

Policy for Ensuring the Security of Not Public Data

Legal requirement

The adoption of this policy by Le Sueur County satisfies the requirement in Minnesota Statutes, section 13.05, subd. 5, to establish procedures ensuring appropriate access to not public data. By incorporating employee access to not public data in Le Sueur County's Inventory (required by Minnesota Statutes, section 13.025, subd. 1), in the individual employee's position description, or both, Le Sueur County's policy limits access to not public data to employees whose work assignment reasonably requires access.

Please direct all questions regarding this policy to Le Sueur County's Data Practices Compliance Official (DPCO):

Data Practices Compliance Official
Brett Mason, Sheriff's Office
Emily O'Brien
88 South Park Ave, Le Center, MN 56057
Telephone: 507-357-2251; Fax: 507-357-6375

Procedures implementing this policy

Data inventory

Under the requirement in Minnesota Statutes, section 13.025, subd. 1, Le Sueur County has prepared a Data Inventory which identifies and describes all not public data on individuals maintained by Le Sueur County. To comply with the requirement in section 13.05, subd. 5,

In the event of a temporary duty as assigned by a manager or supervisor, an employee may access certain not public data, for as long as the work is assigned to the employee.

In addition to the employees listed in Le Sueur County's Inventory, the Responsible Authority, the Data Practices Compliance Official (DPCO), and authorized staff may have access to *all* not public data maintained by Le Sueur

County if necessary for specified duties. Any access to not public data will be strictly limited to the data necessary to complete the work assignment.

Employee position descriptions

Position descriptions may contain provisions identifying any not public data accessible to the employee when a work assignment reasonably requires access. Policy for Ensuring the Security of Not Public Data Le Sueur County effective August 1, 2014.

Data sharing with authorized entities or individuals

State or federal law may authorize the sharing of not public data in specific circumstances. Not public data may be shared with another entity if a federal or state law allows or mandates it. Individuals will have notice of any sharing in applicable Tennessee warnings (see Minnesota Statutes, section 13.04) or Le Sueur County will obtain the individual's informed consent. Any sharing of not public data will be strictly limited to the data necessary or required to comply with the applicable law.

Ensuring that not public data are not accessed without a work assignment

Within Le Sueur County, divisions may assign tasks by employee or by job classification. If a division maintains not public data that all employees within its division do not have a work assignment allowing access to the data, the division will ensure that the not public data are secure. This policy also applies to divisions that share workspaces with other divisions within Le Sueur County where not public data are maintained.

Recommended actions for ensuring appropriate access include:

- Assigning appropriate security roles, limiting access to appropriate shared network drives, and implementing password protections for not public electronic data

- Password protecting employee computers and locking computers before leaving workstations

- Securing not public data within locked work spaces and in locked file cabinets

- Shredding not public documents before disposing of them

Penalties for unlawfully accessing not public data

Le Sueur County will utilize the penalties for unlawful access to not public data as provided for in Minnesota Statutes, section 13.09, if necessary. Penalties include suspension, dismissal, or referring the matter to the appropriate prosecutorial authority who may pursue a criminal misdemeanor charge.

Data on Individuals
Maintained by Le Sueur County Human Resources
May 1, 2017

This document identifies the name, title and address of the Responsible Authority for the County and describes private or confidential data on individuals maintained by Le Sueur County (see Minn. Stat. 13.05 and Minn. Rules 1205.1200).

This document is also part of Le Sueur County's procedures for ensuring that not public data are only accessible to individuals whose work assignment reasonably requires access (see Minn. Stat. 13.05, subd. 5). In addition to the employees listed, Le Sueur County's Responsible Authority, Data Practices Compliance Official, and identified staff will also have access to all not public data on an as needed basis as part of a specific work assignment.

Le Sueur County's Responsible Authority is:

Responsible Authority

Joseph Martin, Le Sueur County
88 South Park Ave, Le Center, MN 56057
Telephone: 507-357-2251; Fax: 507-357-6375

Direct all questions about this document to Le Sueur County's Data Practices Compliance Official (DPCO):

Data Practices Compliance Official

Brett Mason, Sheriff's Office
Emily O'Brien
88 South Park Ave, Le Center, MN 56057
Telephone: 507-357-2251; Fax: 507-357-6375

Le Sueur County
Data Categories and Classifications
August 2014

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MINNESOTA GOVERNMENT DATA PRACTICES ACT
2014 CLASSIFICATION OF NOT PUBLIC DATA ON INDIVIDUALS

Name of Record, File, Process, Form or Data Type	Description	Data Classification	Citation for Classification	Employee Work Access
Abatement applications (valuation, homestead, class, disaster credit)	To substantiate claim for tax reduction; collects social security number	Private	M.S. 13.355, subd. 1	Jo Corrow, Assessment Technician
Blind/disabled and paraplegic veterans property tax application	Name, address, ownership, and disability type; collects social security number	Private	M.S. 13.355, subd. 1	Jo Corrow, Assessment Technician
Duplicate social security list	Names and addresses of individuals with multiple homesteads, including social security numbers	Private	M.S. 13.355, subd. 1	Jo Corrow, Assessment Technician
Exempt applications	Information to document qualification for property tax exemptions, may include federal tax ID# and/or social security numbers	Private	M.S. 13.355, subd. 1	Jennifer Flicek, Assistant County Assessor
Green Acre applications	Information to determine eligibility for taxation deferral program; includes names, addresses, PIN's, may include income and expense information, federal ID #'s and/or social security numbers	Private	M.S. 13.355, subd. 1 M.S. 13.51	Jo Corrow, Assessment Technician
Homestead Classification	Request for homestead status, names, addresses, social security numbers	Private	M.S. 273.124, subd. 13 and 13c M.S. 13.335, Subd.1	Jo Corrow, Assessment Technician
Tax Petitions	Taxpayer protests of valuations and/or classifications of property as determined by Assessor	Private	M.S. 13.51, subd. 2	Shayne Bender, County Assessor

Le Sueur County Extension Office

Name of Record, file, process, form or data type	Description (understandable to General Public)	Data Classification	Citation for Classification	Employee work access
Member/ Volunteer 4-H Data	Listing of names, addresses, phones, emails, ages of youth and adults	Private		David Foley, Nancy Domonoske
4-H Livestock Affidavits	Listing of names, addresses, phones, emails of family livestock data	Private		David Foley, Nancy Domonoske
School Listings	List of contacts at schools within the county	Public		David Foley, Nancy Domonoske, Lisa Dierks
Master Gardeners	List of county master gardener's	Private		Lisa Dierks, Nancy Domonoske
Private Pesticide Applicators	List of agricultural pesticide licensed individuals	Private		Lisa Dierks, Nancy Domonoske
LQA&E	Livestock Quality Assurance and Ethics training	Public		David Foley, Nancy Domonoske

Human Resources

Name of Record, File, Process, Form or Data Type	Description	Data Classification	Citation for Classification	Employee Work Access
Employment Eligibility Verification Form (I-9)	Verifies status of citizenship or naturalization	Private	8 U.S.C. 1324(a) (Immigration and Nationality Act) Private-MS. 13.43 subd. 2	All HR Staff on an as needed basis as part of specific work assignments
Recruitment and selection material	Requisitions, ads, postings, tests and scores, Interview records, reference checks	Public/Private	29 U.S.C. 626 and 29 C.F.R. 1627.3 (ADEA) and 29 C.F.R 1602.31 (Title VII of the Civil Rights Act of 1964) and ADA. Private/Public - M.S. 1303 Subd. 1 (data not on individuals) & M.S. 13.43 subd 3 (applicant data)	All HR Staff on an as needed basis as part of specific work assignments
Employee grievances and/or complaints	Complaints filed under a labor agreement (resolved up to and including the third step)	Public/Private	29 U.S.C. 626 and 29 C.F.R. 1627.3 (ADEA) and 29 C.F.R. 1602.31 (Title VII of the Civil Rights Act of 1964 and ADA Private/Public - M.S. 1343, Subd. 2	All HR Staff on an as needed basis as part of specific work assignments
Employee Performance Reviews	Performance Evaluations and self evaluations	Public/Private	Administrative Procedure 20 Private - M.S. 13.43	All HR Staff on an as needed basis as part of specific work assignments
Personnel File	Awards, applications, resumes, Employee Action Forms, Leave Requests, Data Change Forms,	Public/Private	29 U.S.C. 626 and 20 C.F.R. 1602.31 (Title VII of the Civil Rights Act of 1964) and ADA Private/Public M.S. 134., Subd. 2	All HR Staff on an as needed basis as part of specific work assignments
Job Description	Essential duties/responsibilities, minimum requirement for position	Public	Administrative Procedure 20 Public - M.S. 13.43 Subd. 2	All HR Staff on an as needed basis as part of specific work assignments

Name of Record, File, Process, Form or Data Type	Description	Data Classification	Citation for Classification	Employee Work Access
Training Records	Record of various training	Public	MN Rules 5206.0700	All HR Staff on an as needed basis as part of specific work assignments
Reasonable Accommodations Documentation	Record of interactive process, medical certifications, accommodation requests, record of accommodations purposed/made	Private	29 C.F.R. 1602.31 (Title VII of the Civil Rights Act of 1964) and ADA Private - M.S. 13.43	All HR Staff on an as needed basis as part of specific work assignments
Human Rights Complaints	Record of complaints made relating to Human Rights	Public/Private	20 C.F.R. 1602.31 (Title VII of the Civil Rights Act of 1964) and ADA Public/Private - M.S. 13.43	All HR Staff on an as needed basis as part of specific work assignments
EEOC Charges	Records of charges filed with EEOC	Public/Private	20 C.F.R. 1602.31 (Title VII of the Civil Rights Act of 1964) and ADA Public/Private - M.S. 13.43	All HR Staff on an as needed basis as part of specific work assignments
Vacation donation program application and supporting documentation		Public/Private	29 C.F.R. 1627.3 (ADEA) and 29 C.F.R. 1602.31 (Title VII of the Civil Rights Act of 1964) and ADA and 29 C.F.R. 825.500 (Family and Medical Leave Act of 1993) Private/Public - M.S. 1343, Subd. 2	All HR Staff on an as needed basis as part of specific work assignments
Seniority Rosters	Lists of seniority per the labor agreement	Public	None Public M.S. 13.43	All HR Staff on an as needed basis as part of specific work assignments

