town of Le Sueur	\$10,000 (+ special assessments)
22.570.0050	Lot 9, Block 1, Pany Re-Survey Addn, City of Montgomery	\$100
24.450.0450 (private sale)	W 40 ft of Lot 1, Block 7, Brown Addn City of Waterville	\$150

Joe Martin, County Administrator came before the Board with a couple items for approval.

On motion by Gliszinski, seconded by Wetzel, the Board approved the Memorandum of Agreement between Le Sueur County and Le Sueur County Soil and Water Conservation District.

On motion by Wetzel, seconded by O'Keefe with Commissioner Rohlfing abstaining, the Board unanimously approved the West Jefferson Sewer District Resolution on Property Owner Responsibilities on Payments and Billing Information.

**RESOLUTION BY THE COUNTY BOARD OF COMMISSIONERS
LE SUEUR COUNTY
WEST JEFFERSON SEWER DISTRICT
RESOLUTION ON PROPERTY OWNER RESPONSIBILITIES ON PAYMENTS AND BILLING
INFORMATION**

WHEREAS, the West Jefferson Sewer District (District) provides sewer service for the following described property: see Exhibit A;

WHEREAS, property owners within the District shall be responsible to provide the District with their current billing information including, but not limited to, property owner name, mailing address, email address, and telephone number. All property owners within the District who have had a complete grinder system installed are responsible for paying the monthly base fee, regardless of whether they are using the sewer system. Additional usage fees will be billed accordingly;

WHEREAS, all District sewer service charges and fees shall remain an obligation of the property to

which service was provided. The property owner shall be responsible to provide the District with changes of billing information including changes of tenants, property management companies, and ownership;

WHEREAS, the Le Sueur County Administrator Assistant shall review, on an annual basis, all property owner accounts containing delinquent sums and shall prepare a list of all accounts which contain sums that have been delinquent for more than one year and may certify all such delinquencies to the Le Sueur County Auditor/Treasurer and have the same declared a special assessment against such property;

WHEREAS, if property within the District is sold to a new owner, all assessments must be paid in full;

WHEREAS, all billings are done on a quarterly basis and everyone within the sewer District must pay their fair share. In the event that someone does not pay their quarterly bill, these amounts may then be added to the property taxes as a special assessment on their property. A certificate of delinquency filed with the Le Sueur County Auditor/Treasurer with a penalty of 10%, and an interest charge of 5% per annum, will be assessed against the total amount delinquent on the account, commencing the date of certification of the assessment to the Le Sueur County Auditor/Treasurer, which shall then be subject to tax forfeiture under Minnesota Law.

NOW THEREFORE, BE IT RESOLVED, by the Le Sueur County Board of Commissioners, that the above Resolution be adopted and shall be effective for all billings issued on or after January 1, 2022.

Dated at Le Center, MN, this day, November 16, 2021.

On motion by Wetzel, seconded by O’Keefe, the Board approved 3-1 with Gliszinski voting against, to keep Emergency Management as a stand-alone department with the Deputy Tammy Stewig becoming the interim Director for a period of 6 months following Ann Traxler’s retirement, after which it will be reviewed.

On motion by Gliszinski, seconded by Wetzel, the Board unanimously approved the following County claims:

Warrant #	Vendor Name	Amount
66769	Advanced Healthcare Inc.	\$ 3,057.45
66774	Baker Tilly US, LLP	\$ 13,333.00
66781	Bolton & Menk Inc.	\$ 37,670.50
66787	Christian, Keogh, Moran & King	\$ 2,732.11
66790	Creative Product Sourcing Inc.	\$ 2,944.50
66809	Help Systems	\$ 2,144.43
66814	Houston Engineering Inc.	\$ 4,000.00
66816	IdentiSys	\$ 2,216.19
66822	Johnson Aggregates	\$ 21,076.61
66830	Le Sueur County SWCD	\$ 12,076.59
66831	Richard Lea	\$ 2,070.00
66836	Matejcek’s Inc.	\$ 8,716.85
66841	MN Iron & Metal Co.	\$ 2,270.00
66844	Motorola Inc.	\$ 2,115.00
66861	Ronco Engineering Sales Inc.	\$ 2,665.00
66864	Schoenbauer Funeral Home	\$ 2,050.00
66865	Schwicker’s Tecta America LLC	\$ 2,993.00
66881	Traxler Construction Inc.	\$ 15,283.67

66882	Tri-County Solid Waste	\$ 18,756.19
66892	Ziegler Inc.	\$ 2,925.36

105 Payments paid less than \$2,000.00:	\$ 38,164.63
20 Payments paid more than \$2,000.00:	\$161,096.45
125 Total all payments paid:	\$199,261.08

Commissioner Committee Reports:

- Commissioner Gliszinski had no report.
- Commissioner Wetzel reported on Community Health Board, Cordova township, State Emergency Management Committee
- Commissioner O'Keefe reported on Union Negotiations, Fair Board meeting
- Commissioner Rohlfing reported on Community Health Board, Cannon River 1 Watershed, Negotiations, Kasota and Washington township meetings, Soil & Water meeting

On motion by Gliszinski, seconded by Wetzel, the Board adjourned until November 23, 2021 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator Le Sueur County Chairman