

Le Sueur County

Rezone Application

I. Applicant:

Name _____
Mailing Address _____
City _____ State _____ Zip _____
Phone # _____ Phone # _____

II. Landowner:

Name _____
Mailing Address _____
City _____ State _____ Zip _____

Property Address _____
City _____ State _____ Zip _____
Phone # _____ Phone # _____

III. Parcel Information:

Parcel Number _____ Parcel Acreage _____

Attach Full Legal Description (NOT abbreviated description from tax statement)

Township _____ Section _____

Subdivision _____ Lot _____ Block _____

IV. Township Notification: Township must be notified of proposed rezone prior to application.

_____ Township notified on _____
(Township Name) (Date)

Board Member _____ regarding the proposed rezone.
(Name)

V. Quantities and Submittal Formats:

- a. One (1) reproducible 8.5" x 11" copy of the request and all other supporting documents.
- b. If any documentation is in color, an aerial photo, photographs, or larger than 8 ½ x 11, then twenty three (23) copies must be submitted.
- c. Electronic version of any supporting documents *if available*.
- c. Additional copies may be requested as deemed necessary by the Department.
- d. Application must be made **in person** by the applicant and/or landowner no later than 12 P.M. on the date of application deadline.
- e. **Appointment is necessary.**
- f. **Applications will not be accepted by mail.**

VI. Fees: Must be paid at the time of application.

Rezone	\$ 750
Filing Fee	\$ 46
Special Meeting	\$ 2,000 (Additional fee)

VII. Rezone Request:

_____ acres from _____ District to _____ District

VIII. Description of Request:

a. A specific written description of the area to be rezoned must be attached.

b. Complete the following in relationship to the proposed rezone request.

1. **PRESENT ZONING DISTRICT CLASSIFICATION:** _____

2. **PROPOSED ZONING DISTRICT CLASSIFICATION:** _____

3. **PROPOSED USE OF THE LAND:** _____

4. **CONCEPT PLAN: (attach)** _____

5. **COMPATABILITY WITH THE LAND USE PLAN AND STATEMENT OF CONDITIONS WARRANTING CHANGES IN ZONING:**

6. **COMPATABILITY WITH THE OVERALL CHARACTER OF EXISTING DEVELOPMENT IN THE IMMEDIATE VICINITY:**

7. **ADEQUATE UTILITIES, ACCESS ROADS, DRAINAGE, AND OTHER NECESSARY INFRASTRUCTURE:**

8. **SOIL CONDITIONS ADEQUATE TO ACCOMMODATE THE PROPOSED REZONE:** _____

9. **WILL THE PROPOSAL CREATE A POLLUTION HAZARD OR DEGRADE WATER QUALITY? (describe):**

10. **DESCRIBE THE IMPACT ON NATURAL RESOURCES (bluffs, wetlands, water bodies, ag land, woodlands, aggregate resources, etc):**

11. **WILL THE PROPOSAL NEGATIVELY AFFECT THE PROTECTION OF THE PUBLIC HEALTH, SAFETY, AND GENERAL WELFARE?:** _____

15. **MEET ALL APPLICABLE COUNTY STATE & FEDERAL REGULATIONS:**
(For example additional licensing and/or permitting) _____

IX. Site Plan: A certified land survey of the property to be rezoned shall include but not limited to:

- Existing uses and structures of adjacent properties within 500 feet in the incorporated area and within ½ mile in the unincorporated area.
- Zoning of adjacent properties
- Location
- Lot Dimensions
- North point
- Setbacks
- Property Lines
- Road Right-Of-Way
- Existing Structures
- Septic system
- Well
- Water feature (if any)
- Access (size & location)
- Easements

X. Attachments: shall include but not limited to:

- a. **Description of Request** - See Part VIII for full details and requirements.
- b. **Site Plan** - See Part IX for full details and requirements.
- c. **Full legal description** - Not abbreviated description from tax statement.
- d. **Access approval** - Attach approval in writing from proper road authority.
- e. **Township Notification** - See Part IV for details and requirements.
- f. **Septic System Compliance Inspection**
- g. **Concept Plan**

XI. Procedure:

The Planning & Zoning Commission shall hold a public hearing on the proposed Rezone at a scheduled Planning and Zoning Commission meeting.

The Planning and Zoning Commission is an advisory board to the County Board of Commissioners and will make a recommendation to the County Board.

The Department shall report the *findings* and the recommendations of the Planning Commission to the County Board for final decision.

Action by the County Board shall be a majority vote of its members.

The Department shall notify the applicant and/or landowner in writing of the County Board decision.

A certified copy of the County Board decision shall be filed with the Le Sueur County Recorder by the Department.

XII. Signatures:

I hereby certify with my signature that all data contained herein as well as all supporting data are true and correct to the best of my knowledge.

Applicant signature

Date

I hereby certify with my signature that all data contained herein as well as all supporting data are true and correct to the best of my knowledge.

Property Owner signature

Date

OFFICE USE ONLY

Request: _____

Pre-App Date _____	Lake Classification _____	Feedlot	500'	1000'	N
Meeting Date _____	Lake _____	Wetland Type	1-2	3-8	N
60 Day _____	FEMA Panel # 27079C0 _____	Water courses		Y	N
Zoning District _____	Flood Zone _____	Bluff		Y	N

- | | | | |
|--|--|----------------------------------|---------------------------|
| <input type="checkbox"/> Request Description | <input type="checkbox"/> Access Approval | <input type="checkbox"/> Septic | Comp Insp / Design |
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Concept plan | <input type="checkbox"/> Meeting | Reg / Spec |
| <input type="checkbox"/> Full Legal | <input type="checkbox"/> Other _____ | <input type="checkbox"/> Fee | \$ _____ |
| <input type="checkbox"/> Ordinance | | | |

Application Complete _____

 Planning & Zoning Department Signature Date Permit #