Name of Record, File, Process, Form or Data Type	Description	Data Classification	Citation for Classification	Employee Work Access
Medical statements, medical documentation and information	Workers' Compensation information, ADA requests, FMLA requests documentation	Private	29 U. S. C. 2601.29 C.F.R. 825.500 (Family and Medical Leave Act of 1993) Private - M.S. 13.43	All HR Staff on an as needed basis as part of specific work assignments
FMLA Documentation	Employee requests, employer response forms, medical documentation	Public/Private	29 U.S.C. 2601; 29 C.F.R. 825.500 (Family and Medical Leave Act of 1993) Private/Public - M.S. 13.43, Subd. 2	All HR Staff on an as needed basis as part of specific work assignments
Pre-Employment Physical Exams	Results from exams, pass or fail	Private	29 U.S.C. 629; 29 C.F.R. 1627.3 (Age Discrimination in Employment Act) Private M.S. 13.43	All HR Staff on an as needed basis as part of specific work assignments
General Harassment Complaints	Files containing documentation of complaint, investigation and outcome	Public/Private	29 U.S.C. 626 and 29 C.F.R. 1627.3 (ADEA) and 29 C.F.R. 1602.31 (Title VII of the Civil Rights Act of 1964 and ADA Private/Public - M.S. 1343, Subd. 2	All HR Staff on an as needed basis as part of specific work assignments
Lawsuit Files	Information relating to lawsuits, including but not limited to investigation notes, interview notes	Public/Private	None Private/Public - M.S. 13.39 & M.S. 13.43	All HR Staff on an as needed basis as part of specific work assignments
Employee Investigations	Notes and documents relating to employee investigations	Public/Private	29 E.S.C. 626 and 29 C.F.R. 1627.3 (ADEA) and 29 C.F.R. 1602.31 (Title VII of the Civil Rights Act of 1964) and ADA Private/Public - M.S. 13.43, Subd. 2	All HR Staff on an as needed basis as part of specific work assignments

Name of Record, File, Process, Form or Data Type	Description	Data Classification	Citation for Classification	Employee Work Access
Safety Data Sheets	Safety information on chemicals used	Public	29 C.F.R. 1910.1200	All HR Staff on an as needed basis as part of specific work assignments
OSHA 200 and 300 Logs	Records of work related injury/illness	Public/Private		All HR Staff on an as needed basis as part of specific work assignments
Commercial Driver Drug & Alcohol Testing	Test Results	Public/Private	49 C.F.R. 382.401(b)	All HR Staff on an as needed basis as part of specific work assignments
Payroll Documentation	Time sheets, leave requests	Public/Private	Private/Public M.S. 1343, Subd. 2	All HR Staff on an as needed basis as part of specific work assignments

PUBLIC HEALTH

Name of Record, File, Process, Data Type	Description Understandable to General Public	Data Classification	Citation for Data Classification	Purpose and Use For Collection	Employee Work Access
Employee Personnel Records	Records of prior and current employment history. Contains data relating to hiring, licensing, examination, promotion, discipline and related administrative personnel actions.	Public Private	MS § 13.43	To determine employability; to record hiring, promotions performance evaluations and other personnel actions.	Staff whose work assignment requires access; labor organization; Bureau of Mediation Services
Child Abuse Reports	<p>Professionals in the area of health care, social work, education and law enforcement are required to file reports with the local police department or welfare department. These reports shall be private and an individual data subject shall have access to them, except that the name of the reports shall be disclosed only:</p> <ul style="list-style-type: none"> · By the local welfare agency if the report is found to be unsubstantiated · By the local human service department upon court order if the report is found to be substantiated 	Private	626.556 subd 11		Staff whose work assignment requires access; Law Enforcement, Human Services, County Attorney, Public Defenders

Name of Record, File, Process, Data Type	Description Understandable to General Public	Data Classification	Citation for Data Classification	Purpose and Use For Collection	Employee Work Access
CHAMP (Community Health Administrative Management Program) Bookkeeping Records	Records of deposit slips, transaction records within the system, individual billing and receipting of fees to and from third party payers for client services. Documentation of Client Care.	Private	13.08, 13.38 and 144.335	Payment for individual services	Staff whose work assignment requires access; Records of deposit slips, transaction records within the CHAMP system, billing and receipting of fees to and from individuals and third party payers.
Vulnerable Adult Act	Reports submitted to report a potential vulnerable adult to local human service department or Law Enforcement and recorded in CHAMP documentation system	Private	626.557		Agency Staff, Human Services Department, County Attorney, Public Defenders, Law Enforcement
Client medical records	Client records containing demographic information, ICD's, diagnosis, physician orders, visit documentation, billing information	Private	MS 144.335 and 13.42	Provision of medical care to clients through a Medicare Certified Home Care Agency.	Staff whose work assignment requires access; With signed release: Physicians, Hospitals, Specialty Clinics, Insurance Company, Law Enforcement, Medical Examiners, Workers Compensation, Court, Minnesota Department of Health

Name of Record, File, Process, Data Type	Description Understandable to General Public	Data Classification	Citation for Data Classification	Purpose and Use For Collection	Employee Work Access
Immunization Records	Vaccination types and dates given	Private	13.06, 13.32,13.42, 144.336 145.911-145.922		Staff whose work assignment requires access; Schools, Clinics, Hospitals
Blood Pressure Records	Blood pressure measurements of walk in clients	Private	144.335	Reference for ongoing evaluation	Staff, health care providers
Women, Infant and Children Records	Women, Infant and Children (WIC)	Private	13.03, 13.42, 13.46	Determination of eligibility and distribution of supplemental food	Staff whose work assignment requires access; Minnesota Department of Health, Law Enforcement, County Attorney
Child and Teen Check-up records	Patient forms with background information, authorization, referral information	Private	13.42	Carry out federally mandated social service program for EPSDT	Individual whose assignment reasonably requires. Health providers, schools, Headstart
Visit Data Reports	Aggregate monthly reports to board of number of visits, pay source and type of service provided.	Public	13.03	Agency evaluation and Board of Health review.	Board of Health
Bookkeeping Records	Records of deposit slips, transaction records within the system, billing and receipting of fees to and from other agencies and third party payers.	Public	13.03,13.42, 145.911-145.922	Reimbursement of services provided throughout the agency	Board of Health, State Auditor, Insurance Companies, Individuals of the information

Name of Record, File, Process, Data Type	Description (Understandable to General Public)	Data Classification	Citation for Data Classification	Purpose and Use For Collection	Employee Work Access
Grant Data	Reports submitted to state agencies and financial reporting to the state of MN accounting for use of grant dollars	Public	13.03 and 145.99-145.922	Report and accountability of grant dollar expenditures.	
Payroll	Payroll forms and reports generated from payroll	Public	13.03	Payroll of staff employed by Le Sueur County Public Health	
Board of Health Agendas and Minutes	Documentation of official business conducted by the Le Sueur-Waseca Board of Health	Public	13.03	Public notice and accountability of actions of the Board of Health	
Medicare Cost Report	Statistical and financial information on the Medicare Certified Home Care Program	Public	13.03	Determine cost/visit for Medicare charges	

Le Sueur County Sheriff's Office

Name of Record, File, Process, Form or Data Type	Description	Data Classification	Citation for Data Classification	Employee Work Access
Accident Reports	Officers report of an accident investigation required by State Law, indicating driver's name, DOB, address, passengers, cause of accident, amount of damage, injuries and drawing of accident with description	Private Confidential	MN Statute 169.09, Subd. 9	All Sheriff's Staff on an as needed basis as part of specific work assignments
Admission Release Records	To extent contains inmate private or confidential data.	Private Confidential	MN Statute 13.85, Subd. 2 and 3	All Sheriff's Staff on an as needed basis as part of specific work assignments
Adult Case Files	Written reports of investigation or action taken by deputy/investigator. Reports regarding criminal investigations and non-criminal action taken or investigated including miscellaneous reports, criminal offense reports and supporting documents.	Private Confidential (depending on status and identified individual)	MN Statute 13.82, Subd. 7-11 and 17	All Sheriff's Staff on an as needed basis as part of specific work assignments
Arson	Arson reporting immunity from disclosure of information insurance company to release to law enforcement.	Private Confidential	MN Statute 13.85, Subd. 7.17 MN Statute 299F.054	All Sheriff's Staff on an as needed basis as part of specific work assignments

Bookkeeping Records for Jail and Civil Process Transactions	Records of deposit slips, transaction records within the system, prisoner and Huber transactions, billing and receipting of fees to/from other agencies and attorneys.	Private to inmate financial records	MN Statute 13.85, Subd. 2 and 3	All Sheriff's Staff on an as needed basis as part of specific work assignments
Checking Account Numbers		Private	MN Statute 13.37	All Sheriff's Staff on an as needed basis as part of specific work assignments
Child Abuse Investigations		Private Confidential	MN Statute 13.82, Subd. 7-9	All Sheriff's Staff on an as needed basis as part of specific work assignments
Child Abuse - Maltreatment of Minors	Substantiated Reports: Records maintained by police/welfare with availability to prosecuting authority to prosecuting authority for disclosure of name of substantiated report. Unsubstantiated Reports	Private Confidential	MN Statute 626.556, Subd. 7 and 11, MN Statute 13.82, Subd.7-9	All Sheriff's Staff on an as needed basis as part of specific work assignments
Criminal Records	Availability for public employment or licensing purposes. Convenience Copy from BCA.	Private	MN Statute 13.87	All Sheriff's Staff on an as needed basis as part of specific work assignments
Firearm Application/Permit and Related Data	All data related to Permits to obtain and/or carry a handgun.	Private	MN Statute 13.87, Subd. 2, MN Statute 624.714, Subd. 14	All Sheriff's Staff on an as needed basis as part of specific work

				assignments
Gunshot Wound Report	Health professionals shall report gunshot wounds they treat to the sheriff.	Confidential	MN Statute 626.53	All Sheriff's Staff on an as needed basis as part of specific work assignments
Huber Release Records	Permission from the courts to allow for inmate work outside the jail, sign in/out sheets for control of hours worked, record of payment for this privilege and monies paid to the court by their order.	Private to inmate	MN Statute 13.85, Subd. 2	All Sheriff's Staff on an as needed basis as part of specific work assignments
Incident Complaint Logs	Chronological records of events.I.D. of undercover agents, informants, victims of sexual assault or interfamilial sex abuse.Arrest warrant indices until taken into custody, served or appear before court.Description of stolen, lost or recovered property.Program DataDeliberative processes or investigative techniques, final opinion or justification.	PrivateConfidentialPrivateConfidentialConfidential	MN Statute 13.82, Subd. 7 and 17MN Statute 13.82, Subd. 7 and 17MN Statute 299C.065, Subd. 4MN Statute 13.82, Subd. 19MN Statute 13.82, Subd. 20MN Statute 13.82, Subd. 21MN Statute 13.82, Subd. 25	All Sheriff's Staff on an as needed basis as part of specific work assignments
Initial Complaint Report	First record of all calls for service or reports of offenses received. In part not public.	Private Confidential	MN Statute 13.80 MN Statute 13.82	All Sheriff's Staff on an as needed basis as part of specific work assignments
Initial Complaint Reports of Transports of Prisoner	Documents relating to all transportations of individuals showing date, time, name of person, by whom, and to where transported.	Juvenile Private	MN Statute 260B.171	All Sheriff's Staff on an as needed basis as part of specific work assignments

