



Parks Department

88 South Park Avenue • Le Center, MN 56057

Office: 507-357-8201 • Fax: 507-357-4520

Le Sueur County Parks Board Meeting Minutes

Le Sueur County Parks Board Meeting Agenda

Monday, January 23, 2023, 5:00PM

Le Sueur County Environmental Services Conference

Members Present: Charles Richter, Steve Rohlfig, Larry Maruska, Mike Schultz, Mike Kinniry

Members Absent: John King, Brigid Tuck,

Parks Director: Tyler Luethje

1. Call to order – 5:00
Meeting called to order at 5:00 pm
2. Additional agenda items or changes
Maruska ask if the Park Board per diem could be increased from \$75 to \$100. Rohlfig stated a change needed to be made by the County Board and he would discuss that at a future County Board meeting.
Motion to approve agenda by Rohlfig, Second by Maruska. Motion carries.
3. Approve August Minutes
Motion to approve agenda by Rohlfig, Second by Maruska. Motion carries.
4. Introductions – Parks Board & Guests
New Member Mike Kinniry was introduced appointed by Dave Preisler District 4
5. Elect Officers – 1 Year **Terms – President, Vice President, Secretary**
Motion by Rohlfig to keep officers same as 2022, second by Kinniry. Motion carries.
Maruska elected as President, Schultz as Vice-President and Brigid Tuck as Secretary.
6. Review member information
Luethje ask if any contact info needed to be updated for positions.
7. Future meetings – 3rd Tuesday of every month as needed; 5:00PM
 - a. February 21, March 21, April 18, May 16, September 19, October 17, November 21
It was stated that the board plan to meet on the meetings stated; but the March, May, September and November may all be cancelled if there is not enough content to host a meeting.
8. Review and update Parks Board Organizational Structure and discuss adding an 8th (at-large) member
Updated Parks Board Organization Structure was introduced. A motion by Rohlfig to add one at large positon to the board making the board an 8-member board. Second by Maruska. Motion carries. A motion by Richter was to add volunteering within parks and programs second by Maruska. Motion carries. A motion by Rohlfig added that when volunteering or attending LSC Park organized events that Park Board members are eligible for per diem. Second by Maruska. Motion carries. Rohlfig made a motion to appoint Mark Volkenant as the 8th at-large member. Second by Maruska. Motion carries.
9. 2022 Review **Overview of the following was presented.**
 - a. Lake Washington Regional Park & Campground
 - i. 2022 Revenue & Expenses
 - ii. 2022 Miscellaneous Revenues
 - iii. 2022 Monthly / Data Breakdown
 - iv. 2022 Site Breakdown
 - v. Reservation Summary
 - vi. 2022 Guests By Region
 - vii. GMRPT Survey

viii. Construction

- b. Clear Lake Campground
 - i. 2022 Camping Data
 - c. Richter Woods Park Richter stated that the playground is in poor shape. He stated that the mulch was removed underneath the swings. Requested additional attention park. Luethje stated that weekly he rakes the mulch back in around the playground. Kinniry stated that he has seen that routinely when mulch is the base for a playground. Richter also stated a trial was washed out in the park. Richter requested a meeting later this year with Luethje and his commissioner.
 - i. 2022 Barn Rental Report
 - ii. 2022 Revenue / Expense Report
10. 2022 Budget Overview of the following was presented.
- i. Budget - \$384,864 Rev / \$384,864 Exp
 - ii. Actual - \$451,204.16 Rev / \$1,549,124 Exp
 - 1. \$401,161 Rev / \$383,627 Expenses
11. 2023 Budget/Fees Overview of the following was presented.
- a. 2023 Budget
 - i. \$430,812 Rev / \$430,812 Exp
12. Other Overview of the following was presented.
- a. Any additional items to discuss?
13. Future Meeting Topics:
- a. Volunteer Policy
 - i. Volunteer policy will be a Parks Board work item before becoming finalized.
 - ii. Memorial/Donation Policy
 - b. Memorial/donation policy will be a Parks Board work item before becoming finalized.
 - c. Off Leash Dog Areas
 - Discussion on allowing specific portions of our larger parks to be off-leash dog areas.
 - County Park Ordinances currently state all pets must be on a 6' leash at all times.
14. Adjourn

Meeting Adjourned at 6:20. Motion to adjourn by Schultz, Second by Maruska. Motion carries.