Inmate Financial Records	Records of inmates financial in/out status during incarceration.	Private	MN Statute 13.85, Subd. 2	All Sheriff's Staff on an as needed basis as part of specific work assignments
Inmate History Information	Summary card showing all financial transactions involving individual inmates filed after discharge and kept in booking room during incarceration.	Private	MN Statute 13.85, Subd. 2	All Sheriff's Staff on an as needed basis as part of specific work assignments
Inmate Incident Reports	Jailer/Deputy report giving particulars in case of accident/incident to inmate while incarcerated in the jail. Such incident will also be located in the daily log.	Private Confidential	MN Statute 13.85, Subd. 2 and 3	All Sheriff's Staff on an as needed basis as part of specific work assignments
Inmate Medical Record	Any and all medical activity and records involving each inmate during incarceration.	Private	MN Statute 13.85, Subd. 2	All Sheriff's Staff on an as needed basis as part of specific work assignments
Inmate Visitor Registration Log/Jail Visitor Register	Sign in log stating name of visitor, relation to inmate being seen, date, time and name of inmate seen.	Private	MN Statute 13.85, Subd. 2	All Sheriff's Staff on an as needed basis as part of specific work assignments
Investigations	Active: Cases involved in an ongoing investigation. Inactive: Closed cases, identities of same parties.	Confidential Private	MN Statute 13.82, Subd. 7, 8 and 10 MN Statute 13.82, Subd. 17	All Sheriff's Staff on an as needed basis as part of specific work assignments

Jailer's Daily Activity Log	Documents relating to specific activities of jailers and prisoners during each jailer's shift each day. Chronological record maintained by jailers in regard to daily events including security checks and routine occurrences.	Private Confidential (depending on context)	MN Statute 13.37 MN Statute 13.85, Subd. 2 and 3	All Sheriff's Staff on an as needed basis as part of specific work assignments
Juvenile Case Files	All information dealing with involvement of juveniles in criminal activity incidents prior to age 18. Also includes non-criminal activity involvement in any matter pending investigation by law enforcement.	Private Confidential	MN Statute 13.82, Subd. 17 MN Statute 260B.171 and 260C.171	All Sheriff's Staff on an as needed basis as part of specific work assignments
Maltreatment of Vulnerable Adults	Records created or received in conducting investigations by law enforcement. Identity of Reporter.	Private Confidential Confidential	MN Statute 13.82, Subd. 7, 10 and 11 MN Statute 626.557 MN Statute 626.557, Subd. 12b (c)	All Sheriff's Staff on an as needed basis as part of specific work assignments
Master Index: Adults	Name file entry and all incidences attached to the name.	Private Confidential (depending on context)	MN Statute 13.82, Subd. 7-11 and 17	All Sheriff's Staff on an as needed basis part of specific work assignments
Master Index: Juveniles	Name file entry and all incidences attached to the name.	Private Confidential (depending on context)	MN Statute 13.82, Subd. 260B.171	All Sheriff's Staff on an as needed basis as part of specific work assignments
Officer Investigative Progress Reports	Deliberative processes or investigative techniques, final opinion or justification. Officer's views.	Confidential	MN Statute 13.82, Subd. 25	All Sheriff's Staff on an as needed basis as part of specific work assignments

Predatory Offender Registration Data		Private	MN Statute 243.166	All Sheriff's Staff on an as needed basis as part of specific work assignments
Property Lists	Description of stolen, lost or recovered property.	Private	MN Statute 13.82, Subd. 20	All Sheriff's Staff on an as needed basis as part of specific work assignments
Radio/Dispatch Logs	Documents relating to calls taken by dispatcher and referred to a law enforcement agency.	Private Confidential (depending on context)	MN Statute 13.82, Subd. 7-10 and 17	All Sheriff's Staff on an as needed basis as part of specific work assignments
Sealed Arrest and Criminal Files	Court Ordered Sealed/Expunged Records	Confidential	MN Statute 609A.03	All Sheriff's Staff on an as needed basis as part of specific work assignments
Tow Slips/Reports	Record of all vehicles towed by department	Private Confidential(d depending on context)	MN Statute 13.82 MN Statute 13.85	All Sheriff's Staff on an as needed basis as part of specific work assignments
Vulnerable Adult Investigation		Private Confidential	MN Statute 13.82, Subd. 7, 10 and 11	All Sheriff's Staff on an as needed basis as part of specific work assignments
Warrant Files	Arrest warrant exists until taken into custody, served or appear before court.	Confidential	MN Statute 13.82, Subd. 19	All Sheriff's Staff on an as needed basis as part of specific work assignments

Warrants for Intercepting Communications	Court warrant approving interception of wire oral communication	Confidential	MN Statute 626A.06, Subd. 9	All Sheriff's Staff on an as needed basis as part of specific work assignments
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Le Sueur County Veterans Service

Name of Record, File, Process, Form or Data Type	Description	Data Classification	Citation for Data Classification	Employee Work Access
Veterans File	Case History Summary. Information concerning Veterans Personnel Information	Confidential/Private	38 USCS 7332, Title 38 US Code, M.S. 197.603	Mark Roemhildt, Director
Department of Veterans Affairs Rating Decisions and Award Letters	Explanation of Veterans Service Connected Disabilities	Confidential/Private	38 USCS 7332, Title 38 US Code, M.S. 197.603	Mark Roemhildt, Director
Department of Veterans Affairs Forms	Used to file for benefits	Confidential/Private	38 USCS 7332, Title 38 US Code, M.S. 197.603	Mark Roemhildt, Director
Medical Records/Mental Health Records	Record of Medical/Mental Health Treatment	Confidential	38 USCS 7332, Title 38 US Code, M.S. 197.603	Mark Roemhildt, Director
Vetra- Spec Files	Documentation of Veterans Information, Record of Service, Veterans Disabilities, Dependents	Confidential/Private	38 USCS 7332, Title 38 US Code, M.S. 197.603	Mark Roemhildt, Director
Retired Veterans Files	Case History Summary. Information concerning Veterans Personnel Information	Confidential/Private	38 USCS 7332, Title 38 US Code, M.S. 197.603	Mark Roemhildt, Director
Listing of Deceased Veterans	List of Veterans who have died and where they are buried	Private	38 USCS 7332, Title 38 US Code, M.S. 197.603	Mark Roemhildt, Director
List of Claims filed with the Department of Veterans Affairs and the MN Department of Veterans Affairs	Record of Claims filed	Private	38 USCS 7332, Title 38 US Code, M.S. 197.603	Mark Roemhildt, Director

MINNESOTA GOVERNMENT DATA PRACTICES ACT
2-14 INVENTORIES OF NOT PUBLIC DATA ON INDIVIDUALS
LE SUEUR COUNTY HUMAN SERVICES

Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
EP12	Statement from day care provider	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP13	CP waiver of personal service	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP14	New evidence for child support hearing	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP 15	Affidavit for redirection of child support	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP19	Completed confidential information form (Form 11.1)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP19A	Sealed financial source documents (Form 11.2)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP19B	Cover Pg-Sealed Financial Source Documents (Form 11.2)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP22	ExParte motion for qualified medical child support offer	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP22A	Medical child support order	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP23	Notice of motion and motion to modify and consolidate	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP23A	Order to modify and consolidate	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP24	Child care cost worksheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP25	Motion to correct clerical mistakes	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP26	Motion for review	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP27	Notice of motion and motion for change of venue	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP28	Affidavit of CSO in support of Washington County motion for change of venue	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP29	Change of venue order	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP30	Frequently Asked Questions Modifying Your Court Order	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP32	Admission of service	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP33	Affidavit of personal service	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP34	Affidavit of service by mail - manual	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EP35	Administrative subpoena	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

Name of Form, Record, File, System, or Process	Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, understandable by general pub	Name of Form, Record, File, System, or Process	Name of Form, Record, File, System, or Process	Descri	Name of Form, Record, File, System, or Process	Descrip
EP36A		Notice of motion and motion to suspend recreational license	Private	M.S. 13.46, subd. 2		Susan Rynda, Director	
EP36B		Affidavit in support of motion	Private	M.S. 13.46, subd. 2		Susan Rynda, Director	
EP38		Financial statement	Private	M.S. 13.46, subd. 2		Susan Rynda, Director	
EP38A		Financial statement (Attachment C)	Private	M.S. 13.46, subd. 2		Susan Rynda, Director	
EP40		Informational notice - case information and wage match	Private	M.S. 13.46, subd. 2		Susan Rynda, Director	
EP41		Notice of wage match for review hearing	Private	M.S. 13.46, subd. 2		Susan Rynda, Director	
EP 42a		Serving wage checklist	Private	M.S. 13.46, subd. 2		Susan Rynda, Director	
EP43		ALF or CP failure to appear for genetic testing	Private	M.S. 13.46, subd. 2		Susan Rynda, Director	
EP44		Service of process request	Private	M.S. 13.46, subd. 2		Susan Rynda, Director	
EP 45		Modification waiting list document	Private	M.S. 13.46, subd. 2		Susan Rynda, Director	
EP 46		Self-employment cover letter and documentation request	Private	M.S. 13.46, subd. 2		Susan Rynda, Director	
EP 47		Supplemental REI employment questionnaire	Private	M.S. 13.46, subd. 2		Susan Rynda, Director	
EP 48		Waiver of personal service	Private	M.S. 13.46, subd. 2		Susan Rynda, Director	
EP 49		Out-of-state CP's waiver of personal service	Private	M.S. 13.46, subd. 2		Susan Rynda, Director	
EP 50		CP's with safety concerns waiver of personal services	Private	M.S. 13.46, subd. 2		Susan Rynda, Director	
EP 51		Order for dismissal	Private	M.S. 13.46, subd. 2		Susan Rynda, Director	
EP 52		Notice to attorney of record	Private	M.S. 13.46, subd. 2		Susan Rynda, Director	
EP 53		Important Notice Regarding the Docs	Private	M.S. 13.46, subd. 2		Susan Rynda, Director	
IV-D 11		MDH Osr fax template	Private	M.S. 13.46, subd. 2		Susan Rynda, Director	
IV-D 12		Payment verification notice	Private	M.S. 13.46, subd 2		Susan Rynda, Director	
IV-D 13		Incomplete application - request for additional information.	Private	M.S. 13.46, subd 2		Susan Rynda, Director	
IV-D 14		Contempt affidavit	Private	M.S. 13.46, subd 2		Susan Rynda, Director	
IV-D 14A		Affidavit of non-compliance	Private	M.S. 13.46, subd 2		Susan Rynda, Director	
IV-D 15		Letter to NCP regarding death of CP	Private	M.S. 13.46, subd 2		Susan Rynda, Director	
IV-D 16		Letter to deceased CP's estate	Private	M.S. 13.46, subd 2		Susan Rynda, Director	
IV-D 17		Income withholding waiver letter to CP	Private	M.S. 13.46, subd 2		Susan Rynda, Director	
IV-D 19		Income withholding for support	Private	M.S. 13.46, subd 2		Susan Rynda, Director	
IV-D 20		Controlling order determination-CP aff of arrears-NPA	Private	M.S. 13.46, subd 2		Susan Rynda, Director	
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)			

IV-D 21	Controlling order determination-CP aff of arrears-PA case	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 22	90-day limited license ltr to NCP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
ID-D-23	Arrears management ltr to NCP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 24	Arrears management questionnaire	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 25	Bonus commissions verification form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
IV-D 63	Job searching letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 68A	Child support services - paternity establishment	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 76	Establishing paternity	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 81a	Out-of-state vital records request	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 81B	MDH - MN birth record application	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 81C	MDH - MN death record application	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 82	Notice to Attorney of Record	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 84a3	ALF CP GT letter for alternative testing location	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 89	Mother's paternity questionnaire	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 89A	Father's paternity questionnaire	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 90	CP ROP letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 90a	AFL ROP letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 105	Purple sheet	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 106A	Individual Statement of Payment History	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 106C	Affidavit of unreimbursed public assist	Private	M.S. 13.46, subd 2	Susan Rynda, Director
VI-D 110	Authorization for the inclusion of the insurance other than CP/NCP	Private	M.S.13.46, subd 2	Susan Rynda, Director
IV-D 112	Quick contempt letter 1	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 114	Quick contempt letter 2	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 116	Quick contempt letter 3	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 117	Rec. license suspension warning letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 119	Letter to DNR to suspend rec license	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 120	Letter to DNR to reinstate rec license	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 132	Request for check	Private	M.S. 13.46, subd 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
IV-D 153	Lump sum affidavit to payer of funds	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 157	ID of photo of ALF with enclosure	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 159	Military letter for wage information	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 160	Military letter for NCP's address	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 161	Affidavit of default - military	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 165	Nondisclosure/request for written info	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 171	Birth verification request to IV-A	Private	M.S. 13.46, subd 2	Susan Rynda, Director

IV-D 176	Notice to remove/add a NCP to IV-A	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 178	UIFSA cover letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 188	Appendix A	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 198	UIFSA additional information letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 199	Confirmation of registered order	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 204	Completed Court Administration request	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 211	Release to request birth certificate	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 213	Direct pmt verification letter (NPA)	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 214	Direct pmt verification letter (PA)	Private	M.S. 13.46, subd 2	Susan Rynda, Director
Vi-D 215	Pregnancy verification Form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 218	Ind stmt of pmt history (affidavit of arrears) to NCP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 219	Completed cover letter for pregnancy verification	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 220	Auth to release lump sum to payer of funds	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 221	Auth for release of child support info to a third party	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 223	Do you have safety concerns letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 224	Spousal maintenance case closing notice to CP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 225	Employment termination letter to NCP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 226	Minor ALF - req for guardian rep	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 227	Cover ltr to CP regarding the affidavit of arrears	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 228	Alternate address	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 237	Child care assistance request	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 238	Child support to fraud referral	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 239	Paternity appointment letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
IV-D 240	Deceased ALF letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 240A	Notice of overpayment - NCP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 240B	Notice of overpayment - CP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 241	Medical examiner letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 242	Affidavit of obligee to forgive arrears	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 243A	Affidavit to forgive arrears letter to CP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 243B	Affidavit to forgive arrears letter to NCP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 244	Collection of childcare reimbursement	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 245	Affidavit of childcare expenses	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 246	Intent to collect childcare expenses	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 247	Notice of intent to enforce childcare expenses	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 248	Payment agreement for childcare arrears	Private	M.S. 13.46, subd 2	Susan Rynda, Director

IV-D 249A	Notice of motion and motion for establishment of child support (no order)	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 249B	Notice of motion and motion for establishment of child support (order)	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 250	Delinquency letter to NCP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 250A	Arrears Only Delinquency Letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 251	CP contempt request letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 252	Income withholding after waiver	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 253	Driver's license reinstatement compliant with pmt agree	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 255	Notice of misapplied funds to CP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 256	Notice of misapplied funds to NCP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 257	Notice of Cost of Living Adjustment (COLA)	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 258	DL reinstatement notice	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 259	Contempt letter to initiating jurisdiction	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 260	DL reinstatement - new PAPD	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 261	Agreement to compromise public assistance arrears	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 262	Interest suspension letter to NCP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 263	Affidavit of CS arrears	Private	M.S. 13.46, subd 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
IV-D 264	Affidavit of CS arrears - interstate	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 264A	Affidavit of Arrears	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 265	FIDM checklist	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 273	PA & NPA Warning Letter for 2-State Actions	Private	M.S. 13.46, subd 2	Susan Rynda, Director
IV-D 274	Registration Statement Letter to CP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS 3159-ENG	MN voluntary ROP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS 3159B-ENG	MN voluntary ROP revocation form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-3159C-ENG	MN voluntary ROP husbands non-paternity statement	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS 1958-ENG	Full child support (IV-D) services application and information on child support enforcement	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS 3164-ENG	Income withholding - only (non IV-D) services application for support ordering processing	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-162	Expedited SNAP Evaluation Form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-162A	Expedited SNAP Evaluation Form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-163	Case Assignment	Private	M.S. 13.46, subd 2	Susan Rynda, Director

EA-166	Burial Fund	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-174	Walk In Application Information	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-174A	Walk In Application Information	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-190	Transfer Letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-190A	Tranferring to Washington Cty Letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-191	Journal Entry Request Form FSET	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-192	FSET orientation form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-202	Unmarried Baby Packet Cover Letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-203	Married Newborn Baby Packet	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-204	Annual SNAP Recert.	Private	M.S. 13.46, subd 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
EA-206	Packet mailing request	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-213	Student in last 12 months letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-218A	APO Data Summary	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-218B	APO Summary CE Ins-Medicare	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-256	Application information	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-263	Employment verification	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-269	Personal Property Valuation	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-274	Returning Originals Letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-296	WC Resource List	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-303	Voluntary request for closing	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-315	Returning Medical Bills Letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-321	FSET exchange form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-339	Verification documentation	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-346	Emergency assistance recovery form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-369	Performance agreement	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-375	Notice to reduce excess assets	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-377	Demand for notice of probate	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-378	Funeral Estate Guidelines For Family Members	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-391	Six-Month Homestead Exclusion	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-401	Childcare verification worksheet	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-425	Start work information	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-425A	Start work information (GA)	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-449	Remedial care spend down	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-450	Group residential housing prorated room board	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-451	Group residential housing SSI budget	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-452	Group residential housing non-SSI budget	Private	M.S. 13.46, subd 2	Susan Rynda, Director

EA-459	Sentencing-to-Service program	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-477	Application for county burial	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-479	Tental Income Worksheet (MA and GAMC, Method B)	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-485	Placement authorization	Private	M.S. 13.46, subd 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
EA-490A	Notice of Access Service Available	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-511	Request for estate claims information	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-521	Applicant inquiry sheet	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-521A	Applicant inquiry sheet - childcare	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-521B	Applicatin Inquiry Sheet A (2)	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-522A	EGA 50% Rule worksheet	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-522B	Expense worksheet	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-529	Notice of withdraw	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-539	Affidavit for collection of personal property	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-545	MFIP orientation childcare reimbursement	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-548	MFIP Waiver - caring for a child under age one	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-550	New vendor information request	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-552	Married couple's assets at time of MA eligibility	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-553	MFIP application/interview information	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-555	Employment interface form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-558	Medical review	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-560	Immigration letter	Private	M..S 13.46. subd 2	Susan Rynda, Director
EA-561	Job search tracking form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-563	Tefra program	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-566	Childcare status transmittal	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-572	Childcare assistance provider form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-573	Childcare redetermination letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-574	Home infant childcare form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-578	Referral to good cause committee	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-579	Information about your good cause claim	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-580	At home infant care	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-588	Transition year waiting list	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-589	Portability waiting list	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-591	Childcare application cover letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-601	Child Care Request Form	Private	M.S. 13.46, subd 2	Susan Rynda, Director

Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
EA-606	Washington County Education Plan	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-606A	Statement of understanding BSF program and ed.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EA-608	Social service referral	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EA-612	Release of criminal information	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-614	Special diet information request	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-615	EBT card issuance	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-616	Overpayment of child care assistance	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-619	Certification of clearance for medical asst. claim	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-620	Medical needs and transportation plan	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-620A	Access Plan All County Letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-621A	Request for medical examination/Stillwater	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-621B	Request for medical examination/FL	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-621C	Request for medical examination/CG	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-625	2003 Leg Re CCA Payments	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-628	Request for info./counted months of TANF	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-632	Consent to release information	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-634	Crisis program notice of approval	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-635	Crisis program notice of denial	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-636	Emergency Programs (CAP/EGA)	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-636A	(Temp Rev) Emergency Programs	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-637	Collection referral	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-640	Info. about potential eligibility for EA	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-641	Crisis program from ongoing desk	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-642	Refund payment for criminal background check	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-643	AP in the home letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-644	Cover Letter for CCA	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-645	Job Search	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-649	Port. Pool Basic Sliding Fee CCA	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-650	Education Plan Request Form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-651	MFIP DWP benefits ending	Private	M.S. 13.46, subd 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)

EA-654	MN CCAP Absent Day Policy	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-655	W-9 Letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-656	OHI cover letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-656A	CEI Open Enroll Jan	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-656B	CEI Open Enroll Other	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-656C	CEI RFI Open Enrollment	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-657	Third party liability	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-657A	Third party liability (2)	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-658	Items Needed for Basic Sliding Fee	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-659	Client notice-interim asst. reimbursement	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-660	GA disability ending	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-661	SMRT-approval	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-662	Denial of social security-appeal request	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-663	Social security attorney release	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-664	FMED	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-666	CCAP renewal registration	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-667	Legal Non Licensed Fee	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-702	App and Orientation for Diversionary Work Prog. MFIP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-703	Provider opinion form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-704	EBT card maintenance	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-705	Important information to read cover sheet/still.	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-705B	Important information to read cover sheet	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-708	Asset assessment verification request	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-710	Emergency assistance application	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-711	Verification of medical emergency	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-712	Self-employment letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-713	MFIP extension request-review team	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-714	MFIP Working Extensions	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-715	Client tracking sheet	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-716	MFIP assessment and application	Private	M.S. 13.46, subd 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
EA-717	MFIP and DWP Intake Checklist	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-718	Important DWP Notice	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-800	Move-in inspection sheet & lease addendum	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-801	Renter's Tool Kit	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-802	Housing List	Private	M.S. 13.46, subd 2	Susan Rynda, Director

EA-803	Consent - basic	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-804	CDBG application fee form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EA-805	Housing client assessment tool	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-806	CDBG authorization form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-807	SMRT cover letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-808	GRH placement	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-809	Referrals, Claims and Collections	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-810	Statement of support	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-811	Social worker referral	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-812	MNSure Referral Letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-813	MNSure AREP RETRO	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-814	MNSure Cover Sheets Spanish Version	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-814	MNSure Cover Sheets General Info.	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-815	MNSure Cover Sheets-HCAPP Rcvd	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-816	MNSure Notice Pending App	Private	M.S. 13.46, subd 2	Susan Rynda, Director
EA-817	2014 Retro Approval Letter	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-0033	Appeal to state agency	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-1609	Nonreceipt/replacement affidavit	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-1795	SSI interim asst. authorization agreement	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-1795A	Interim asst. agreement	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-1826	Child & Teen Checkups	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-1888	MN Supplemental Aid	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-2062	General Asst.	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-2114	Request for medical opinion	Private	M.S. 13.46, subd 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
DHS-2120	Household report form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-2128	MA Renewal for People Receiving LTC	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-2243	Authorization for release of information about assets	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-2243A	General consent for release of information	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-2286	Tips Report Form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-2646	Financial Aid Information Form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-2338	Cooperation with child support enforcement	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-2402	Change report form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-2647	Reporting Responsibilities for MFIP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-2814	Supplemental Nutrition Asst. Program	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-2908	Med Asst. Info for People in Nursing Hms, Waivers	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-2919A	Verification request Form A	Private	M.S. 13.46, subd 2	Susan Rynda, Director

DHS-2919B	Verification request Form B	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-2920	Program infor for cash, food, child care, health care	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-2952	Residence shelter and expense	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-2984	Request for voluntary vendor payment	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-3163B	Referral to support and collections	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-3179	MFIP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-3182	MN Health Care Programs	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-3236	Pregnancy verification form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-3315A	EBT Brochure	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-3323	Family Violence Referral	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-3336	Self-employment report form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-3358	Application transfer	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-3366	Education & Training in MFIP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
DHS-3417	MN health care application	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-3418	MN health care programs renewal form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-3435	Language Sheets	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-3477	Domestic Violence Info.	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-3531	MN HCAP for seniors and people with disabilities	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-3550	MN Child Care Asst. Program App	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-3551	Do you need help paying for Child Care?	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-3727	Renewal for Certain Populations	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-3876	App for Certain Populations	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-3979	Notice of Privacy Practices	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-4034	DWP	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-4106A	Health plan enrollment form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-4133	Do you have a disability?	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-5223	Combined application form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-5223C	Combined application form addendum	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-5223F	SNAP App. For Seniors	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-5274	Child care asst. program redetermination form	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-5576	Combined six-month report	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-6123	Referral for disability determination	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-6124	Authorization to disclose info. for disability determ.	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-6696	MNSure App & Help Paying Costs	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-6696A	MNSure App	Private	M.S. 13.46, subd 2	Susan Rynda, Director
DHS-6696B	MNSure Supplement to the HCAPP	Private	M.S. 13.46, subd 2	Susan Rynda, Director

70001-1	Completed fee cover sheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-6	Administrative appeal	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
70000-8	Contracted vendor qtrly report form "X"	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-9	Client summary annual report form "Y"	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-11	Notice of social services action	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-12	Calculation of the parental fee	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-15	Maltreatment summary for record destruction from private information	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-17	Notice of privacy practices and completed acknowledgement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-18a	Acknowledgement of receipt of privacy practices - Spanish	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-18b	Acknowledgement of receipt of privacy practices - Hmong	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-20	Completed information disclosure request for private, confidential, non-public, or protected non-public data	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-21	Completed electronic data consent form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-24	CP/VA background check - completed - cover letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-26	Completed request - gas and food (vendor) cards	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-28	Completed consent for release and exchange of information	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-31	Request for transportation/reimbursement form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-32	Completed death and serious injury reporting form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-33	Completed additional information needed - address book request form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-34	Client copy work fees cover letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-35	Completed car seat recipient release form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-37	Lead agency case mgr wrkr communication form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-40	Informed consent to release info (Rel. #3)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-41	Completed CDCS - CCT - DD Checklist	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-44	Completed CDCS - notice - authorization - alternative billing	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
70000-47	CDCS - verify - prescribed diet and eval. of special diet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-24	CP/VA background check - completed - cover letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

70000-48	CDCS - budgeting cap letter	Private	M.S. 13.46. subd. 2	Susan Rynda, Director
70000-49	Completed parent - staff weekly schedule and job description	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-50	CDCS - corrective action notice	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-51	CDCS - plan review/approval - fillable and written	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-53	CDCS – revision request form – fillable & written	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-55	CDCS – participation agreement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-56	CDCS – plan review	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-62	CDCS – community support plan – Rule 185 compliant - DD	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-65	CDCS - Personal Negotiated Risk Management Plan	Private	M.S. 13.46, subd.2	Susan Rynda, Director
70000-NA	ESS gas authorization – emergency SS	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
70000-NA	Housing search log	Private	M.S. 13.46. subd. 2	Susan Rynda, Director
70000-NA	Out of co/agency CP/VA background checks log	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71040-2	Referral of suspected child abuse or neglect	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71040-3	Intake - social service referral	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71040-4	Notification to school to interview child	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71040-5	Request for child protection day care	Private	M.S. 13.46. subd. 2	Susan Rynda, Director
71040-6	Completed data privacy notification	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71040-8	Notice of 72-hour peace officer health and welfare hold	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71040-16	Completed intake log - intake/assessment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71040-29	Am. red cross - crisis response report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71040-31	Citizen review panel - per diem form - SS#	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71040-47	Authorization for medical exam reimbursement worksheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71040-58	Alternative response family assessment worksheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71040-60	36-hour detention request form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71040-61	Local child mortality/near fatality review meeting	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
71040-72	Notice of Determination Letter (NOD) - Alleged Offender - NO Determ or CPS Needed	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71040-4	Notification to school to interview child	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71040-73	Notice of Determination Letter (NOD) - Alleged Offender - Abuse/Neglect OCCURRED-CPS NOT needed	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71040-74	Notice of Determination Letter (NOD) - Alleged Offender - Abuse/Neglect OCCURRED-CPS NEEDED	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71040-75	Notice of Determination Letter (NOD) - Alleged Offender - NO Determ - CPS NEEDED	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71040-76	Notice of Determination Letter (NOD) - Offending Parent - NO Determination - CPS NEEDED	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

71040-77	Notice of Determination Letter (NOD) - Offending Parent - NO Determination - CPS NOT Needed	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71040-78	Notice of Determination Letter (NOD) - Offending Parent - Abuse/Neglect OCCURRED - CPS NEEDED	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71040-79	Notice of Determination Letter (NOD) - Non-Offending Parent - Abuse/Neglect OCCURRED - CPS NOTE Needed	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71600-2	Visitation report forms	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71600-10	Eco map (understanding the family in its world)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71600-11	Minor Parent Assessment and Employability Development Plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71600-12	Stepparent adoption study and information	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71600-19	Personal needs allowance form SSI benefits monthly billing	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71600-21	Foster care for youth 18-21 monthly billing	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71600-NA	Cklst for youth 16+ in out-of-home care	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-2	Notification of placement authority	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-3	Face sheet - Admin. Rvw. - child in out-of-home placement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
71930-4	Home detention contract	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-5	Invite - administrative review placement letter - CP template	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-13	Voluntary placement agreement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-14	Intake team referral	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-15	Agreement - routine and typical medical care (child under care of WCCS)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-17	Request for transportation	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71600-12	Stepparent adoption study and information	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-22	Clothing request	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-26	Community work service assignment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-30	Permanency team review	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-39	Child Protection Field Book Face Sheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-40	Permanency petition worksheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-46	Teen parent evaluation	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-47	Decision making - plans for the baby	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-56	RCA annual affidavit	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-57	RCA payment worksheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-59	Decision making worksheet - father	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-60	Decision making worksheet - couple	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-62	Case consultation data sharing agreement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

71930-63	Family safety plan (alternative response)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-63a	Safety plan (one unit uses this version)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-65	Housekeeping checklist	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-66	Financial statement (proposed)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-67	Brief in-home services	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-70	MH screening results letter (child)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-72	MH screening notice	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-75	Request - family service worker	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-76	Full disclosure statement - conc. plng. - parents of kids in FC	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
71930-78	Case transition meeting form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-82	Client/parent safety plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-85	Ed neglect - diversion and school attendance contract	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-86	Ed neglect diversion referral	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-87	Ed neglect letter (parent) template	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-88	Ed neglect tracking sheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-93	Truancy - diversion and school attendance contract	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-94	Truancy diversion referral	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-95	Parent - truancy letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-96	Truancy - year end letter #1	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-97	Truancy - year end letter #2	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-98	Truancy - year end letter #3	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-99	12-15 year olds truancy diversion referral tracking sheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-100	16-17 year olds referrals from court tracking sheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-101	Open cases referral out tracking sheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-102	Excused medial absences	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-106	Efforts to locate non-custodial parent	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-109	Year-end letter 4 (18 year olds - truancy)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-110	Fax cover sheet - childs court report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-111	Child mortality log	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-112	Client's list of psychotropic medications	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-NA	AAA verification card	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-NA	Permanency relative search letter - GEN	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-NA	Permanency relative response letter - GEN	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-NA	Initial relative search letter - GEN	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71930-NA	Initiative relative search response letter - GEN	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71960-5	Adoption reference option letter - questions	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

71960-9	Completed information form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-1	Child foster home licensing review	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-2	Notice to medical vendors	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
71980-3	FC - letter of reference	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-6	Placement check-in form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-7	Visitation log for new foster parents	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-8	FC - applicant information	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-10	Record of corp. AFC staff training - use of med. Equipment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-11	Corp. foster care applicant background study	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-11a	Adult and child family FC and adptn. - background "check" study - Adam Walsh	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-11b	Corp. foster care employee background study - RR v	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-11d	Corp. foster care employee background study - DS v	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-12	Evaluation of the agency by the foster family	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-12a	Evaluation of the agency by the adult foster family	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-13	FC - questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-14	Evaluation of services of FC provider	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-15	Health care record	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-17	FC - monthly activity report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-18	Foster home relicensing/alternate year review data	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-19	Foster home in-use	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-24	School/activity permission	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-25	FC - autobiography	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-27	Resident monthly cash record	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-28	Adult foster home program	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-29	Family foster care training and skills form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-30	FC - monthly billing	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-30a	DD FC monthly billing	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-32	Corp. notification to lic. worker of FC placement/discharge	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-35	FC - out-of-state travel consent	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-36	AFC - resident information	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)

Process				
71980-37	Individual resident placement agreement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-39	School contact record	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-40	Ref. AFC non-consolidated stds. licensure	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-47	CFC - initial licensing packet letter template	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-48	AFC - placement request	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-49	AFC - history and physical exam form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-50	CFC - difficulty of care rating sheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-28	Adult foster home program	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-52	Permission for AFC provider to administer medications	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-53	AFC - program abuse prevention plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-57	Consent to share a bedroom with a particular person	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-61	Completed client confidentiality	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-62	CFC - incident report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-62a	AFC - incident report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-68	AFC - relicensing - corporation	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-69a	AFC program employee reporting form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-69c	AFC employee annual report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-73	Difficulty of care rating sheer	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-76	Foster parent evaluation of child placement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-80	Non-waivered corp. alternate year review	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-83	Specialized svcs. home roster and out-of-county shelter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-90	Request for foster home licensing study	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-97	Clothing inventory	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-98	Payment agreement for out-of-home placement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-103	Completed complaint-grievance procedure	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-104	CFC - health status of applicants/household member	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-106	Complaint/grievance written form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-109	Corp. alternate year review	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-110	Initial corp. lic. checklist	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-114	Family contact record	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
71980-115	Placement memories	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-118	AFC - relicensing checklist	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-119	Personal health and medical record form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-122	FC - extension request	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

71980-125	CFC - record of training	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-126	Adult placement request for dispositions	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-127	FC damage request claim form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-128	Child placement request for dispositions	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-129	Purchase of service agreement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-131	AFC - Home death report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-132	AFC - Family background tracking form (lic.)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-138	Medical appointments	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-148	Non-consolidated corp. relicensing letter template	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-149	Consolidated corp. relicensing letter template	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-150	Non-consolidated corp. initial licensing letter template	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-151	Consolidated corp. relicensing letter template	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-154	Child placement team - disposition	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-156	Emergency relative FC placement info.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-157	Adult family foster care relicensing-alternate year checklist	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-158	Rule 203 lic./relicensing checklist - consolidated stds. sites	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-159	Child placement team - initial request - corp.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-160	Child placement team - review and disposition	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-162	Adult family foster homes bckgrnd. study tracking form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-163	General tracking instrument	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-164	Consent to release photos/media - FC child of the year	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-165	Child dual license risk management plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-166	AFC grievance policy	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-167	AFFC - net study - employee BGS tracking form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
71980-168	Corp. CFC - relicensing/alt. year checklist (dict. outline)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-169	Respite FC request (child)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-182	AFC - disaster plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-184	CFC field book face sheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-185	CFC - recruitment grant mileage reimbursement request	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-186	Completed AFC - home drug and alcohol policy agreement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-187	Med. Prov. Assessment - med. devices - quality source trg.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-189	AFC - initial licensing checklist	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-200	CFC - internal variance request form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-201	FADS - participant's rights agreement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-202	FADS - individual service plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-204	FADS - policies and procedures agreement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

71980-205	Placement team - youth 18-21 - extd. FC request and review	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-206	AFC individual abuse prevention plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-208	AFC - request for a variance	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-209	Placement team - youth 18-21 - ext. FC disposition	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-210	Completed FC info. mtg. letter - Adult	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-211	Completed FC info. mtg. letter - child	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-212	CFC initial licensing worksheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-213	CFC relicensing foster parent worksheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-214	CFC alternate year licensing worksheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-215	Foster care correction order	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-216	Adult foster care caregiver training record	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-218	CFC Initial/Relicensing Fee	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-220	Physician's statement-medication admin assistance	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980.222	Corporate CFC Initial Licensing Worksheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980.223	Corporate CFC Relicensing Worksheet	Private	M.S.13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
71980-225	AFC Autobiography	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-NA	Adoptive - foster parent study - fillable	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-NA	Adoptive - foster parent study outline	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-NA	Daily med. chart	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
71980-NA	Family disaster plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-1	Correction order	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-3	Release of info. for CC licensing "Background" study	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-6	Request for special child care funding	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-8	Permission to administer medication	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-11	Family child care - Placement list	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-12	Monthly activity report - CC staff	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-14	CC - accident report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-15	Completed relicensing materials letter - FCC	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-16	Parent evaluation	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-27	Child care record of training	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-28	Reference for FCC licensing	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-29	Questionnaire for CC applicants	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-30	Request for variance - FCC and GFCC	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-38	Animal protection plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-41	Completed late correction order letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-48	History of residence	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

72000-55	Completed license approval letter - cc	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-57	Travel and activity authorization	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-58	Request for variance enrollment form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-59	CC - initial licensing evaluation	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-60	Drop-in visit	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-62	CC - safety checklist	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-63	CC Licensing Fire and Storm Drill Log	Private	M.S. 13.46.subd. 2	Susan Rynda, Director
72000-64	Completed FCC - lic. previously licensed in your county letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
72000-70	New provider tracking	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-81	Variance log	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-106	Completed CC - program reporting notification	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-107	CC - licensing billing receipt	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-108	Criminal background study completion letter - not disq.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-113	Background study documentation form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-116	Nominate your lic. FCC prov. - prov. of the year form (lav)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-123	Completed special needs child care funding letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-128	Provider action form - CCR&R	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-129a	A license ratios	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-129c-1	C-1 license ratios	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-129c-2	C-2 license ratios	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-129c-3	C-3 license ratios	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-131	Lic. FCC prov. recognition rating form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-132	Licenser verif. - FCC prov. nominees	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-135	Completed unlicensed family child care letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-136	Child care initial licensing checklist	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-137	Child care special needs verified claim form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-NA	Child passenger restraint systems flyer - registration form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
72000-NA	Lic. FCC prov. of the year nomination form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
73000-3	Rule 25 assessment application	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
73000-4	Residency verification form (CCDTF)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
73000-5	Completed statement of income and health care benefits	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
73000-7	Placement change request	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

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73000-8	Completed your right to appeal	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
73000-9	Service coordination form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
73000-11	Authorization to release Rule 25 assessment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
73000-12	Referral for chemical health info letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
73000-13	Recovery goals - WC pilot project	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
73000-14	Biopsychosocial assessment - WC pilot	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
73000-15	General info - WC pilot project	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
73000-16	Completed data practices rights advisory - CD (aka tennesen warning)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
73000-19	Determination of Financial Responsibility	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
73000-20	Completed notice to clients	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-1	Request for emergency examination and hospitalization	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-2	MH case management services - S&P MI - med. elig. comm.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-3a	Prepetition screening report - in field use only vsn.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-4	Rule 79 case management and adult rehab MH svcs. - eligibility form (no electronic vsn)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-7	Medication list/monitoring form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-11	Prepetition screening inquiry - commitment for MI	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-21	Intake form - MH unit	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-27	Data Practices rights advisory (tennesen warning)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-29	Crisis plan (no electronic vsn)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-31	LTCC community support plan "MH care plan" (CADI)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-33	Annual review (waiver - checklist)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-34	Face sheet (waiver)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-36	Completed fax to Ramsey Co Defense Panel	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-38	Transportation request form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-39	H.S.I. psychiatry referral intake data	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-40	Close case request letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-42	Case transfer dictation (from Wash. Co.)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)

74000-43	Case transfer dictation (to Wash. Co.)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-44	Damage deposit reimbursement request	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-45	Diagnostic assessment outline - TCM	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-46	Case note documentation	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-48	Completed consumer stipend for MH training committee	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-55	Rule 79 peer review	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-56	Purchase of services request form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-59	Reimbursement of program expenses to service providers	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-60	Sheriff referral for case management services	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-61	Side effects letter (430 ph#)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-62	Request for police records by PPST	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-63	Agreement to participate in MN MH outcomes survey (no electronic vsn)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-64	Out-of-county service agreement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-66	Daily log	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-67	Completed side effects letter (275 ph#)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-68	Face sheet - Rule 79	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-69	Completed mental health client eligibility criteria for service	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-70	Completed extension request memo	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-72	Individual resident placement agreement (CADI)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-73	H.S.I. transporter purchase request	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-85	Completed notification letter - receiving CADI - TBI PJ's	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-93	Clinical supervision	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-94	Lvl. II - MI diagnostic assessment for PASARR	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-96	Level II - PASRR - cover letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-97	Housing Client Assessment Tool	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-98	Diagnostic Assessment & Eligibility Review	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-99	Hotel Stay Agreement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
74000-NA	Closing summary	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-NA	Diagnostic assessment request letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-NA	Completed Targeted Case Mgmt (Rule 79) opt out letter (CADI)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
74000-NA	Completed YMCA letter with client info (CADI)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-1	FSG - prog, documentation of annual expenditures	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-2	Referral for review of vol. placement of DD/EH children	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-3	ISP plan - long form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

75000-5	Request to suspend MA deeming rules	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-7	Provider's risk management assessment and plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-11	Requisition	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-20	Annual waiver plan approval	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-22	Assessment of individual service needs	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-23	Income eligibility to receive services form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-24	Discount and ID care	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-27	Request for licensing corp. foster care	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-33	Intake form - DD unit	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-34	FSG - application - attachment B	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-35	FSG - budget of subsidized expenses	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-36	FSG - notice of grant termination (Attachment G)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-38	Finding of fact and informal rvw, - vol. placement - DD child	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-40	Personal support services participation agreement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-41	CSG - budget/service agreement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-42	DRS referral	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-43	DD intake/social history info.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-44C	Completed referral for DD services letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-47	Personal support/respite renewal form - budget	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-48	Cert./verif. of respite prov. qualif. for unlic. out-of-home respite (Adden. ISP)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
75000-53	Case record review form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-54	Completed invite - admin. review placement DD letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-55	Completed (CSG) statement of informed consent	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-56	(CSG) release from liability	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-57	(CSG) designation of authorized rep.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-59	Completed advisory, notice of rights and plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-60	Employment and alternative services plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-61	Service agreement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-67	Consumer profile - DD	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-68	CSG - PDN - consumer agreement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-69	CSG - social worker documentation	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-70	MN LTCSS - suppl. - assessment - children under 18	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-73	DD respite financial statement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-74	Notification of amount - parent fees - DD child respite care	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-75	APPEALS - receipt of notice letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

75000-76	APPEALS - denial letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-77	APPEALS - tracking form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-78	Completed personal support - warning letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-80	CSG - referral to fiscal supports	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-82	Completed Family support grant - waiting list factors	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-90	Completed acknow. - leveled case mgmt. designation and consent	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-95	ISP - transmittal svcs. amendment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-97	Verification of prescribed diet and eval. of special diet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-98	Notice of FC benefits up to age 21	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-99	CSG - transfer of co. of fin. responsibility	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-100	FSG - transfer of co. of fin. responsibility	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-101	Waiver management team request	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-102	Physical exam form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
75000-104	Verified claim form - DD	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-105	DD Unit - ISP & face-to-face tracking sheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
75000-NA	Case transfer letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000	Supplies and equipment authorization	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-6	Quality assurance visit	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-11	AC financial eligibility report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-24	Reg - service - 6 mo. reassessment - change	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-27	Completed tennesen warning	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-35	Guardianships/conservatorships	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-36	Notification to facility, medical professionals, and staff	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-38	Waiver worksheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-43	Purchases for clients	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-46	Completed LTCC review notice letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-51	Completed notice of rights	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-56	Elderly waiver services authorization form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-72B	LTTC community support plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-89	VA/DD TCM eligibility determination worksheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-94	Allocation change form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-95	Notice of intent to close CADI, TBI, CAC	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-96-D1	Completed decision of committee letter - slot allocation request	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

76000-96-D2	Completed decision of committee letter - increase - change request	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-107	Completed AC consultation letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-111	Screening document info. for waiver mgmt. system entry	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-113	AC and EW waiver case checklist	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-114	AP and VA case checklist	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-117	Chart cover sheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-119	Referral for CADI/TBI/CAC slot review committee	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-120	Ranking tool - Attachment B	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
76000-122	Case assignments - LTCC	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-129	Co. waiver FC rate sheet (functional formula)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-134	PCA tracking form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-135	Home delivered meals eligibility determination form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-136	Nurse's notes sheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-137	LTCC initial comm. Support plan - CADI	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-139	Completed physician's cover letter for guardianship	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-141	Completed rule out letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-142	AC prog client disclosure form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-143	AP Assessment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-144	Case Closing Summary	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-145	Completed investigation delay letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-146	Reassessment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-147	VA investigation	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-148	Smoke detector tracking sheet (case mgr)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-149	LTCC screening recommendations form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-150	Completed false findings letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-151	Completed inconclusive findings letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-152	Completed no determination letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-153	Completed substantiated findings letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-157	CFR Notification of LTCC Assessment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-NA	Completed AC fee overdue letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-NA	Completed AC intake public health letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
76000-NA	Universal transfer form facesheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-NA	ASQ-3 - 2 mo questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-NA	ASQ-3 - 4 mo questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-NA	ASQ-3 - 6 mo questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

ASQ-NA	ASQ-3 - 8 mo questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-NA	ASQ-3 - 10 mo questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-NA	ASQ-3 - 12 mo questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
ASQ-NA	ASQ-3 - 14 mo questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-NA	ASQ-3 - 16 mo questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-NA	ASQ-3 - 18 mo questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-NA	ASQ-3 - 20 mo questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-NA	ASQ-3 - 24 mo questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-NA	ASQ-3 - 27 mo questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-NA	ASQ-3 - 30 mo questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-NA	ASQ-3 - 33 mo questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-NA	ASQ-3 - 36 mo questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-NA	ASQ-3 - 42 mo questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-NA	ASQ-3 - 48 mo questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-NA	ASQ-3 - 54 mo questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-NA	ASQ-3 - 60 mo questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-SE-NA	6 month SE	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-SE-NA	12 month SE	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-SE-NA	18 month SE	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-SE-NA	24 month SE	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-SE-NA	30 month SE	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-SE-NA	36 month SE	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-SE-NA	48 month SE	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
ASQ-SE-NA	60 month SE	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
CH-NA	Children's Mental Health Referral Form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record,	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)

File, System, or Process				
CH-NA	ECBA Gen Referral Form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
CH-NA	Family Treatment Program Referral Form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
CH-NA	Life Skills-Solid Ground Class Referral Form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Co. Atty.-NA	Court Referral (16&17 Yr Old Student) - Truancy	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Co. Atty.-NA	Delegation - powers by custodian - guardian	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Co. Atty.-NA	Information disclosure request	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Co. Atty.-NA	Request - issue juvenile warrant	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Affidavit - support prehearing confinement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Affidavit - support motion waive post-placement assessment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Affidavit - support motion waive 1 year residency requirement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Child at home court report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Child out-of-home and over 16 court report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Child out-of-home and under 16 court report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Communication and contact agreement and order	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Consent of parent to sdoption waiver notice adoption hearing	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Consent adoption child 14 and older	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Demand for notice - probate	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	ECT - affidavit	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	ECT - petition	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Examiners support statement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Exhibit A	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Findings-Conclusions order for judgement and decree of adoption	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
Court.-NA	Formal review request	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court.-NA	Informal review order	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court.-NA	Motion to waive 1 year residency requirement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court.-NA	Motion to waive post-placement assessment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court.-NA	Notice child returned to care parent or legal custodian	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

Court-NA	Order of probation - CHIPS	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Order of probation - delinquency (court)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Order waiving 1 year residence requirement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Order waiving post-placement assessment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Petition - authoriz. - impose treatment (ITP) - req. hearing and affidavit	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Petition - judicial commitment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Petition - judicial early intervention	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Petition - stepparent adoption (uncontested)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Physician's statement - support - cnsvtshp. - fillable	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Physician's statement - support ward cnsvrts inability to attend hearing	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Probation violation report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Court-NA	Stepparent adoption affidavit checklist if post-placement assessment waived	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-33	Appeal to state agency	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-35	State agency appeals summary	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-139	Agreement between foster parents and placement agency	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-178	Report of adoptive placement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-188	Report to court petition for adoption	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-312	Adoption placement agreement for child under state guardianship (2010)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-968	Adoptive applicant registration state adoption exchange (2004)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
DHS-1542D	Interstate compact - placement of children summary	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-1795	SSI interim assistance agreement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-1795a	Interim assist agreement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-1956	Consent of child over 14 years of age	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-1995	Physician's report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-2140	Application for social services	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-2243	Gen. authorization - release of info - assets	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-2424	Request for fire inspection	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-2494	Report of vulnerable adult maltreatment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-2630	AC program eligibility worksheet - 180 day - both	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-2630A	AC program eligibility worksheet - 180 day - one spouse	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-2720	Floor and escape plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-2721	Letter to owner of unlicensed CC home	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

DHS-2727	Information and signature sheet for PAS/EW/AC/CADI/CAC/TBI	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-2780	Client placement authorization - CCDTF	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-2794	Rule 25 assessment and placement summary	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-2828	Notice of action - home and comm. bases waiver svcs.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-2841	Cost Effective Insurance Info - Employer or Ins Co	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-2919A	Verification request Form A for eligibility for services	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-2919B	Verification request Form B for eligibility for services	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-2925	LTCC community support plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-2952	Authorization - release of info. - residence and shelter expenses	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3067	DD screening document	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
DHS-3070	Service agreement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3141	Variance request (6-07 - use lic. online version?)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3152	Completed TCM data transmittal	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3161	Agreement to use designated provider	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3218	Emergency relative FC license application	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3219	Emergency rel. FC notice - bckgrnd. study (old - ck.)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3235	Background and health history	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3243	CEP intake form - VA maltreatment report - disclosure	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3244A	MA - home care service plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3324	Div. of lic. - family systems unit application	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3340	Asset assessment results	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3417	MN health care prog. application	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3423	Request - questions for GAMC	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3426	LTCC prog. - OBRA level I criteria - screening for MR/MI	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3427	LTC screening document	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3428	MN LTCC services assessment form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3428A	MN LTCC services assessment form: SW and PHE sections	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3428D	PCA svc. Plan for waiver participant	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3428E	Consent for release of your name to center for ind. living	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3445	Prog. - eligibility verification letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3457	Eval. report - lvl. II PAS for persons w/MI	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3471	TBI waiver assessment and elig. determination	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3471A	TBI waiver assessment and elig. determination instr./wksht.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3471B	TBI waiver elig. and documentation	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

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DHS-3478	Title IV-E Foster Care Supplement of the Health Care Programs Application	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3543	Request - payment of long-term care svcs.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3614	Emergency back-up plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-3848	Related conditions checklist (DD)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4007	County of financial responsibility	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4015	Prov. enrollment application	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4138	Provider agreement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4147a	Case mgr. guide - determining ICF-MR level - care - ICF - MR - MR - RD wvr	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4248	Evaluative report - Lvl II - preadm. screening - persons DD/RC	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4258a	MN adoption and foster care application	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4258b	Eligibility for individual fact sheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4258c	Agency home study checklist for eligibility	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4258d	Home study assessment (fillable)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4258e	Home study assessment update (fillable)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4258f	Family disaster plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4266	Interstate compact - placement - children - request	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4267	Interstate compact - placement - children - report placement status	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4268	Interstate compact - placement children assn. of admin.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4369	Notice of social service action	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4488	Letter of co. acknow. - new MR-RC home and CBWS prov.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4556	Annual community support plan eligibility	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
DHS-4602	Med. condition documentation form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4689A	Screening deletion request - DD	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4689B	Service agreement fax - DD	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-4690	Communication to physician of PCA svcs.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

DHS-4801	AC estate claim referral worksheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-5017	Summary of Diagnostic Findings	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-5178	Emergency relative placement - FC referral form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-5204	Rule 25 assessment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-5223	Combined application form (CAF)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-5224	ICWA - MIFPA SW checklist	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-5225	Data practices agreement (ICWA)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-5227	Notice to tribe of sv. to Indian child	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-5410	FC candidacy determination form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-5788	CDCS - alt. treatment form - MHCP - enr. Phys.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-5883	Substantiated perpetrator reporting form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-5887	DD - additional square footage checklist	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-6123	Ref. for disability determination	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-6124	Authorization - disclose info. - DD	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-6125	Adult Disability Worksheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-6249	LOCUS recording form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-16-138675	Consent/authorization for release of information	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-16-138632	Supplement to application (DHS-3324)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-16-143369	Variance request form (family systems)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-16-143404	Wading Pool Letter & Parent Consent	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
DHS-16-143406	Swimming Pools in Child Care Homes Parent Consent	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-16-143519	Correction order	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-16-148050	MN 10 x 10 (NO bipolar - schizo title)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-NA	CDCS - FSE vendor notification	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-NA	Functional assessment (aka mental health scale)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-NA	Immediate risk of harm determination worksheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-NA	Individual abuse prevention plan - IAPP	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-NA	MN self-sufficiency matrix	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
DHS-NA	Req. - reconsideration of disqualification form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

DHS-NA	Rule 203 - AFC lic. cklst. - consolidated stds. sites	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EA-263	Employment verification	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EA-485	Placement authorization	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EMACS-NA	Inpatient referral	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
EMACS-NA	Referral form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
FAP-NA	Child prot demographic & enrollment data form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
FAP-NA	Permission for enrollment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
FGDM-NA	Consent to Release Info - FGDM	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
FGDM-NA	Preparation Guide for Participants - FGDM	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
FGDM-NA	Provider Release Form - FGDM	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
FGDM-NA	Referral Form - FGDM	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
FGMI-NA	Foundations group of MN referral form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
FRH-NA	Intake & Assessment Form - Frazier Recovery Homes	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
FS-NA	Address book request for supplier - Fin. Svs.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MC-NA	Paratransit Eligibility Certification Questionnaire	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MED-NA	Addendum to TCM Individual Comm Support Plan or SNBC Care Plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
MED-NA	Collaborative - care plan - MSHO - SSC	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MED-NA	Medica care coordinator medication exception request form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MED-NA	Medica denial/termination/reduction (DTR) form - 2010	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MED-NA	Medica MD letter after visit	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MED-NA	Medica MD letter no visit completed	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MED-NA	Medica member enrollment transfer form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MED-NA	Medica MSHO initial welcome letter - new client	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MED-NA	Medica MSHO welcome letter - current client	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MED-NA	Medica MSHO welcome letter - new client - unable to reach	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MED-NA	Revised SNBC Assessment Template	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MED-NA	SNBC-PIN Health Risk Assessment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MH Syst-NA	Mental health systems DBT referral form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MDH-NA	Affidavit - disclosure or non-disclosure - orig birth cert. - adopted child	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MDH-NA	Certificate of adoption	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MDH-NA	Child care immunization record	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

MDH-NA	MN birth record appl. - cert. of birth - fee worksheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MDH-NA	MN birth record appl. - certified copy	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MDH-NA	MN birth record appl. - verification	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MH -NA	Co-application mosaic homes Exhibit 2	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MJUA-NA	MJUA - incident claim form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MN CCR&R	Business Info-All Year - Family Child Care Form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MN-DNR- NA	Permanent angling license	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MN-PS- 33117-04	Eligibility verif. - reduced fee ID card	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
MN-SFM- NA	Owner permission - state fire marshall inspection	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MED-NA	SNBC-PIN Health Risk Assessment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MN HFA- NA	Bridges application	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MN HFA- NA	Long-term homeless housing status form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MNHP-NA	Crisis housing fund - consent - release - info. forms	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
MNTS-NA	MN Telephone Svc Discount Application	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
NA	Creative senior dining referral form - Wash. Co.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
OEO-NA	ESGP - Intake Form - HMIS-Single Clients	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
OEO-NA	ESPG - Svc End Form - HMIS-Single Clients	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
OEO-NA	HMIS Data Privacy Notice & Consent-MN	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Ombudsman -NA	Death report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Ombudsman -NA	Death - serious injury fax cover	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Ombudsman -NA	Serious injury report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Optage-NA	HDM Referral Form - Optage	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
PFJ-NA	EBP Stages of Change	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
PFJ-NA	Referral for Partnering for Jobs	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
People-NA	Referral Form-Nursing Svcs-MH - New & Cover Letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
PH-NA	Completed Water Sample Info.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
PSC-NA	Pediatric systems checklist	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

REG-NA	Patient authorization - release protected info	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
REM-NA	Adaptation request form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Sal. Army-NA	Agency referral form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
SSIS-NA	AP - Adult protection minor service	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	AP - Home care client satisfaction survey	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	AP - quality assurance visit	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	AP - VA investigation	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CH MH - advisory and notice of rights - SED child in vol. placement	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CH MH - referral - review vol. placement - DD or emotionally disturbed children (SED)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - case summary/closing	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - checklist for youth 16+ (in care)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - court report - 90-day TPR review - child 16 and over	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - court report - 90-day TPR review - child under 16	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - court report - child at home	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - court report - child at home - ICWA	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - court report - child out of home	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - court report - child out-of-home and over 16	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - court report - child out-of-home and over 16 - ICWA	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - court report - child out-of-home and under 16	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - court report - child out-of-home and under 16 - ICWA	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - court report - formal review request	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - court report - informal review order	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - court report - informal review - vol. placement - DD/emot. disturbed	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - court report - order of probation - delinquency	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - court report - probation violation report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - disposition of child protection report - notice to mandated reporters	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - family safety plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File,	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)

System, or Process				
SSIS-NA	CP - permanency team review and disposition	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - request for police records	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	CP - Youth 18-21 receiving foster care benefits	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	DD - ISP - individual service plan (long form)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	DD - ISP - Individual service plan - Form B (short form)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	Intake - CP - case assessment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	Intake - CP screen out maltreatment/mandated reporter - screener	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	Intake - CP screen out maltreatment/mandated reporter - supervisor	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	Intake - CP screen out maltreatment/vol. reporter - screener	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	Intake - CP screen out maltreatment/vol. reporter - supervisor	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	IV-E - Title IV-E Foster Care 6 month continuing reimbursement checklist	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH - annual review	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH - blue and white	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH - closing summary	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH - Commitment Report 1: 60-90 day treatment report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH - Commitment Report 2: extension of commitment request	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH - Commitment Report 3: 6-month (no extension requested)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH - Commitment Report 4: court report for revocation of PD	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH - Commitment Report 5: affidavit	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH - Commitment Report 6: apprehension info. sheet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH - Commitment Report 7: notice of intent to revoke PD	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
SSIS-NA	MH - confirmation of medications	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH - consumer indep. living and employment status	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH -crisis plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH - functional assessment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH - health care referral - STW/CG office	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH - individual community support plan	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH - initial dictation	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

SSIS-NA	MH - initial nursing assessment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH - medication list/monitoring form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH - nursing/medical assessment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH - prepetition screening report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH insurance - BCBS MH - TCM notification of potential denial/termination of svcs.	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH insurance - HealthPartners need for DTR notification form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH insurance - Medica behav. health TCM form (assessment)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH insurance - Medica behav. health member rights	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH insurance - Medica behav. health TCM request (initial)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH insurance - Medica need for DTR notification form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH insurance - U Care BHP discharge summary	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH insurance - U Care DTR notification form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH insurance - U Care member rights packet	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH insurance - U Care targeted case management form	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH SOC1 - court report: stayed order of commitment report (90 day)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH SOC2 - court report: stayed order of commitment report (request to dismiss)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH SOC3 - court report: request extension of stayed order of commitment	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
Name of Form, Record, File, System, or Process	Description(Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification(Statute, Law, or Rule)	Designee(Name, Title)
SSIS-NA	MH SOC4 - court report: request revocation of stayed order of commitment report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH SOC5 - court report: extension of stayed order of commitment report	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH SOC6 - court report: affidavit	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH SOD1 - court report: stayed order for dismissal report (90 days)	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH SOD2 - court report: stayed order for dismissal	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH SOD3 - court report: request for a hearing on stayed order for dismissal	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	MH SOD4 - court report: request for a hearing on continuance for dismissal	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	Placement Team - Child - Initial Request & Disposition	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	Placement Team - Child - Respite Care Request	Private	M.S. 13.46, subd. 2	Susan Rynda, Director

SSIS-NA	Placement Team - Child - Review & Disposition	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	Truancy - diversion contract - education neglect	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	Truancy - diversion contract - truancy	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	Truancy - parent - educational neglect letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director
SSIS-NA	Truancy - parent - truancy letter	Private	M.S. 13.46, subd. 2	Susan Rynda, Director